

# Minutes of Regular Board Meeting

## The Board of Trustees Wharton County Junior College

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A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, February 20, 2018, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Monty Merecka, Secretary; Mr. Scott Glass; Mrs. Ann Hundl; Mr. Oliver Kunkel, Jr.; Mr. Jack Moses; and Mr. Larry Sitka

Trustees Absent: Mrs. Merle Hudgins; and Mrs. Amy Rod

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Pam Youngblood, Vice President of Technology; Mr. Dave Leenhouts, Vice President of Student Services; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. Seth Bailey; Ms. Zina Carter; Ms. Carol Derkowski; Mr. Mike Feyen; Dr. Liz Rexford; Ms. Catherine Shoppa; Mr. Danny Terronez; Ms. Cindy Ward; Mr. Gus Wessels; Mr. Philip Wuthrich; and Presidential Scholars - Ms. Victoria Arriazola; Ms. Sarah Felder; Ms. Elizabeth Leon; Mr. Macario Hernandez; Ms. Faith Jenkins; and Ms. Binh Nguyen

### I. Determination of Quorum and Call to Order

-Mr. Gertson welcomed everyone to the meeting.

### II. Pledge of Allegiance

-Mr. Gertson led the Pledge of Allegiance.

### III. Reading of the Minutes

#### A. The regular Board of Trustee meeting minutes from January 23, 2018

-The regular Board of Trustee meeting minutes from January 23, 2018 was approved with a correction to the attendance.

### IV. Citizens' Comments (approved by board on 5-20-99)

*This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.*

*During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through*

*the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.*

*If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.*

*These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.*

#### V. Special Items

- A. Approval to move the March 20, 2018 Board of Trustee meeting to March 27, 2018

**BOARD ACTION:** On a motion by Mr. Kunkel and a second, the board unanimously approved moving the March 20, 2018 Board of Trustee meeting to March 27, 2018.

#### VI. Presentations, Awards, and/or President's Report

- A. Introduction of Presidential Scholars 2017 – 2018

-The Presidential Scholar's introduced themselves and each spoke to the board. Mr. Gertson thanked them all for being ambassadors for the College and wished them all well in their future endeavors.

-Ms. McCrohan explained that the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) report would be mailed soon. She thanked the group that worked on the report.

-Mr. Gertson suggested that all board members review the policies.

- B. Recognition of retirement for Mrs. Mary Garza

-Mr. Kocian recognized Mrs. Mary Garza on her retirement.

#### VII. Student Success

#### VIII. Reports to the Board

- A. Financial Reports for January 2018

**BOARD ACTION:** On a motion by Mr. Moses and a second, the board unanimously approved the January 2018 financials as presented.

- B. Management Reports

1. Technology Report
2. Financial Aid Report

3. Testing Report

C. Reports from College Governance Councils

1. Faculty Council Minutes from January 12, 2018

**IX. CONSENT AGENDA**

*By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.*

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

- A. Approve funding from the Texas Workforce Commission for the National Dislocated Worker Disaster Grant Project TX-32 Disaster-2017 Hurricane Harvey (\$190,204.00)

XII. Matters Relating to Administrative Services

- A. Approve the proposal submitted by A-Rocket Moving and Storage to remove all furniture, store the furniture during renovation of JHOC building, and move back to the building (\$80,711.00 - unexpended plant fund)
- B. Approve relocation of the Needville polling location
- C. Approve the recommended increase from Great Western Dining to the student's cafeteria board plan from \$10.05 to \$10.29 per day beginning with the fall of 2018 (\$320,000.00 - auxiliary fund budget for 2018 - 2019)
- D. Approve the cost of moving the ambulance simulator used by the EMS program from the LaDieu building room 115b to the JHOC new addition (\$10,975.00 - unexpended plant fund)
- E. Information Item:
1. Seek offers from the public for the sale of surplus or damaged property using an on-line auction (current unrestricted operating budget for 2017 - 2018)

XIII. Matters Relating to Technology and Institutional Research

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

1. Mary C. Koczanowski received a salary adjustment from regular, full-time marketing and communications specialist, P-8-3, to regular, full-time coordinator of marketing and communications, AA-1-10, effective February 21, 2018

- C. Office of Academic Affairs
- D. Office of Administrative Services
- E. Office of Student Services
- F. Office of Technology and Institutional Research

**XVI. END OF CONSENT AGENDA**

**BOARD ACTION:** On a motion by Mr. Kunkel and a second, the board unanimously approved the consent agenda as presented.

**XVII. Paid Professional Assignments**

- A. Spring 2018 overloads
- B. Spring 2018 department head compensation
- C. Paid professional assignment for Debra Hamman, HB5 math supervisor/final exam proctor/final exam - \$2,100.00

**XVIII. Executive Session:** According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

**XIX. Consideration and possible action on items discussed in closed session**

**XX. Discuss Matters Relating to Formal Policy**

**XXI. Other Business**

**A. Board Evaluation**

-Mr. Gertson explained the reason for the board evaluation and the next step in the process. The board reviewed the different categories of the board evaluation.

-The consensus of the board is to have extra topics given the same day as the regularly scheduled board meetings. After the board meetings would be better for Mr. Merecka and Mr. Moses.

**XXII. Adjourn**

-The meeting adjourned at 7:55 P.M.