



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: December 15, 2021

Agenda Section: Discussion and possible action

Agenda Item Title: Discussion and possible action regarding retention of Redistricting Legal Services pursuant to RFP 2022-01

From: Tony Kingman, Chief Financial Officer

Additional Presenters if Applicable:

Description: District Administration is seeking Board Approval to award RFP 2022-01 Redistricting Services to Rolando Rios and Associates. Professional services for this work are necessary to perform redistricting service in relation to its seven (7) single-member trustee districts, based on the 2020 adjusted census data and in accordance with applicable Federal and State laws and regulations. Texas Education Code Section 11.052 (i) specifically requires SSAISD's Board of Trustees to "redivide the district into appropriate number of trustee districts if the census data indicates that the population of the most populous district exceeds the population of the least populous district by more than 10 percent." In addition, the U.S. Constitution and its amendments and the Voting Rights Act prohibit voting discrimination based on the basis of race or language.

Historical Data: Rolando Rios and Associates performed the Redistricting Service for the District after the 2010 adjusted census.

Recommendation: Approve Rolando Rios and Associates for RFP 2022-01 Redistricting Services

Funding Budget Code and Amount: 199-41-6211 approximately \$28,000



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

1450 Gillette Boulevard · San Antonio, Texas 78224 · (210) 977-7000 · Fax (210) 977-7017

RFP 2022-01 Redistricting Services Executive Summary

Potential Vendors

1. Walsh Gallegos
2. Rolando Rios and Associates
3. Bickerstaff Heath Delgado Acosta
4. Powell Law Group

Evaluation Committee

1. Dolores Sendejo- Deputy Superintendent
2. Tony Kingman- Chief Financial Officer
3. Leonila Pena- Chief Technology Officer
4. Scott Stephens- Executive Director

Evaluation Process

Committee shall review and rank all timely submissions based upon the criteria described below and in the request for qualifications (RFP).

Evaluation Criteria

| Criteria | Description | Weighted Point Value |
|----------|---|----------------------|
| 1 | Price | 0-35 |
| 2 | Demonstrated abilities and firm experience acting as Redistricting Consultant/Advisor for Texas School District | 0-20 |
| 3 | Experience and Qualifications of key personnel assigned to SSAISD | 0-20 |
| 4 | Availability and accountability of the proposer's firm/team | 0-10 |
| 5 | Financial Stability | 0-5 |
| 6 | Past Experience with SSAISD | 0-5 |
| 7 | References | 0-5 |
| | Highest possible score | 100 |

Schedule

RFP issued..... November 8th, 2021
RFP due dateDecember 7th, 2021
Methodology review.....December 9th, 2021
Evaluation of submittals.....December 9th, 2021
Recommendation to superintendent..... December 10th, 2021
Recommendation to school board..... December 15th, 2021
Contract Start Date.....January 4th, 2022



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Request For Qualifications 2022-01: Redistricting Services

Evaluation Matrix

The evaluations committee will conduct a comprehensive, fair and impartial evaluation of all proposals received in response to this RFQ. Each proposal received will be analyzed to determine overall responsiveness and completeness as defined in the scope section and in the instructions on submitting a proposal. Failure to comply with the instructions or to submit a complete proposal may deem a proposal non-responsive and may at the discretion of the Evaluation Committee be eliminated from further evaluation.

| Group/Individual Evaluation Criteria | | | Walsh Gallegos Trevino Kyle | Rolando L Rios and Associates | Powell Law Group | Bickerstaff Heath Delgado Acosta | | |
|--------------------------------------|---|----------------|--------------------------------|----------------------------------|------------------|-------------------------------------|--|--|
| Criteria | Description | Weighted Value | | | | | | |
| 1 | Price | 0-35 | 5 | 5 | 3 | 2 | | |
| 2 | Demonstrated abilities and firm experience acting as Redistricting Consultant/Advisor for Texas School District | 0-20 | 20 | 20 | 20 | 20 | | |
| 3 | Experience and Qualifications of key personnel assigned to SSAISD | 0-20 | 20 | 20 | 20 | 20 | | |
| 4 | Availability and accountability of the proposer's firm/team | 0-10 | 10 | 10 | 9 | 9 | | |
| 5 | Financial Stability | 0-5 | 5 | 5 | 5 | 5 | | |
| 6 | Past Experience with SSAISD | 0-5 | 4 | 5 | 0 | 0 | | |
| 7 | References | 0-5 | 5 | 5 | 5 | 5 | | |
| Total | | | 0-100 | | | | | |

Date completed: 12.10.2021

Evaluator's Name (print): Dolores Sandoval

Evaluator's Signature: _____



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| Group/Individual Evaluation Criteria | | | Walsh Gallegos Trevino Kyle | Rolando L Rios and Associates | Powell Law Group | Bickerstaff Heath Delgado Acosta | | |
|--------------------------------------|---|----------------|--------------------------------|----------------------------------|------------------|-------------------------------------|--|--|
| Criteria | Description | Weighted Value | | | | | | |
| 1 | Price | 0-35 | 34 | 35 | 4 | 8 | | |
| 2 | Demonstrated abilities and firm experience acting as Redistricting Consultant/Advisor for Texas School District | 0-20 | 20 | 20 | 5 | 15 | | |
| 3 | Experience and Qualifications of key personnel assigned to SSAISD | 0-20 | 20 | 20 | 20 | 20 | | |
| 4 | Availability and accountability of the proposer's firm/team | 0-10 | 10 | 10 | 10 | 10 | | |
| 5 | Financial Stability | 0-5 | 5 | 5 | 5 | 5 | | |
| 6 | Past Experience with SSAISD | 0-5 | 5 | 5 | 0 | 0 | | |
| 7 | References | 0-5 | 5 | 5 | 5 | 5 | | |
| Total | | 0-100 | 99 | 100 | 49 | 63 | | |

Date completed: 12/10/2021

Evaluator's Name (print): TONY KINGMAN

Evaluator's Signature: Tony Kingman



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| Group/Individual Evaluation Criteria | | | Walsh Gallegos Trevino Kyle | Rolando L Rios and Associates | Powell Law Group | Bickerstaff Heath Delgado Acosta | | |
|--------------------------------------|---|----------------|--------------------------------|----------------------------------|------------------|-------------------------------------|--|--|
| Criteria | Description | Weighted Value | | | | | | |
| 1 | Price | 0-35 | 30 | 35 | 5 | 15 | | |
| 2 | Demonstrated abilities and firm experience acting as Redistricting Consultant/Advisor for Texas School District | 0-20 | 20 | 20 | 5 | 15 | | |
| 3 | Experience and Qualifications of key personnel assigned to SSAISD | 0-20 | 20 | 20 | 20 | 20 | | |
| 4 | Availability and accountability of the proposer's firm/team | 0-10 | 10 | 10 | 10 | 10 | | |
| 5 | Financial Stability | 0-5 | 5 | 5 | 5 | 5 | | |
| 6 | Past Experience with SSAISD | 0-5 | 5 | 5 | 0 | 0 | | |
| 7 | References | 0-5 | 5 | 5 | 5 | 5 | | |
| Total | | | 95 | 100 | 50 | 70 | | |

Date completed: 12/10/21

Evaluator's Name (print): Leonila Peña

Evaluator's Signature:



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| Criteria | Group/Individual Evaluation Criteria Description | Weighted Value | Walsh Gallegos Trevino Kyle | Rolando L Rios and Associates | Powell Law Group | Bickerstaff Heath Delgado Acosta | | |
|----------|---|----------------|--------------------------------|----------------------------------|------------------|-------------------------------------|--|--|
| | | | | | | | | |
| 1 | Price | 0-35 | 34 | 35 | 5 | 7 | | |
| 2 | Demonstrated abilities and firm experience acting as Redistricting Consultant/Advisor for Texas School District | 0-20 | 20 | 20 | 5 | 15 | | |
| 3 | Experience and Qualifications of key personnel assigned to SSAISD | 0-20 | 20 | 20 | 20 | 20 | | |
| 4 | Availability and accountability of the proposer's firm/team | 0-10 | 10 | 10 | 10 | 10 | | |
| 5 | Financial Stability | 0-5 | 5 | 5 | 5 | 5 | | |
| 6 | Past Experience with SSAISD | 0-5 | 5 | 5 | 0 | 0 | | |
| 7 | References | 0-5 | 5 | 5 | 5 | 5 | | |
| Total | | 0-100 | 99 | 100 | 50 | 62 | | |

Date completed: 12-9-2021

Evaluator's Name (print): Scott Stephens

Evaluator's Signature: Scott Stephens

| Evaluation Matrix | | | | |
|----------------------------------|-----------------|--------------|--------------|----------------|
| | Dolores Sendejo | Tony Kingman | Leonila Pena | Scott Stephens |
| Walsh Gallegos | 69 | 99 | 95 | 99 |
| Rolando Rios and Associates | 70 | 100 | 100 | 100 |
| Bickerstaff Heath Delgado Acosta | 62 | 49 | 50 | 50 |
| Powell Law Group | 61 | 63 | 70 | 62 |

