

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: February 12, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   February 8, 2019

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John E Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Elementary Teacher-Napi**

**Description:** Sicily Bird, Napi Elementary Principal, is recommending the following for hire for the 2018-2019 school year:

✚ Sherina Whitford, Elementary Teacher, Napi Elementary, (Exp: BA/0) \$14,797.00

**Financial Impact:** 2018-2021 Certified Master Contract

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Elementary Teacher</b>		Applicant Recommended Sherina Whitford	
Department/Location Napi Elementary		Supervisor Sicily Bird	
Type of Position Certified	Starting Date 2/14/2019	Term 2018-2019 School Year	

<b>Recruiting</b>	Date Posted: 4/11/2018	Closing Date: Open Until Filled
Comment/s:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Whitford, Sherina	12/17/2018	Yes	12/20/2018

Interview Committee	Title	Name	Title
Sicily Bird	Napi Principal		
Natasha Siliezar	Colonies Principal		
Jessica Racine	Napi Assistant Principal		

**Recommendation:** Ms. Whitford completed her field experience and student teaching at Napi Elementary from March 2018 to December 2019. She is familiar with the school and district initiatives, curriculum, and assessments. Her responses to interview questions reflected knowledge and philosophy that will support her in educating students. She was able to foster positive relationships with the students she worked with as well as the 4th grade team. She graduated in December, passed the PRAXIS, and has applied for a State Teaching License.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	Ok
TB documentation	On file	Yes	Ok

Salary: \$14,797.00 (pro-rated from an annual salary of \$36,408.00) Placement: BA/0 Contract Days: 76 Days

Prepared by: Sherie Blue Date 2/8/2019 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_