

**Minutes of Regular Meeting
May 26, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District ("Collin College," "Collin," or "District") conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, May 26, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees attending in-person were Dr. Robert Collins, Mr. Jim Orr, Mr. Greg Gomel, Dr. Raj Menon, Mr. Jay Saad, and Mr. Fred Moses. Ms. Stacy Arias and Dr. Stacey Donald attended the Regular Monthly Board of Trustees meeting via Zoom. Mr. Andy Hardin was absent.

WORK SESSION

Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

DISCUSSION ITEMS

1. Racial Profiling Report - Neil Matkin, District President

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:30 p.m.

Section 551.074 Personnel Matters

- a. Discuss employment, duties, evaluations, or assessment of college personnel and administrative reporting requirements
- b. Discuss evaluation of District President

Section 551.071 Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 Deliberation about Real Property

- a. Discuss on-going college campus projects

Only Trustees attending in-person were in Executive Session. No formal action was taken.

ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the May 26, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 7:15 p.m.

RECONVENE, 7:23 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of May Consent Agenda Items

On motion of Trustee Orr, and second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved the May Consent Agenda Items.

2020-05-C1 Approval of the Minutes of the April 28, 2020 Regular Meeting

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the April 28, 2020 Regular Meeting.

2020-05-C2 Approval of Personnel Report for May 2020

By action stated above, the Board of Trustees of Collin County Community College District approved the Personnel Report for May 2020 which included two administrative appointments, thirty-two faculty appointments, one staff appointment, and twelve resignations/terminations.

2020-05-C3 Approval of the Private Offer to Purchase Struck-off Property

By action stated above, the Board of Trustees of Collin County Community College District approved the Private Offer to Purchase Struck-off Property.

2020-05-C4 Approval to Not Participate in the State Employee Charitable Contribution Program

By action stated above, the Board of Trustees of Collin County Community College District approved to not participate in the State Employee Charitable Contribution Program.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-05-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies. This being a first reading of local board policies, no action was required.

2020-05-2 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Proceed with Modifications to Master Plan Phase 3 and 4

Discussion: Trustee Gomel, Member of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval to proceed with modifications to Master Plan Phase 3 and 4.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

2020-05-3 Report out of the Finance and Audit Committee and Consideration for Approval of Authorization to Conduct a Request For Qualifications (RFQ) Solicitation Process and Execute an Engagement Letter with a Firm of Independent Certified Public Accountants to Serve as the External Audit Firm for the College for a Three-Year Period Commencing in 2020

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval for authorization to conduct a Request For Qualifications (RFQ) solicitation process and execute an engagement letter with a firm of independent certified public accountants to serve as the external audit firm for the College for a three-year period commencing in 2020.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

2020-05-4 Consideration of Approval of a Board Resolution Expressing Heartfelt Appreciation and Gratitude for Governor Greg Abbott, Lt. Governor Dan Patrick, Speaker of the House Dennis Bonnen, and Local Legislators Serving the Collin College Service District for their Stalwart Leadership and Lasting Support of Texas Community Colleges, the Community College Mission, and Collin College Specifically During Both Normal and Challenging Times

On motion by Trustee Moses, and second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved a Board Resolution expressing heartfelt appreciation and gratitude for Governor Greg Abbott, Lt. Governor Dan Patrick, Speaker of the House Dennis Bonnen, and local legislators serving the Collin College service district for their stalwart leadership and lasting support of Texas community colleges, the community college mission, and Collin College specifically during both normal and challenging times.

2020-05-5 Consideration of Approval of the Bid Report for May 2020

Discussion: Dr. H. Neil Matkin, District President, discussed the Bid Report for May 2020, which included three new solicitations and two contract revisions.

I. NEW SOLICITATIONS

Purchase Request #1		
Purchase of Cisco Networking Academy	\$	110,000
Purchase Request #2		
Purchase of Custodial Services for Technical Campus		2,201,280
Purchase Request #3		
Purchase of Forklifts		148,992
TOTAL OF NEW SOLICITATIONS	\$	2,460,272

II. CONTRACT REVISIONS

Purchase Request #4		
Purchase of Technology Products	\$	100,000

Purchase Request #5	
Purchase of Surveillance, Security, Monitoring Equip.	250,000
TOTAL OF CONTRACT REVISIONS	<hr/> 350,000 <hr/>
GRAND TOTAL	\$ <hr/> 2,810,272 <hr/>

On motion by Trustee Menon, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report.

INFORMATION REPORTS

Exercise of Grant of Authority by District President

Statement of Net Position as of April 30, 2020

Summaries of Current Funds, Revenues, & Expenses as of April 30, 2020

Monthly Investment Report as of April 30, 2020

AECOM Monthly Report as of April 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the May 26, 2020 meeting of the Board of Trustees of Collin County Community College District at 7:53 p.m.