



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

05/21/2025

Mr. Christopher Rundle
Gull Lake Community Schools Agreement #39065
10100 E D AVE
RICHLAND MI 49083

Dear Mr. Christopher Rundle:

The Michigan Department of Education (MDE) has received your request for renewing the food service management company contract with Chartwells for the 2025-2026 school year and has approved the following:

1. The current management fee of \$0.0524 per meal will increase by 3.1% to the new management fee of \$0.0540 per meal.
2. The current administrative fee of \$6,322.50 per month will increase by 3.1% to the new administrative fee of \$6,518.49 per month for 10 months.
3. The advance payment will be \$65,000.00.
4. There are no guarantees for the 2025-2026 school year.
5. No client investment planned for the 2025-2026 school year.

MDE agrees with the recommendation that the contract be renewed with Chartwells for the 2025-2026 school year. It is ready for approval by the sponsor's Board of Education. After approval, signed copies of the [Cost Reimbursable Rate Agreement Form](#) and [Signature Page](#) must be uploaded to MDE in GEMS/MARS. If the board makes any changes to the contract, these changes must be sent to MDE for approval before the contract renewal can be signed by the sponsor.

This renewed contract is in effect from July 1, 2025, to June 30, 2026.

If you have any questions or need to make contract changes, please email MDE-FSMC-Vended@michigan.gov with "Contract Renewal" in the subject line.

Sincerely,

Emily Ross, RDN
Procurement Compliance Manager
Food Distribution Unit
Office of Nutrition Services
Michigan Department of Education
RossE@michigan.gov

Dr. Deanne K. Kelleher, RDN
Director, Office of Nutrition Services
State Child Nutrition Director
Michigan Department of Education