

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, February 9, 2026, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Heinrichs, second by Murray, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 6:03pm

II. ROLL CALL

Eaton -Yes, Ensign- Yes, Frey-Yes, Hetzel-Yes, Heinrichs -Yes, Murray,-Yes, Sonne -Yes

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c)(e) (f) and (g).

A. Review Minutes of January 12, 2026 Meeting

B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.

C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

D. Review Summer School Contract Recommendations

E. Review a Performance Summary of the Individual Administrative Team Members

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

A motion was made by Hetzel, second by Sonne, to adjourn closed session and reconvene in open session. Motion carried 7-0. Time: 7:02pm

V. BOARD DEVELOPMENT WORKSHOP

A. *Great on Their Behalf* by AJ Crabill book study

There was not enough time for board development this month.

Ensign welcomed all in attendance and resumed the meeting at 7:05pm.

VI. APPROVAL OF MINUTES

A. Review Minutes from January 12, 2026 regular meeting.

A motion was made by Sonne, second by Murray to approve the minutes as presented. Motion carried 3-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, second by Eaton, MH CE all in

VIII. **PUBLIC COMMENTS** There were no public comments for this meeting.

IX. TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATION/ACTION ITEMS

A. Teacher Report

Amy Frank of the WTA will provide an update from the teachers.shared information with the board. They are planning a district forum for the board of education candidates. This will be online and for staff only

and recorded for public viewing. They are in appreciation of the districtwide recognition of Black History Month. They are in appreciation of the last professional development day to work on their belonging statements and especially the opportunity to work with staff across the district instead of just their building. They are looking forward to hearing about the belonging and engagement surveys from each building.

B. Student Reports

1. Student Council Report

Abigail Anderson and Alena Wagoner the student representatives from the high school gave the board updates on girls basketball, dance team, hockey, and adaptive hockey. Music and drama updates included were jazz band and the musical. Club organization updates were given about National Honor Society, FFA, Science Olympiad, Student Council, Spanish Honor Society, Walk in our Shoes, FBLA, Rotary. Overall letterman jackets were ordered, winter formal is this week, ACT prep is underway, and a new semester is starting.

2. Warrior Spotlight

A brief update was shared by the Waunakee Intermediate SWAT (Students Working to Advance Technology) Team.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

The 4K Meeting was well attended and informative.

2. State Convention Report

The board members who attended the State Convention in January shared what they took away from the conference. There was a wealth of information shared and the best part was the connections they were able to make.

3. Discuss Timeline for Board Evaluation

The board will schedule the evaluations meeting for March. They will review their evaluation data as well as hold the superintendent's evaluation. Please make sure you turn in the board evaluation within the week and the superintendent's evaluation by March 2, 2026.

X. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. DEI Committee

1. The January 26, 2026 DEI Committee Meeting Minutes were reviewed.

B. Budget Committee

1. The Budget Committee Minutes from the February 2, 2026 Meeting were reviewed.

2. Waunakee Community Cares Coalition - Action Item

Summers presented and answered questions regarding the update on the Waunakee Community Cares Coalition. The school board approved a one-month funding extension will cover February. The remaining 4 months will cost approximately \$32,000 to continue. The WCCC has a fund 21 grant with approximately \$28,000 remaining. A motion was made by Sonne, second by Heinrichs to partially fund WCCC after fund 21 dollars are used (\$2,000 - \$4,000). Motion carried 7-0.

3. High-Level Budget Planning - Action Item

Summers presented and answered questions regarding the 2026-27 budget planning process, specifically the addition of 5 FTE. A motion was made by Murray, second by Sonne, to approve the additional 5 FTE as presented. Motion carried 7-0.

C. Facility Committee

1. The Minutes from the February 2, 2026 Facility Committee Meeting were reviewed.

2. Approval of Capital Maintenance Request - Action Item

Summers presented and answered questions regarding the request for approval of the pole vault mats and pull-up bar from the summer projects list so that the equipment can arrive before the track season begins. The full list will be brought back for consideration in March. A motion was made by Hetzel, second by Frey, to approve the purchase of the pole vault mats and the pull-up bar from the summer projects for track season. Motion carried 7-0.

D. Policy Committee

1. The Minutes from the January 15, 2026 and February 9, 2026 policy meeting were reviewed.

2. Policies for Discussion, Review, and Consideration

A motion was made by Frey, second by Heinrichs, to approve all the policies listed with the exception of the transportation policies. Motion carried 7-0.

After some discussion regarding the transportation policies a motion was made by Sonne, second by Frey, to allow only one pick-up and drop-off location per student and to eliminate the shuttle busses for 2026 summer school and instead, have long routes and short routes that would take the students to their destinations as indicated when they sign up for transportation. Motion carried 7-0.

a. Child Abuse/Neglect

b. Reporting Employee Matters to DPI for License/Employment Investigations

c. AI Guidelines for Staff

d. Employee Whistleblower Protections

e. Notice of Employee Whistleblower Rights Relating to Federal Funding

f. Procurement Methods of Services, Supplies, Equipment, and other Property

g. Procurement Methods of Services, Supplies, Equipment, and other Property

h. Management of Capital Assets (Formally called Inventories)

i. 751 Exhibit Fee Schedule for Transportation to and from Licensed Daycare

j. 751 Rule 1 Student Transportation Services

k. 774 Cybersecurity Management and Planning

l. 775 Mail and Distribution Service

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Update from the Curriculum Directors

Johnson and Schell presented and answered questions regarding the curriculum update.

B. Correspondence – There was no correspondence for this meeting.

XII. CONSENT AGENDA

A motion was made by Heinrichs, second by Murray, to approve the consent agenda as presented. Motion carried 7-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

C. Second Friday Count

D. Safety Logs

E. Consideration of the 2026 Waunakee Scholarship Fund Drive.

F. Gifts and Field Trips

1. Gifts

2. Field Trips

G. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations, Resignations, Leaves & Retirements

New Support Staff

Ron Geason, Crossing Guard

Leif Jacobson, Custodian, HS

Resignations

Tadhg Barrett, Technology Education Teacher, HS

Retirements

Kirtley Murray, Para Educator Special Education, HS

Robert Homan, Head Custodian, AES

Teri Reible, District Receptionist/Administrative Assistant for Auxiliary Services

Terminations

Timothy Berg, Custodian, HS

Christena Rollins, Head Custodian, IS

Co-Curricular staff updates are posted on the extras section of the agenda

H. Approve Summer School Contract Recommendations posted on the extras section of the agenda.

XIII. BOARD BUSINESS

A. Conventions/Workshops - NA

B. Legislative Update - NA

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

B. Special Meetings – Curriculum Presentations 02/23/26 @ 4:30pm

C. Budget Committee -3/2/26 @ 7:30am

D. Co-Curricular

E. Curriculum Committee – 02/16/26 @ 4:00pm

F. Facility Committee – 3/2/26 @ 8:30am

G. Insurance Committee

H. Human Resources Committee

I. Policy Committee – 3/3/26 @ 7:30am

J. DEI Committee

XV. RETURN TO CLOSED SESSION – NA

XVI. RETURN TO OPEN SESSION - NA

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA

XVIII. ADJOURN

The Board of Education adjourned at 9:24pm on a motion by Sonne, second by Eaton, and passed unanimously by voice vote 7-0.

Respectfully submitted,

Carlena Eaton, Clerk

Date: _____

CE/rm