

# New Berlin C.U.S.D. #16

## PROFESSIONAL WORKSHOP PAYMENT REQUEST FORM

Employee Name: Stephanie Neuman Date Requested: 1/11/2023  
 Name of Workshop: Joint Annual Conference Date(s) Attending: November 18-20, 2022  
 Location of Workshop: Chicago, Illinois Reason to Attend: school board member pd

Estimated Expenses:		Total Amount	School Credit Card?
	Registration:	\$ -	N/A
220	Miles @ \$ 0.655	\$ 144.10	N/A
	Food:	\$ -	N/A
	Lodging:	\$ -	N/A
	Tuition Reimburse	\$ -	N/A
	Other:	\$ -	N/A
	Total Est. Expenses:	\$ 144.10	
	Total Requested Charge:	\$ 144.10	A

Final Expenses:		Total Amount	School Credit Card?
	Registration:	\$ -	N/A
220	Miles @ \$ 0.655	\$ 144.10	N/A
	Food:	\$ 40.08	N/A
	Lodging:	\$ -	N/A
	Tuition Reimburse	\$ -	N/A
	Other:	\$ -	N/A
	Total Final Expenses:	\$ 184.18	
	Total Requested Reimb:	\$ 184.18	

Are expenses to be shared with another Faculty member? (Final Expenses only)  Yes  No

If yes, please include additional faculty name(s): \_\_\_\_\_

Please select expenses to be shared:  Mileage  Lodging  Other \_\_\_\_\_

Pre-Approval: \_\_\_\_\_  
Supervisor Signature / Date

Stephanie M. Neuman 1/11/2023  
Employee Signature / Date

Funds Available? \_\_\_\_\_  
Yes / No (A/P Initial/Date)

Final Approval: \_\_\_\_\_  
Supervisor Signature / Date

Dollar Amount Available: \* \_\_\_\_\_  
\* (If not enough to cover above request)

**For Accounting Use Only:**

Actual VISA Charges:			Reimb. Charge to:			Check # & Date
Payee:	Purpose	Amount	#	Amount		
			NBE Budget - #103-2213-3320			
			JH Budget - #202-2213-3320			
			HS Budget - #305-2213-3320			
			Pre-K Budget - #500-1125-3320			
			Pre-K PD - #500-2213-3320			
			Title I Budget - #000-1250-3900			
			Other - _____			
	Total:					
	Date Paid:					
	Budget #:					



Home (323 Liberty Ln) to Swissotel Chicago, 323 E Wacker Dr, Chicago, IL 60601

Drive 220 miles, 3 hr 21 min

323 Liberty Ln  
New Berlin, IL 62670

Get on I-72 E from Old Rte 54

- 12 min (9.3 mi)
- ↑ 1. Head north on Liberty Ln toward Heritage Point Ave 390 ft
- ↪ 2. Turn right onto Heritage Point Ave 0.2 mi
- ↪ 3. Turn right onto Berlin Rd 0.3 mi
- ↶ 4. Turn left onto E Birch St 177 ft
- ↑ 5. Continue onto Old Rte 54 8.3 mi
- ↗ 6. Slight right onto the 72 E ramp to Decatur 0.4 mi

Follow I-55 N to US-41 N/S Dusable Lk Shr Dr/US Hwy 41 N in Chicago. Take the US-41 N/Lake Shore Drive exit from I-55 N

- 3 hr 5 min (208 mi)
- ↗ 7. Merge onto I-72 E 10.8 mi
- ↑ 8. Continue onto I-55 N 29.5 mi
- ↗ 9. Keep right at the fork to stay on I-55 N, follow signs for Interstate 55 N/Chicago 167 mi
- ↶ 10. Use the left 2 lanes to take the US-41 N/Lake Shore Drive exit 0.6 mi

Continue on S Dusable Lk Shr Dr. Drive to E Wacker Dr

- 8 min (2.9 mi)
- ↗ 11. Merge onto US-41 N/S Dusable Lk Shr Dr/US Hwy 41 N 2.1 mi
- ⓘ Continue to follow S Dusable Lk Shr Dr

- ↪ 12. Use the right 2 lanes to take the Randolph St exit toward Wacker Dr/I-290 0.2 mi
- ↶ 13. Keep left, follow signs for Wacker Dr 0.2 mi
- ↗ 14. Continue onto E Lower Wacker Dr 322 ft
- ↗ 15. Use the right lane to take the ramp to Upper Wacker 0.2 mi
- ↗ 16. Merge onto E Wacker Dr 262 ft
- ↶ 17. Sharp left onto Lk Shr Dr/E Wacker Dr
  - ⓘ Continue to follow E Wacker Dr
  - ⓘ Destination will be on the right
 0.1 mi

Swissotel Chicago

DELIVERY

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NEUMAN S  
Home  
Phone 1: 2177410871

323 E WACKER DR  
Chicago Illinois

CASH

===== Driver Info =====

Igu

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CHECK # 2281759      DATE 11/17/22  
  TIME 1:47PM

\*\*\*\*\*  DUPLICATE CHECK  \*\*\*\*\*

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--  DEL/CO : Anabel  --

ITEMS ORDERED                    AMOUNT

- 1 STARTER CHOPPED SAL            10.85
- 1 6" STF PIZZA
- K/ Black Olives
- K/ Grn Olives
- K/ Green Peppers
- K/ Mushroom, K/ Onion
- K/ Pepperoni                    19.05
- 1 ADD DIPPING SAUCE              1.45

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SUBTOTAL                    31.35  
Surcharge                    0.94  
DELIVERY                     4.00  
TAX                            3.79

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**TOTAL DUE                    40.08**  
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# OF GUESTS                  1

Giordano's Prudential  
(312) 616-1200

How did we do? Tell us at:  
giordanos.com/talk-to-us

This Giordano's restaurant is  
is temporarily administering a  
3% Surcharge  
on all guest checks.