

# Memorandum



TO: Alpena County Courts and Public Safety Committee

CC: Alpena County Administrator Jesse Osmer,  
City Manager Rachel Smolinski, City Clerk/Treasurer/FD Anna Soik

FROM: Chief Andy Marceau

SUBJECT: Reimbursement Request

DATE: January 16, 2026

Under the current Ambulance Service Agreement between the County of Alpena and the City of Alpena, provisions are included for the reimbursement of drug box/drug kit restocking fees and disposable EMS supplies (Section 6, Ambulances and Medical Equipment, subsections e and f).

During the period of June 1, 2025, through December 31, 2025, the City of Alpena incurred \$9,255.00 in drug box and drug kit restocking fees through MyMichigan Medical Center Pharmacy in support of patient care operations.

Additionally, disposable EMS supply expenses totaling \$21,360.35 were incurred during the same timeframe. These supplies were purchased through the following vendors: Bound Tree Medical, LaFave Pharmacy, Airgas, and Teleflex. Vendor activity documentation for this period is attached for review.

These supplies are essential to the delivery of emergency medical care and are frequently exchanged on a one-to-one basis with area first responder agencies to help mitigate the financial impact associated with patient care. Disposable EMS supplies are single-use items with a shelf life of less than one year and include, but are not limited to, oxygen administration devices, bandages, airway supplies, cervical collars, IV supplies, tourniquets, mass casualty dressings, blood glucose testing supplies, and other related patient care items.

At this time, the City of Alpena respectfully requests that the Alpena County Courts and Public Safety Committee authorize reimbursement in the total amount of \$30,615.35 for drug box/drug kit restocking fees and disposable EMS supplies incurred during this period.

Thank you for your time and consideration of this reimbursement request.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena  
and Advanced Life Support Ambulance for Alpena County*

01/08/2026

**GL ACTIVITY REPORT FOR CITY OF ALPENA**  
**From 06/01/2025 to 12/31/2025**

Date	JNL	Type	Description	Reference #	Amount
06/01/2025			101-336-727.005 SUPPLIES - AMB. DISPOSABLE	BEG. BALANCE	
06/11/2025	AP	INV	AIRGAS USA LLC	9161514966	\$ 72.44
06/11/2025	AP	INV	AIRGAS USA LLC	9161246557	\$ 55.02
06/12/2025	AP	INV	BOUND TREE MEDICAL LLC	85795454	\$ 200.19
06/12/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	903	\$ 1,605.00
06/30/2025	AP	INV	AIRGAS USA LLC	9162100885	\$ 48.86
06/30/2025	AP	INV	AIRGAS USA LLC	9161886566	\$ 39.09
06/30/2025	AP	INV	AIRGAS USA LLC	9161669586	\$ 32.93
06/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85804652	\$ 1,708.75
06/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85811337	\$ 787.10
06/30/2025	AP	INV	AIRGAS USA LLC	9162311893	\$ 51.41
06/30/2025	AP	INV	LEFAVE PHARMACY INC	021425	\$ (254.40)
06/30/2025	AP	INV	LEFAVE PHARMACY INC	667679903	\$ 78.00
06/30/2025	AP	INV	LEFAVE PHARMACY INC	667679904	\$ 78.00
06/30/2025	AP	INV	LEFAVE PHARMACY INC	667679905	\$ 78.00
06/30/2025	AP	INV	LEFAVE PHARMACY INC	667679908	\$ 78.00
06/30/2025	AP	INV	LEFAVE PHARMACY INC	236998	\$ 12.72
06/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85738699	\$ 434.50
06/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85738698	\$ 43.99
06/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85738697	\$ 776.28
07/16/2025	AP	INV	AIRGAS USA LLC	9162587884	\$ 24.22
07/16/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	910	\$ 1,470.00
07/25/2025	AP	INV	AIRGAS USA LLC	9162763657	\$ 53.96
07/25/2025	AP	INV	BOUND TREE MEDICAL LLC	85829198	\$ 854.68
08/13/2025	AP	INV	AIRGAS USA LLC	9163145913	\$ 48.86
08/13/2025	AP	INV	BOUND TREE MEDICAL LLC	85829199	\$ 306.48
08/14/2025	AP	INV	AIRGAS USA LLC	9163358443	\$ 42.70
08/14/2025	AP	INV	AIRGAS USA LLC	9163591173	\$ 39.09
08/14/2025	AP	INV	BOUND TREE MEDICAL LLC	85827525	\$ 690.30

08/14/2025	AP	INV	BOUND TREE MEDICAL LLC	85827524	\$	927.70
08/14/2025	AP	INV	BOUND TREE MEDICAL LLC	85838825	\$	995.69
08/14/2025	AP	INV	BOUND TREE MEDICAL LLC	85853510	\$	999.28
08/14/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	919	\$	1,260.00
08/27/2025	AP	INV	LEFAVE PHARMACY INC	242093	\$	70.32
09/11/2025	AP	INV	AIRGAS USA LLC	9164187061	\$	57.57
09/11/2025	AP	INV	AMAZON CAPITAL SERVICES INC	1CX4-D4MK-47NT	\$	1,074.45
09/11/2025	AP	INV	BOUND TREE MEDICAL LLC	85867066	\$	956.70
09/11/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	932	\$	1,500.00
09/23/2025	AP	INV	AIRGAS USA LLC	9164648536	\$	84.76
09/23/2025	AP	INV	BOUND TREE MEDICAL LLC	85903153	\$	999.03
09/23/2025	AP	INV	BOUND TREE MEDICAL LLC	85875968	\$	919.44
09/23/2025	AP	INV	BOUND TREE MEDICAL LLC	58575969	\$	987.96
09/30/2025	AP	INV	AIRGAS USA LLC	9164862115	\$	32.93
10/02/2025	AP	INV	BOUND TREE MEDICAL LLC	85917783	\$	979.18
10/02/2025	AP	INV	BOUND TREE MEDICAL LLC	85919212	\$	67.96
10/03/2025	AP	INV	LEFAVE PHARMACY INC	090425	\$	85.68
10/09/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	935	\$	1,245.00
10/16/2025	AP	INV	AIRGAS USA LLC	9165296716	\$	82.21
10/16/2025	AP	INV	BOUND TREE MEDICAL LLC	85902521	\$	119.90
10/16/2025	AP	INV	BOUND TREE MEDICAL LLC	85945918	\$	151.14
10/27/2025	AP	INV	AIRGAS USA LLC	9165532056	\$	45.25
10/27/2025	AP	INV	BOUND TREE MEDICAL LLC	85947947	\$	181.96
10/27/2025	AP	INV	BOUND TREE MEDICAL LLC	85945919	\$	43.99
10/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85947948	\$	974.94
10/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85961476	\$	879.39
10/30/2025	AP	INV	BOUND TREE MEDICAL LLC	85951675	\$	287.97
11/11/2025	AP	INV	AIRGAS USA LLC	9165949549	\$	63.73
11/11/2025	AP	INV	BOUND TREE MEDICAL LLC	85971000	\$	899.20
11/11/2025	AP	INV	BOUND TREE MEDICAL LLC	85971001	\$	159.00
11/11/2025	AP	INV	LEFAVE PHARMACY INC	260370	\$	78.00
11/13/2025	AP	INV	BOUND TREE MEDICAL LLC	85979683	\$	153.98
11/24/2025	AP	INV	AIRGAS USA LLC	9166394127	\$	73.41

11/24/2025	AP	INV	AIRGAS USA LLC	9166160989	\$	45.25
11/24/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	944	\$	1,125.00
12/09/2025	AP	INV	AIRGAS USA LLC	9166600169	\$	43.74
12/09/2025	AP	INV	BOUND TREE MEDICAL LLC	85987833	\$	844.33
12/11/2025	AP	INV	MY MICHIGAN MEDICAL CENTER ALPENA	952	\$	1,050.00
12/19/2025	AP	INV	BOUND TREE MEDICAL LLC	85987834	\$	82.14
12/19/2025	AP	INV	BOUND TREE MEDICAL LLC	85987835	\$	375.00
12/19/2025	AP	INV	LEFAVE PHARMACY INC	266493	\$	78.00
12/19/2025	AP	INV	LEFAVE PHARMACY INC	270135	\$	78.00
Grand Total					\$	30,615.35