

**Finance Subcommittee Meeting – Draft Minutes**  
**Wednesday, September 20, 2023, 5:30 p.m.**  
**Central Services**

Attendance:

Katharine Leenders	Present	Cheri Burke	Present
Monica Logan	Present	Anna Robbins	Present
Donna Nolan	Present		
Rosemarie Weber	Present		

Meeting commenced at 5:37 p.m. Meeting adjourned at 6:22 p.m.

- 1. Public Comment:** N/A
- 2. Approve Minutes from the June 21, 2023 Finance Subcommittee Meeting:** A motion was made by Monica Logan and seconded by Katie Leenders that the Finance Subcommittee approve the minutes from the June 21, 2023 Finance Subcommittee Meeting. Motion passed.
- 3. June 2023 Statement of Accounts:** Reviewed and approved.
- 4. July/August 2023 Statement of Accounts:** Reviewed and approved
- 5. FY23 Year-End Budget Transfers:** Reviewed and moved to full Board for approval.
- 6. Authorized Signatures Change Form for Food Service Program:** Reviewed and moved to full Board for approval.
- 7. FY25 Budget Timeline:** Reviewed the FY25 budget timeline.
- 8. Building Committee Update:** The building project is down to a punch list to finish up. Phase I of the Culinary Arts project: An architect is under contract to go out to bid with vendors to complete the Culinary Arts space. The roof project is largely completed with just a few remaining items. Completion is expected in a month. The next Building Committee Meeting is October 2<sup>nd</sup>.
- 9. Other:** An update was given on athletic field maintenance of the baseball/softball fields. \$20K was allocated and irrigation repairs have been made. It is up and running and the fields have been seeded

A motion was made by Monica Logan and seconded by Katie Leenders to adjourn the meeting. This motion passed at 6:22 p.m.