

Consider Approval of Southwest ISD Library Materials Acquisition Administrative Procedures

1. **Background:**

Curriculum & Instruction is requesting approval of the Southwest ISD Library Materials Acquisition Administrative Procedures.

In alignment with Board Policy EFB(LOCAL) and Senate Bill 13 requirements, Library Services has developed the Materials Acquisition Administrative Procedures to operationalize the district's already adopted policy. These procedures provide clear guidance for the selection, evaluation, acquisition, and review of library materials; establish parent access and rights regarding library catalogs; and outline the district's challenge and reconsideration process.

2. **Process:**

Library Services developed the Materials Acquisition Administrative Procedures in collaboration with district librarians and administrators. The process included a comprehensive review of Senate Bill 13, House Bill 900, Texas Education Agency (TEA) guidance, and Texas State Library and Archives Commission (TSLAC) standards to ensure full compliance and alignment with state law.

In accordance with HB 900, the procedures adhere to the standards for school library collection development adopted by TSLAC with approval from the State Board of Education, ensuring consistency, transparency, and adherence to statewide best practices.

3. **Fiscal Impact:**

None.

4. **Recommendation:**

That the Board approves the Southwest ISD Materials Acquisition Administrative Procedures.

5. **Required:**

Board action.