



**Livonia Public Schools**  
***Human Resources***

To: Andrea Oquist, Superintendent

From: Phillip Francis, Deputy Superintendent  
Larry Grezak, Director of Human Resources

Date: February 3, 2026

Subject: Division of Responsibilities

We are requesting to add an item to the Human Resources Committee agenda at the Committee of the Whole meeting of February 9, 2026. We would like to discuss the Human Resource department's division of responsibilities as we work toward streamlining processes and increasing efficiency.

Thank you,

Phillip Francis, Deputy Superintendent  
Larry Grezak, Director of Human Resources

PF/LG/tg