

# Minutes of Regular Meeting

## November 14, 2023

### The Board of Education

### Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, November 14, 2023 beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
  - Members Present:** Debbie Ince-Peterson, Ryan Peterson, Pat Kastens, Victoria Studtmann, Andrea Jerrick, Jeremy Cox
  - Admin. Team Present:** Supt. Zachary Fugate
  - Members Absent:**
2. Approval of the Agenda
  - Motion by Ryan Peterson to approve the agenda.
  - Second by Jeremy Cox.
  - Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and WI § 19.85 (1)(f) in considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
  - a. Roll Call
  - b. Approval of Closed Minutes, August 8, 2023 - Regular Board Meeting
  - c. Personnel §19.85(1)(c)
  - d. Pupil §19.85(1)(f) - Discussion Regarding Pupil Accommodation Request
  - e. Adjourn Closed Session
  - f. Convene Regular Session

*\*Jeremy Cox left the meeting at 7:00pm.*
4. Possible Action on Recommendation(s) From Closed Session
  - The Board of Education approved an employee leave of absence for the remainder of the 2023/2024 school year.
  - All names are being withheld pending notification.
5. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to [zfugate@unity.k12.wi.us](mailto:zfugate@unity.k12.wi.us) by NOON on Tuesday, November 13, 2023. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
  - No comments were received.
6. Board of Education Member Update
7. **Information**
  - a. Submitted Reports
    - 1) Administrative Reports
      - a. Elementary Principal Report - *Dr. William DeWitt*
        1. Student Reading Presentation
      - b. Middle School Principal Report - *Mr. Shaun Fisher*
      - c. High School Principal Report - *Mr. Nicolas Been*
      - d. Special Education Director Report - *Ms. Elizabeth Jorgensen*
      - e. Financial Report - *Ms. Kara Holden*
    - b. District Administrator's Report - *Mr. Zachary Fugate*
8. **Consent Agenda**
  - a. Approval of Board of Education Meeting Minutes, October 10, 2023 - Regular Board Meeting
  - b. Approval of Board of Education Meeting Minutes, October 11, 2023 - Long-Range Planning and Facilities Committee Meeting

- c. Approval of Board of Education Meeting Minutes, October 23, 2023 - Levy Meeting.  
 Motion to approve items 8.a – 8.c by Pat Kastens.  
 Second by Ryan Peterson.  
 Motion carries by unanimous voice vote.
  - d. Approval of Elementary/Middle School/High School Activity Accounts.  
 Motion to approve the July 2023 Activity Accounts by Victoria Studtmann.  
 Second by Ryan Peterson.  
 Motion carries by unanimous voice vote.
  - e. Approval of Vouchers  
 Motion to approve the October 2023 Vouchers by Pat Kastens.  
 Second by Victoria Studtmann.  
 Motion carries by unanimous voice vote. (Andrea Jerrick and Ryan Peterson Abstained.)
  - f. Acceptance of Bank Balances  
 Motion to accept the October 2023 Vouchers by Andrea Jerrick.  
 Second by Ryan Peterson.  
 Motion carries by unanimous voice vote.
  - g. Personnel
    - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
      - a. Kelly Opiola-Johnson, Resignation - Speech Language Pathologist  
 Motion to approve the resignation of Kelly Opiola-Johnson by Ryan Peterson.  
 Second by Victoria Studtmann.  
 Motion carries by unanimous voice vote.
      - b. Sara Fugate, New Hire - Middle School Yearbook Advisor
      - c. Ingrid Olson, New Hire - High School Social Studies Teacher
      - d. Sierra Swanson, New Hire - High School Assistant Girls Basketball Coach  
 Motion to approve items 8.g.1.b – 8.g.1.d by Ryan Peterson.  
 Second by Pat Kastens.  
 Motion carries by unanimous voice vote.
- Motion to approve the retirement of Jody Vollrath, Food Services by Ryan Peterson.  
 Second by Pat Kastens.  
 Motion carries by unanimous voice vote, with thanks for Jody's years of service.

9. **Action Agenda**

- a. Board Policy and Programming Committee Recommendation, Discussion, and potential action to fill a board vacancy in accordance with Board Policy 133, Filling Board Vacancies  
 Recommendation from the Policy and Programming Committee to appoint Mike Haroldson to fill the Board vacancy.  
 Motion by Victoria Studtmann to approve Michael Haroldson to fill the board vacancy in accordance with Board Policy 133, Filling Board Vacancies.  
 Second by Ryan Peterson.  
 Motion carries by unanimous voice vote.
- b. Consideration and Approval of the following Board Policies and Administrative Rules:
  - Board Policy 164 - Board Member Compensation and Reimbursement  
 Motion to approve the Board Policy 164 by Andrea Jerrick.  
 Second by Victoria Studtmann.  
 Motion carries by unanimous voice vote.

10. Adjourn

Motion to adjourn by Victoria Studtmann.  
 Second by Pat Kastens.  
 Motion carries by unanimous voice vote by 7:47 p.m.

Michael Haroldson was issued the Oath of Office and sworn in as a member of the Unity Board of Education after the meeting was adjourned.