



San Elizario ISD  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Elizabeth Perez, Chief Financial Officer  
Jesus Martinez, Executive Director-Support Services  
**Subject:** Consider and possible Board action to approve Texas Association of School Boards (TASB) purchase over \$25,000 for Long-Range Facility Planning Services  
**Date:** March 4, 2026

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### HISTORY:

On February 11, 2026, during the Regular Board Meeting, information was presented to the board regarding declining enrollment and sustainability. In the presentation, information regarding facility assessments and long-range planning were presented. The board directed administration to procure the services.

### RATIONALE:

TASB will assist in the development and completion of a long-range facility plan for district facility needs and efficient long-term use and management of district facilities. Once all the facility assessments have been completed, the information is used in part to construct the long-range facility plan. The timeline to complete facility assessments is 4-6 months, then an additional 3-6 months after that to complete the long-range facility plan.

### BUDGET IMPACT:

The total cost for the long-range facilities plan services is \$25k.

### ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board to approve the TASB purchase of Long-Range Facility Planning Services.

**For Approval?**  Yes  No

**If no, please check one:**  Presentation  Report  Information

**Please check if applicable:**  Attachment Included

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The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

A Proud Community of Champions – Soaring to Excellence!