



STUDENT SUPPORT SERVICES CANUTILLO A Premier District

Executive Summary

To: Board of Trustees and Superintendent Dr. Galaviz

From: Maria G. Villarreal, Director of Student and Community Services

Thru: Dr. Reyes, Executive Director of Student Support Services

Date: May 14, 2024

Re: Approval of the Optional Flexible School Day Program for The Opportunity Academy

The following is the Optional Flexible School Day Program (OFSDP) Application for the 2024-2025 school year.

Agenda Summary:

The Opportunity Academy (TOA) opened ten years ago during the 2014-2015 school year. From its inception, TOA has given Canutillo High School students the opportunity to stay in the Canutillo District and continue their education through a non-traditional setting.

Benefits:

We have helped students earn over 450 credit recovery courses, during the 2021-2022, 2022-2023, and 2023 - 2024 school years with 15 students completing the program and receiving their high school diploma this school year. Our goal this school year is to extend an invitation for more students to complete their graduation requirements at the Opportunity Academy Program.

Street Address:
7000 Fifth St.
Canutillo, TX 79835

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7650
F: (915) 877-7665
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Alameda Dr. | El Paso, TX 79937.

Texas Education Agency



APPLICATION

Updated April 2024

Optional Flexible School Day Program (OFSDP)

2024-2025 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if the student is:

- at risk of dropping out of school, as defined by the TEC, §29.081,
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the TEC, §29.908, P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the TEC, §29.081(e-1) or (e-2), or
- not meeting attendance requirements under the TEC, §25.092, resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Assessment

The student must take the required state assessments specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Canutillo Independent School District
(Legal Name of School District or Open-Enrollment Charter School)

located at

7965 Artcraft, El Paso, Texas 79932
(Physical Address)

hereinafter referred to as "district."

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, District Contacts
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opflex@tea.texas.gov or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: opflex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Pedro Galaviz

Authorized Signature

Typed Title Superintendent of Schools

Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the TEC, §29.081(e-1) or (e-2); or
 - the student is attending a campus with an approved early college high school program designation as defined by the TEC, §29.908; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student's participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the Student Attendance Accounting Handbook.

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Armando Rodriguez, Board President, (915)877-7444
 Name, Title, and Telephone Number of School Board President

 Signature of School Board President Date

Dr. Pedro Galaviz, Superintendent of Schools, (915) 877-7444
 Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

 Signature of Person Authorized to Bind the District or Charter School Date

Appendix Two
Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.

2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: May

Day: 28

Year: 2024

Time: 6:00 pm

Location: 7965 Artcraft, El Paso, Texas 79932

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

 Armando Rodriguez, Board President, (915)877-7444

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

 Dr. Pedro Galaviz, Superintendent of Schools, (915) 877-7444

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the Student Attendance Accounting Handbook.
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook.
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
 - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
 - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Provide the location and a brief description of the in-person student engagement center.

Appendix Four District Contacts

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contacts for the Application

District/Charter School Superintendent:	Dr. Pedro Galaviz
Mailing Address:	7965 Artcraft
City, State, Zip Code:	El Paso, Tx. 79932
Telephone Number:	(915)877-7444
Email Address:	pgalaviz@canutillo-isd.org

District PEIMS Coordinator:	Jesus Komiyama
Email Address:	jkomiyama@canutillo-isd.org

OFSDP Contact Name:	Dr. Monica Reyes
Email Address:	mreyes@canutillo-isd.org

OFSDP Contact Name:	Maria G. Villarreal
Email Address:	mgvillarreal@canutillo-isd.org

NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five
Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

- 1. The application (in PDF file format)**
- 2. Appendix Three (in PDF file format)**
- 3. Appendix Five (in MS Excel file format)**

***All file names should include the district/charter school’s name**

Appendix Three

1. Program Goals and Objective

- The purpose of the Opportunity Academy (TOA) is to accommodate our dropout students that may have the following:
 - challenges in a traditional educational setting
 - are now parents and need to work
 - at-risk students that have been denied credit for classes due to failed attendance requirements in a traditional setting
 - did not complete high school within their graduation cohort
 - have not succeeded in obtaining the academic credits required to graduate
- The Opportunity Academy (TOA) offers an innovative instructional model, which will provide students:
 - a flexible schedule to work independently
 - earn high school credits
 - prepare for state exams and
 - graduate
- Students are responsible for their own learning; however, students are provided one-on-one assistance when necessary. Students take an active role in setting their personal goals when interviewed for The Opportunity Academy through the Student Success Team. This approach is also self-paced with clear quantifiable objectives. TOA implements Computer Based Instruction and employs the PLATO Learning Online Curriculum Program that has been aligned to state and national learning standards. Students will be accessing the online curriculum at the Lone Star Building campus, under the instruction of the teacher of record.

2. Schedule

- 180 School Instructional days, August 5, 2024 - May 29, 2025 (Monday thru Friday, 8:00 am - 4:30 pm)
- Summer Credit Recovery classes (Monday thru Friday, 8:00 am - 4:30 pm)

3. Staff Positions/Personnel & Qualification Standards

- Dr. Monica Reyes *Executive Director of Student Support Services 8 am – 5 pm Monday – Friday*
 - Facilitate and direct TOA program. Examine student data and award earned credits.
 - Meet with students during the intake process and throughout their continued participation in the program.
- Angelina Cardiel *Supplemental Services Educator 8 am – 4:30 pm Mon. – Fri. 6 pm – 8 pm Mon. – Thurs.*
 - Co-facilitate meetings with parents, staff, and students. Prepare student data, review transcripts, and evaluate credit criteria.
 - Calculations of credit loss due to attendance.
 - Meet with students during the intake process and throughout their continued participation in the program.
 - Facilitate access rights to curriculum program.
 - Maintain student online curriculum program data.
 - Communicate students' progress with stakeholders such as counselors and administration, systematize credits earned.
 - Enter grades in Gradebook for Progress Report and Report Card based on specified criteria.
 - Implement and monitor procedures. Actively monitor TOA students assuring that all students remain on task within their assigned lessons.
 - Provide academic intervention to students as needed in appropriate subject areas.
 - Provides services to include individual and/or group tutoring.
 - Administering of checking out and in of lab supplies from students: headphones, calculators, etc.
 - Responsible for developing various interesting teaching methods and instructional methods that are beneficial to the students.
 - Facilitate access rights to curriculum program. Maintain student online curriculum program data. Communicate students' progress with stakeholders such as counselors and administration, systematize credits earned. Enter grades in Gradebook for Progress Report and Report Card based on specified criteria.
- Christina Figueroa *At-Risk Aide 8:00 am – 4:30 Monday – Friday*
 - Take attendance daily. Document and inform SES supervisor of excessive tardiness and absences.
 - Provide essential supervision to the students in educational requirements.
 - Provide life skills to integrate into the community to become successful and self-sustained both inside and outside of the educational setting.
 - Provide academic intervention to students as needed in appropriate subject areas.

Canutillo ISD
The Opportunity Academy

- Provides services to include individual and/or group tutoring.
- Facilitate access rights to curriculum program.
- Maria Villarreal *Director of Student and Community Services 8:30 am – 4:30 pm Monday – Friday*
 - Evaluate transcripts for cohorts prior to 2024.
 - Evaluate student’s testing history.
 - Determine student’s eligibility for Individual Graduation Committee for cohorts prior to 2024.
 - Provides supervision to the student's plan of courses to be taken.
- Robert Radecki, DAEP counselor, 7:30 am - 4:00 pm Monday - Friday
- Canutillo High School Counselors, 8:00 am - 4:30 pm Monday - Friday
 - Refer students to TOA program
 - Examine transcripts and provide classes needed.
 - Evaluate credits earned.
- Annette Gonzalez *Intervention Specialist 8:30 am – 4:30 pm Monday – Friday*
 - Interview and refer students to TOA.
 - Facilitate meetings with students, parents, counselors, and TOA staff.
 - Meet with students during the intake process and throughout their continued participation in the program.

4. Identifying Students Eligibility

Counselors identify students that are behind on credits, having difficulty attending traditional school hours and environment. A referral to the Intervention Specialist is made. At-risk checklist and documentation is reviewed. Intervention Specialist, Counselor, and Director, then meet to make a decision. At that point parent and student speak with the Intervention Specialist to offer options.

Eligibility/Consent Student/Parental Consent

The Opportunity Academy holds a Student Study Team (SST) meeting for all referred students to the program. Students that attend the Academy and are over the age of eighteen will provide self-consent. Those students eighteen and under will need to have a parent consent form signed. Student and parent (when applicable) will go through possible Social/Behavioral, Health and Academic strengths and deficiencies intake to meet the student’s needs. Program regulations and contracts are also provided to students and parents. The SST committee determines the student’s credits and goals during the meeting while participating in the TOA program.

5. Estimated TOA Enrollment

The teacher for The Opportunity Academy (TOA) will serve approximately 70 students within the school year, with no more than 1:28 teacher student ratio.

6. Other Services

6a. Special Education. Students who receive special education services will be given instruction and services according to the Individual Education Plan (IEP). As developed through the Admission, Review and Dismissal (ARD) meetings, the TOA teacher who serves as the general education teacher ensures the IEPs for students are followed. As outlined in the Student Attendance Accounting Handbook, mainstreamed special education services are not reported to generate special education funding.

6b. Career and Technology Education (CTE). TOA implements computer-based instruction and employs the PLATO Learning Online Curriculum which is aligned to the state and national standards. TOA students are able to take career and technology education courses offered within the PLATO system to receive course credit. We do not generate contact hours as there is no regularly scheduled direct instruction by a certified CTEA teacher in TOA program.

6c. Pregnancy Related Services (PRS). Our district offers PRS once students are identified. Support services include Compensatory Education Home Instruction (CEHI) during prenatal and postpartum periods, childcare, transportation, counseling services, health services and government referrals in accordance with the Student Attendance Accounting Handbook. The TOA teacher serves as the CEHI teacher for all TOA students identified needing pregnancy related services. On the first day of CEHI instruction, the High School Registrar will remove the student from the TOA Calendar 2 with ADA code 7.

Canutillo ISD
The Opportunity Academy

6d. English Language (EL) Services. Our district offers English Language (EL) services within our TOA program. However, the TOA program is not considered an ESL program. The TOA teacher provides services through the English Language Proficiency Standards (ELPS) strategies while delivering content instruction to TOA EL students.

7. Attendance

7a. Daily attendance is recorded in the district's student management system. TEAMS by the TOA classroom teacher for all students enrolled. The teacher of record keeps daily attendance logs with the actual number of students instructional minutes. The classroom teacher will certify the student's minutes by signing the logs daily. TOA classroom teachers serve approximately a total of 70 students within the entire school year. To comply with the Texas Education Code, at no time are there more than 28 students enrolled per classroom and served at The Opportunity Academy.

7b. If a student attends less than 45 minutes a day, the student will not be reported for funding to the attendance clerk and not be reported to TSDS for that day. The TOA teacher records the student not present in the records to ensure cross-checking.

7c. The High School Registrar enrolls students into TOA Calendar 2 with ADA code 7. The instructional minutes are recorded into TEAMS Optional Flexible School Program Attendance Worksheet by the district PEIMS Specialist. The students will not receive more than 10,800 minutes per course and the maximum OFSDP minutes a student is eligible for is outlined in the following formula $[180 - (\text{Traditional Days Present}) \times 240]$.

7d. To ensure students are not coded in both a traditional and OFSDP instructional program, the High School Registrar enrolls students into TOA Calendar 2 with ADA code 7.

7e. Every six weeks, student daily reports are generated by the district PEIMS Specialist and verified by the Canutillo High School Attendance Clerk and Principal in compliance with Section 11.6 of the Student Attendance Accounting Handbook. Daily phone calls are made to students that are absent. Students sign a contract of expectations when they begin to attend TOA. After ten consecutive absences and repeated efforts to locate the student have been unsuccessful, the student may be dropped (FEA local).

7f. Each six weeks the OFSDP records will be reviewed and certified by the teacher.

8. Credit Recovery Program offered in the Summer

During the summer credit recovery of TOA, we will only enroll eligible students needing to regain course credit that was lost due to insufficient attendance. Daily attendance is recorded in the district's student management system TEAMS, by the TOA classroom teacher for all students enrolled. The teacher of record keeps daily attendance logs with the actual number of students instructional minutes. In addition, we are using a QR code system for students to sign in and we generate a daily report with the student instructional minutes. The classroom teacher will certify the student's minutes by signing the logs daily. The TOA classroom teacher will serve a maximum of 28 students during the summer TOA program.

$[\text{Total \# of school days} \times 90\% \text{ requirement}] - \text{Total \# of Traditional days present} - \text{OFSDP calculated days present (which would be calculated by total \# of OFSDP minutes}/240 \text{ minutes)} = \text{\# of days needed to recover. The \# of days needed to be recovered} \times \text{OFSDP one day of 4 hours} = \text{Total \# hours needed to regain course credit that was lost due to insufficient attendance.}$

If a student attends less than 45 minutes a day, the student will not be reported for funding to the attendance clerk and not be reported to TSDS for that day. The TOA teachers records the student not present in her records to ensure cross-checking. The High School Registrar enrolls students into TOA Calendar 2 with ADA code 7 for the Summer Credit Recovery Program.

Attendance records will be reviewed and certified by the teacher.

9. Community-Based Dropout Recovery Program

TOA students do not attend a community-based dropout recovery education program.

10. Remote or Hybrid Dropout Recovery Program

TOA students do not attend a remote or hybrid dropout recovery program.

Optional Flexible School Day Program (OFSDP) - Appendix 5

Insert 6-Digit District Number

School Year Click here to enter the school year

Campus Name	Eligibility Designation							Program Start Date	Program End Date	Proposed Days: SUMTWTTHFS	Minutes Offered Per Day	Summer Period of Agreement			
	1	2	3	4	5	6	7					Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTTHFS	Minutes Offered Per Day
071907001 CANUTILLO H S	1				5			8/5/2024	5/29/2025	MTWTHF	450	6/2/2025	6/12/2025	MTWTHF	450
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Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

Eligibility Designation
 1 = TEC §29.081 At-Risk Students
 2 = TEC §25.092 Minimum Attendance
 3 = TEC §29.908 Early College High School
 4 = TEC §39A.107 Campus Turnaround Plan
 5 = Credit Recovery**
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

School Year Period of Agreement
 Reported in TSDS PEIMS Summer Collection 3
 Program start date must be 30 days after application submission.
 Program end date must not exceed the last day of the regular school calendar.

Summer Period of Agreement
 Reported in TSDS PEIMS Extended Collection 4
 **Credit Recovery - Designation 5
 Summer period of agreement should not exceed 30 days or extend past July 31st.



The Opportunity Academy (T.O.A.) 2023-2024

Angelina Cardiel
Supplemental Service Educator

AGENDA

- Introduction
- Primary goals
- Areas of growth
- Graduates / Summer Graduates
- Summary

INTRODUCTION

At The Opportunity Academy we foster cooperative thinking to further student progress, close the missing credits gap, assist students and foster a student-first mindset.

Primary Goals of T.O.A

What is The Opportunity Academy (TOA)

It is a computer-based instruction (CBI) lab that provides students with options and resources to obtain high school credit. Edmentum / PLATO Learning Online Curriculum Program that has been aligned to state and national learning standards Personalized educational experience to build around each student's individual needs and graduation requirements.

Purpose of TOA

TOA serves our community students with a credit recovery program. Through this alternative instructional model, students will be provided a flexible schedule to work independently to earn high school credits, prepare for state exams, and graduate. TOA provides education equally to all students.

Benefits of TOA

Students get to participate in Canutillo High School's graduation ceremony the year they complete their courses and pass all EOC/STAAR assessments.
Flexible schedule and hours that work around student busy life.
Work at their own pace.
Small class size.
Very friendly and helpful staff.
Offer summer school in all subject areas.

Summary of Progress

Annual growth

AREAS OF GROWTH

2 Teachers	Number of Students in TOA
August 2022	22
September 2022	26
October 2022	26
November 2022	33
December 2022	34

2 Teachers	Number of Students in TOA
January 2023	41
February 2023	46
March 2023	46
April 2023	49
May 2023	54

1 Teacher & 1 paraprofessional	Number of Students in TOA
January 2024	34
February 2024	36
March 2024	37
April 2024	44
May 2024	

AREA OF FOCUS

Area of Focus:	Data:
Number of courses processed as of May 30, 2024	165
Number of IGCs this school year as of May 30, 2024	4
Number of graduates as of May 30, 2024	12
Number of estimated summer graduates	3



SUMMARY

At The Opportunity Academy (TOA), we believe in giving 110%. By using our educational resources, we help organize students to reach their graduation goals. We thrive because our faculty and staff are knowledgeable and partake in great teamwork behind our student's progress. Efficiencies will come from integrity and proactively transforming how we all collaborate in the best interest of our CISD students that attend TOA.

What some students have said:

2023 Student: "Literally worth all the time, effort and support, I had a great time through the way, and I had a lot of people who believed in me."

2023 Student: "It's a good program that they help you graduate and people that say that it is a bad program, is because they didn't appreciate the opportunity they had."

TOA Summary

2024 Student: "I feel like someone that matters here and I am being heard and my needs to graduate are being met."

THANK YOU

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