

Banner ID #	Last Name Yang, Haobo	First	Middle Initial	Telephone
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Address	City	State	Zip
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Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time	<input checked="" type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit:	Job Vacancy No.: (if applicable)
Job Title/Position:	Specialized Area:
Budgeted Position? <input type="radio"/> Yes <input type="radio"/> No	Funded in which FY?
Budget Number:	Position No. (NBAPOSN):
Compensation: <input type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched _____ Grade _____ Step _____
Start Date: End Date:	<input checked="" type="radio"/> At-will-employee <input type="radio"/> Per contract
Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year	If temporary, anticipated termination date:

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit: Technology and Business	Job Vacancy No.: (if applicable) 1904 F 019
Job Title/Position: Instructor of Computer Science (IT & Networking)	Specialized Area: Computer Science
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: Donna Schilling
Budget Number: 1210-14039-6091- 100 80%, 1210-14809-6091-102 20%	Position No. (NBAPOSN): CST007
Compensation: <input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched <u>FAC</u> Grade <u>1</u> Step <u>10</u>
Start Date: 08/19/19	<input checked="" type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract
Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Stephen Lyford Digitally signed by Stephen Lyford Date: 2019.08.08 11:24:42 -05'00'	Date	Approved by Dean Paul J. Quinn Digitally signed by Paul J. Quinn Date: 2019.08.07 15:50:43 -05'00'	Date
Approved by Division Chair David Kucera Digitally signed by David Kucera DN: cn=David Kucera, o=Wharton County Junior College, ou=Division of Technology and Business, email=davidk@wcjc.edu, c=US Date: 2019.08.08 11:34:47 -0500	Date	Approved by Vice President <i>Luc</i> 8-8-19	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources <i>Jugg Jones</i> 8-9-19	Date
Budget Approval <i>B. Kucera</i> 8/9/19	Date	Approved by President <i>Betsy A. McLeod</i> 8-12-19	Date