

INDEPENDENT SCHOOL DISTRICT NO. 709
Duluth Public Schools
Historic Old Central High School - 215 N. 1st Avenue E.
Tel. (218) 336-8738 Duluth, Minnesota 55802-2069 Fax (218) 336-8777

MEMORANDUM

To: Bill Hanson, CFO/Executive Director of Business Services

From: Tony Kelekovich,^{TK} Supervisor of Purchasing

Subject: Bid-1242 Food Requirements

Date: May 27, 2015

Bid requests for Food Requirements were advertised and sent to seven (7) known vendors for supplying district-wide food requirements for the period July 1, 2015 through June 30, 2017. ISD 709 reserves the right to renew for an additional two (2) year period, July 1, 2017 through June 30, 2019 by mutual agreement.

One (1) response was received from Upper Lakes Foods.

It is recommended that the bid as submitted by Upper Lakes Foods, in the amount of \$539,000.50 be accepted. (See the attached letter from Child Nutrition.) This amount reflects a representative price for fifty-four (54) market basket (high usage) items that were bid.

The amount of \$539,000.50 will be part of an estimated total annual expenditure of \$1,680,000.00 for food requirements.

Fund: 02-770-(site)-701-000-149001

Fund Custodian: Bill Hanson/Pam Bowe

Program: Child Nutrition

INDEPENDENT SCHOOL DISTRICT NO. 709

VENDOR LIST/RECAP

BID 1242

FOOD REQUIREMENTS

Food Services of America Fargo ND	No Response
Indianhead Foodservice Distributor Eau Claire WI	No Response
Performance Foodservice/Roma of Minnesota Rice MN	No Response
Reinhart Foods Rosemont IL	No Bid
Sysco Minnesota Brule WI	No Response
Upper Lakes Foods, Inc. Cloquet MN	\$ 539,000.50
U.S. Foods Plymouth MN	No Bid

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MEMORANDUM

To: Tony Kelekovich, Supervisor Purchasing
From: Pamela Bowe, R.D.L.D. Supervisor Child Nutrition
Subject: Bid-1242 Food Requirements
Date: May 27, 2015

Bid-1242 Food Requirements was sent to the following companies: Food Services of America, Indianhead Foodservice Distributor, Performance Foodservice/Roma of Minnesota, Reinhart Foods, Sysco Minnesota, Inc., Upper Lakes Foods Inc., and U.S. Foods.

U.S. Foods and Reinhart Foods notified the Child Nutrition Department that they were not going to submit completed bids at this time.

One bid was received from Upper Lakes Foods, Cloquet, MN.

Distributors were asked to complete pricing on fifty-four (54) market basket items that would be purchased next year. The list of products with dollar amounts was calculated.

Upper Lakes Foods \$539,000.50

For our budgeting purposes, the total estimated purchasing cost of all groceries is \$35,000 weekly. Actual purchasing weeks are approximately forty-eight (48). This makes the estimated total annual value of the bid at \$1,680,000.00.

The recommendation is to award the bid to Upper Lakes Foods, Cloquet, MN.

The Child Nutrition Department continues to strive to find the lowest cost on goods while still providing the highest quality products as well as buying local when available. The Child Nutrition Department is also a member of the MSFBA (the Minnesota School Foodservice Buying Association) which is a group of school districts that have organized to utilize their group buying power to achieve better pricing on select products for the school meals program.