

DIANA SHAHIN, Ed.S.

Seeking Elementary Principal Position

Passion / Integrity / Experience / Competence / Support

I am an experienced and approachable academic leader with an extensive record of improving educational performance in diverse settings with passion, integrity, experience, competence, and support. My personal skills of positivity, team building, creative problem solving, data-based decision making, and leadership-by-example are essential in “buy in” from all stakeholders. I am highly organized, expert in communication and professional development, and an educator who promotes the district vision, mission, values, and goals with lifelong learning as the ultimate goal. Core competencies include:

Curriculum & Instruction	Leadership	Budget & Fiscal Management
Professional development leader	CAP coordinator	Directly responsible for \$5 million
Curriculum review & implementation	District Curriculum Council Member	Program planning & budget prep
Fostering best practices in instruction	Safe Schools member	State Programs (31a, etc.)
Use of assessment data to drive change	District School Improvement Member	Federal Programs (Title I,II & III)
Integration of technology	Union / Contract negotiations	Bond support and promotion

Hillcrest Elementary School services over 420 students and employs over 40 teachers and support personnel with an annual budget of \$5M. It is located in a suburb of metropolitan Detroit and has a diverse population of which approximately 35% are English Language Learners and 65% qualify for free or reduced lunch.

LEADERSHIP EXPERIENCE

- Hillcrest Elementary, Principal - Crestwood Schools (2015-Present)
- Crestwood Accelerated Program, Principal - Crestwood Schools (2015-Present)
- Hillcrest Elementary, ELL Classroom Teacher - Crestwood Schools (2014-2015)
- Salina Elementary, Bilingual Classroom Teacher - Dearborn Schools (2007-2014)
- Henry Ford College, Adjunct Professor - Technology for Teachers (2008)

QUALITIES

- Commitment to students first, as demonstrated in decreasing student office referrals by 50% in two years
- Experience in building strong, collaborative leadership teams and inspiring trust
- Experience in developing and implementing a comprehensive strategic plan focusing on short-term and long-term measures, data-driven decision making, community engagement, and responsibility and management
- Strong communication skills
- Experience in working with diverse groups of stakeholders on critical issues and creating transparency

RELEVANT SKILLS AND EXPERIENCE

- Curriculum review & implementation
- Professional development coordination and leadership
- Review of assessment data and implementation and coordination of online NWEA
- Utilization of the online teacher evaluation system
- Oversight of the Crestwood Accelerated Program (CAP) ranked 2nd in the state on M-STEP
- Crisis Prevention Institution Certified
- ALICE Certified Trainer (Active Shooter Response Program)
- Extensive SLOP Training
- Fluent in Arabic

EDUCATIONAL EXPERIENCE

- Education Specialist Degree, Administration and Supervision (2015-2017)
Wayne State University; Detroit, MI
Michigan K-12 Administrators Certificate, GPA: 3.98
- Master of Arts, Bilingual/Bicultural Education (2012-2014)
Wayne State University; Detroit, MI
Certified ESL Endorsement, (NS) K-8, GPA: 3.96
- Bachelor of Science, Elementary Education (2002-2006)
Eastern Michigan University; Ypsilanti, MI
Certified Elementary K-5, Language Arts (BX) 6-8
Magna Cum Laude, GPA: 3.93

PROFESSIONAL AFFILIATIONS

- Michigan Elementary and Middle School Principals Association (MEMSPA)
- National Council of Teachers of English (NCTE)
- Michigan Education Association (MEA)

ADDITIONAL INFORMATION

- References and Letters of Recommendation are available upon request