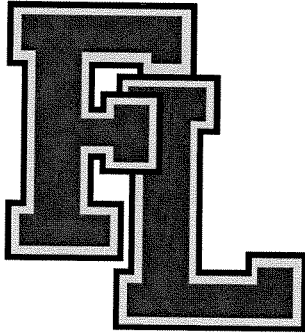




**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

June 4, 2015

AGENDA ITEM: 9.3

TOPIC: Teacher Facilities Policy #405

BACKGROUND: This policy needed to be updated.

PROCESS: The School Board Policy Committee has reviewed this policy and they are presenting it to the School Board with the changes noted.

RECOMMENDATION: Approval of this policy.

It is the policy of the School Board that adequate facilities in each building be available for ~~teachers~~ staff members contingent on availability of space in individual buildings.

Such facilities to include the following:

1. ~~Classroom~~ Space for the storage of instructional materials and supplies.
2. A ~~teacher~~ faculty work area -- preferably separated from the faculty lounge -- equipped with supplies and equipment to be used in the preparation of instruction materials.
3. A ~~teachers'~~ faculty lounge -- out of bounds to all students, except when authorized by ~~the principal~~ a faculty member.
4. A serviceable desk and chair for each teacher.
5. Faculty rest rooms ~~separate for each sex~~ that are not to be used by students.
6. A dining area, separate from the students where possible.
7. ~~Adequate chalk~~ Writing and/or projection boards ~~and bulletin boards in each classroom~~ appropriate for instruction.
8. A telephone so located that a ~~teacher~~ staff member can have privacy while talking to parents.
9. ~~Sections of parking lots shall be reserved~~ Parking lot space or other appropriate temporary provisions for staff parking.

REVISED: __/__/__