



# SCHOOL DISTRICT

*Preparing children for an ever changing world*

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[www.nknsd.org](http://www.nknsd.org)

Date: Wednesday, June 14, 2023

To: Neah-Kah-Nie School Board

From: Mark Sybouts, Business Manager

A handwritten signature in blue ink that reads 'Mark'.

RE: Substitute and reimbursement rates for 2023-2024

Please approve the following rates for Substitutes paid during the 2023-2024 fiscal year:

Licensed Substitutes	\$206.35 per day or \$25.80 per hour
Long term Licensed Substitutes	\$242.76 per day or \$30.35 per hour

Classified Substitutes:

Custodians	\$22.00
Secretaries	\$18.50
Instructional assistants/elementary library assistants	\$18.00
Food service	\$17.50
Students – minimum wage	

Current IRS Mileage rate \$0.655 (sixty five and one half cents per mile) or as changed by IRS

Maximum Meal Reimbursement (including tip at a maximum of 15%):

Breakfast	\$13.00
Lunch	\$15.00
Dinner	\$26.00