



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator/Superintendent

**FROM:** Tammy Stromberg, Director of Finance

**DATE:** August 11, 2023

**SUBJECT:** **Contracts over \$10,000 -  
City of Wainwright**

**Memo No: SB24-008 RV2**  
(Action Item)

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**2020-2025 NSBSD STRATEGIC PLAN**

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

**NSBSD Policy Manual:**

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$10,000 or greater must be approved by the School Board.

**Issue Summary:**

The Administration have been presented with three unsigned Memorandums of Agreement (MOA), with the City of Wainwright for FY22, FY23, and FY24. The District has also received invoices for after school rec expenses from the City for FY22 and FY23.

The MOA's and invoices relate to the sharing of cost arrangements for after school rec.

In FY22, each NSBSD village site was budgeted \$24,830. The City's FY22 invoiced total is \$7,637 less than the District budgeted amount for FY22.

In FY23, each NSBSD village site was budgeted \$24,830. The City's FY23 invoice is \$6,973 more than the District budgeted amounts for FY23.

In FY24, each site is budgeted \$22,800. The City's proposed FY24 Memorandum of Agreement exceeds the amount budgeted by \$20,610.

The Memorandums of Agreement for FY22, FY23, and FY24 were only brought to the attention of the District last spring, however, the budget for prior years has expired and the amount of the MOA's for FY23 and FY24 exceed the amount budgeted per site in each year. If the administration is approved to honor the invoiced amounts for FY22 and FY23, as per the unexecuted MOA's, an additional appropriation will be required to fund them.

The administration will enter into negotiations over the FY24 MOA and no appropriation is requested at this time, however, if an agreement is reached the MOA will be brought to the Board for approval.

**Background:**

The City of Wainwright partners with the District to provide an After School Recreation Program. When the After School Rec Program began, the City covered 50% of the cost with an NPRA grant and the District covered the other half. The City has indicated that, over the years, costs for long term

employees have increased. The City reports that it was able to keep the cost share at 50% during the pandemic due to a reduced schedule but with the return to a full schedule, the City is unable to cover the difference between what is appropriated by the District and what the program costs.

The total of each Memorandum of Agreement is as follows with documented expenditures:

FY22: \$17,193.82 with 17,193.82 expended and \$3,279.90 that NSBSD already paid;

FY23: \$37,023 with \$31,803.03 expended; and,

FY24: \$44,700 with \$0 reported as expended.

**Recommendation:**

The administration recognizes that the City of Wainwright spent less money in FY22 and more in FY23 on after school rec. The differences in expenditure in these two years roughly balance out against the budgeted amounts for after school rec for those years.

In recognition that:

- a) the failure of previous NSBSD administrations and City administrations to bring these MOA's to the Board appears to be an oversight by both organizations, and
- b) the after school rec services in FY22 and FY23 that are being invoiced were provided by the City; and further
- c) a strong relationship with our local village governments is important to our District;

the administration recommends the Board appropriate an additional \$45,716.95 to the Community Service Fund Account Code 215.470.700.000.440 to fund expenditures under the FY22 and FY23 Memorandums of Agreement.

However, in recognition also of our current financial position, and due to flat revenues and flat funding from the State and Assembly, the administration also recommends the Board direct it to negotiate with the City of Wainwright regarding the FY24 Memorandum of Agreement for the After School Rec Program to ensure that MOA reflects the current budget available to all sites.

**Length of Contract:**

Annual contracts.

**Funding Source and Purchase/Contract Amount:**

215.470.700.000.440

**Available Budget:**

Fund 215, Location 470, Function 700 - \$22,800.

**Budget Line Transfer:**

Not applicable.

**Grant Funding:**

Not applicable.

**Compliance with BP 3311.**

Not applicable.

**Proposed Motion:**

"I move that the NSBSD Board of Education approve the above \$10,000 and greater proposal and related contract for the City of Wainwright After School Recreation Program, in the amount of

\$13,913.92 for FY22 and \$31,803.03 for FY23 and directs the administration to negotiate with the City of Wainwright regarding the FY24 Memorandum of Agreement for the After School Rec Program.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Advisory Vote: \_\_\_\_\_ Vote \_\_\_\_\_