



**Northeastern Minnesota Community Implementation Hub
Collaborative**

Memorandum of Understanding (MOU) Year 2 (2022) Addendum

As outlined in the Memorandum of Understanding (MOU) signed by the Northland Foundation and your organization, the Northland Foundation is extending the MOU for Year 2 as per our contract extension from our funding partner the Minnesota Department of Human Services. The Northland Foundation will provide your organization the funding amount listed in the MOU. The only modification is the timeline, which is now January 1 to December 30, 2022.

Signed by:

A handwritten signature in blue ink that reads "Catharine Gilson".

(Partner signature)

Date: 2/11/22

A handwritten signature in blue ink that reads "Zane Bail".

Zane Bail, Chief Operating Officer
Northland Foundation

Date: 12.28.21



Northeastern Minnesota Community Implementation Hub Collaborative

Memorandum of Understanding (MOU)

Between

Northland Foundation
and

Duluth Public Schools

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Northland Foundation and the Duluth Public Schools to implement the Northeastern Minnesota Community Implementation Hub Collaborative with funding support from the Minnesota Department of Human Services.

1. Purpose and Scope

The Northland Foundation and seven community-based partners will create Community Implementation Hubs (Hubs) in targeted sites across northeastern Minnesota. The Hubs will implement and test a web-based service navigation system for pregnant and parenting families with young children using relationship-based and culturally-appropriate practices. As a recipient of funding from the Minnesota Department of Human Services (DHS) as part of the State of Minnesota's federally-funded Preschool Development Grant (PDG), the Northland Foundation and community-partners will work together to help achieve the State's goals to:

- Make it easier for families to get what they need. Develop universal access points for families that provide a navigation of programs and systems that are culturally appropriate and relationship-based.
- Increase access to services. Partner with state agencies to test, evaluate and improve Help Me Connect (a web-based service navigation system) so that the program increases access to culturally appropriate services for black, American Indian, communities of color, and families furthest from opportunity.
- Grow community engagement and support community-developed solutions. Use a community based, whole family approach so families have what they need to thrive. This will look and feel different in every community.

2. Background

The goal of the Northeastern Minnesota Community Implementation Hub Collaborative is to establish locally-driven, coordinated navigation systems to help connect pregnant and parenting families with young children who are experiencing racial, geographic, or economic inequalities, with critical services to help them thrive. The Northland Foundation is serving as the umbrella organization providing administrative leadership, training, technical assistance, peer learning, and evaluation. Each of our seven Hub partners will implement community-designed family navigation systems.

- Maintain program and financial records for accountability, undertake data tracking, and follow to data privacy guidelines.
- Adhere to HHS Public Policy Guidelines outlined in Attachment B.
- Maintain Commercial Automobile Liability Insurance as a subcontractor of the Northland Foundation as part of this program funded by the Minnesota Department of Human Services **ONLY IF the Navigator(s) will be using their own vehicle to drive a client** (see Attachment C).
 - \$2,000,000 – per occurrence Combined Single Limit on Bodily Injury and Property Damage. In addition, the following coverages should be included: Owned, Hired, and Non-owned Automobile.
- Provide regular financial and program reports and participate in evaluation of the project.

5. Funding Support

The Northland Foundation will provide \$35,000 to Duluth Public Schools for the period February 1, 2021 to December 31, 2021. Upon year two contract renewal with DHS, the Northland Foundation will provide \$ \$35,000 for the period January 1, 2022 to December 31, 2022.

6. Effective Date and Signature

This MOU shall be effective upon signature of the authorized officials of the participating parties. It shall be in effect from February 1, 2021 to December 31, 2021. Upon year two contract renewal with DHS, this MOU period will be effective through December 31, 2022.

7. Key Contact Information and Signatures

Please provide key contact(s) for this project and have MOU signed by the appropriate person in your organization.

Partner Name
Position
Address
Telephone
E-mail

Partner Name
Position
Address
Telephone
E-mail

Catherine Erickson _____ Date: 2/23/21

(Partner signature)

Catherine A. Erickson, CFD, Duluth Public Schools _____
Date: 3.12.21

(Partner name, organization, position)

Lynn M. Haglin _____ Date: _____
Lynn M. Haglin, Vice President/KIDS PLUS Director
Northland Foundation

- Perform other duties that may be defined by the requirements of the grant.

If there is a perceived conflict between or among statutory and regulatory requirements, the terms and conditions in this part of the HHS GPS, Part IV of the HHS GPS and award-specific terms and conditions, or if the recipient has questions concerning award terms and conditions, the recipient should request written clarification from the GMO. This may be done at any time; however, if the inclusion of the term or condition would cause the organization not to accept the award or to be unable to comply, the question should be raised before award acceptance. In the case of a conflict, statutes and regulations take precedence over requirements or restatements of statutory or regulatory requirements in the HHS GPS, and OPDIV or award-specific requirements take precedence over Part II of the HHS GPS.

Flow-Down of Requirements under Subawards and Contracts under Grants

The terms and conditions in the HHS GPS apply directly to the recipient of HHS funds. The recipient is accountable for the performance of the project, program, or activity; the appropriate expenditure of funds under the award by all parties; and all other obligations of the recipient, as cited in the NoA. In general, the requirements that apply to the recipient, including public policy requirements, also apply to subrecipients and contractors under grants, unless an exception is specified.

Public Policy Requirements

This section addresses public policy requirements applicable to some or all HHS applications and/or awards. These requirements are in addition to the pre-award requirements specified in Part I or supplement the coverage in Part I by indicating how a requirement applies following award. The term "public policy" indicates that the requirement is based on social, economic, or other objectives or considerations that may be attached to the expenditure of Federal funds by recipients, subrecipients (including consortium participants), or contractors under grants, in general, or may relate to the expenditure of Federal funds for specified activities, e.g., research. In addition to cross-cutting requirements based in statutes, regulations, or Executive orders that some or all Federal agencies must apply to their grant programs, HHS recipients also are subject to requirements that apply to the use of grant funds as contained in HHS annual appropriations acts. Some of those requirements are included here because they have been included in the appropriations acts for several years without change, but those requirements may be changed or other requirements may be added in the future.

As indicated in Part I, by signing the application, the authorized organizational official certifies that the organization will comply with applicable public policies. Once a grant is awarded, the recipient is responsible for establishing and maintaining the necessary processes to monitor its compliance and that of its employees and, as appropriate, subrecipients and contractors under the grant with these requirements; taking appropriate action to meet the stated objectives; and informing the OPDIV of any problems or concerns. If a grant is awarded on the basis of false or misrepresented information, or if a recipient does not comply with these public policy requirements, the OPDIV or other cognizant office may take any necessary and appropriate action with respect to the recipient or the award.

Exhibit 3, which includes public policy requirements cited in Part I and in this section, contains information to help the applicant/recipient determine what public policy

Exhibit 3. Public Policy Requirements

Requirement	Applicability	Recipient	Subrecipient (including consortium participant)	Contractor under grant (routine goods/services)
Controlled Substances	All types of awards	Y	Y	Y
Drug-Free Workplace	All covered applications and awards	Y	NA	NA
Education Amendments of 1972 (Title IX)	All applications from and awards to domestic entities	Y (NA to foreign and international organizations)	Y (NA to foreign and international organizations)	Y (NA to foreign and international organizations)
Elimination of Architectural Barriers to the Handicapped	All awards involving construction or major alteration and renovation	Y	Y	Y
Financial Conflict of Interest	All applications and awards for research except those for Phase I of the SBIR/STTR program and awards to Federal institutions/PHS OPDIVs ^a	Y (NA to Phase I of the SBIR/STTR programs and to Federal institutions)	Y	NA
Flood Insurance	Construction awards	Y	NA	NA
Hatch Act	Awards to State or local governments	Y	Y	NA
Health Insurance Portability and Accountability Act (HIPAA)	All awards to covered entities	Y (if a covered entity)	Y (if a covered entity)	Y (if a covered entity)
Historic Properties/ Archaeological Sites	All awards that include major or minor A&R, construction, or any work that will result in physical changes to real property	Y	Y	Y
Human Embryonic Stem Cell Research	Research awards	Y	Y	Y
Human Subjects	Research applications and awards	Y	Y	Y

Exhibit 3. Public Policy Requirements

Requirement	Applicability	Recipient	Subrecipient (including consortium participant)	Contractor under grant (routine goods/services)
Resource Conservation and Recovery Act	All awards to States or agency of a political subdivision of a State (which for this purpose includes State and local institutions of higher education or hospitals)	Y	Y	Y
Restriction on Abortions	All types of awards	Y	Y	Y
Restriction on Distribution of Sterile Needles	All types of awards	Y	Y	Y
Safe Drinking Water Act	Construction awards	Y	Y	Y
Seat Belt Use	All types of awards	Y	NA	NA
Smoke-Free Workplace	All awards	Y	NA	NA
Standards of Conduct	All types of awards	Y	NA	NA
Uniform Relocation Assistance and Real Property Acquisition Policies Act	All awards	Y	Y	NA
U.S. Flag Air Carriers	All types of awards	Y	Y	Y
USA PATRIOT Act	All types of awards	Y	Y	Y

* PHS OPDIVs awarding research grants include AHRQ, CDC, FDA, HRSA, OPHS, and NIH.