

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 8/31/22



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   August 29, 2022

**To:**   Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been approved by the Superintendent:

➡ Heidi DuBray, Elementary Teacher-Napi, Effective August 26, 2022

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approve     Denied     Deferred    Initial & Date \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**                       N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

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**Heidi DuBray**

Po Box 253  
East Glacier Park, MT 59434  
406-407-5781  
hdubray90@gmail.com

26th August 2022

**John Salois**

HR Director, Browning Public Schools  
129 1st Ave SE,  
Browning, Mt 59417

Dear Mr. Salois/ Ms. Guardipee-Hall,

I'm writing to inform you that after much consideration, I have decided to resign from my position as an art teacher at Napi Elementary for the 2022-2023 school year effective immediately. I would like to thank the board of trustees and Ms. Guardipee-Hall for allowing me to serve our community and our students. I loved teaching in Browning Public School. I wish Browning Public Schools staff and the students and excellent year and years to come.

I understand that my resignation is at the beginning of the school year however I would like to request that I be released fully from my contract without paying a percentage of my current salary. Than you again for this amazing opportunity.

Sincerely,

**Heidi DuBray**

**RECEIVED**

AUG 29 2022

BY: 