

# **AWSYC Head Start 2018-2019 Monthly Compliance Reports**

October 23, 2018

## **SUMMARY:**

- This item requests approval of the monthly Head Start compliance reports including financial, volunteer hours, attendance, and nutrition.

## **Board Goal:**

- I. **Vision...**In pursuit of excellence the district will
  - b. Develop and maintain a culture where learning remains our first priority.
  - e. Develop a budget focused on student and professional learning.
- VI. **Growth, Change, and Fiscal Responsibility...**In pursuit of excellence the district will
  - e. Demonstrate effective and efficient management of district resources.
  - f. Provide leadership and/or oversight to ensure District meets all fiscal, legal, and regulatory requirements.

## **PREVIOUS BOARD ACTION:**

- None

## **BACKGROUND INFORMATION:**

- Head Start requires the Governing Body routinely receive the information provided in this consent agenda item.

## **SIGNIFICANT ISSUES:**

-None

## **FISCAL IMPLICATIONS:**

- None

## **BENEFIT OF ACTION:**

- Passage will document the Governing Body's review of the Head Start Compliance requirements.

## **PROCEDURAL AND REPORTING IMPLICATIONS:**

- The Governing Body's review of these reports demonstrates active involvement in Denton ISD's Head Start Program.

## **PUBLIC COMMENT RECEIVED:**

- Comments received from public through the AWSYC Head Start Policy Council.

## **ALTERNATIVES:**

- No alternative actions are proposed.

## **OTHER COMMENTS:**

- None

## **SUPERINTENDENT'S RECOMMENDATION:**

Recommend approval of the monthly compliance reports

## **STAFF PERSONS RESPONSIBLE:**

- Angela Hellman, Head Start Director, AWSYC

## **ATTACHMENT:**

- 2018-2019 Head Start August Enrollment/Attendance
- 2018-2019 Head Start August Meal Count
- 2018-2019 Head Start September Enrollment/Attendance
- 2018-2019 Head Start Meal Count
- 2018-2019 Volunteer Hours
- 2018-2018 Head Start September Budget

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_


Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

**ANN WINDLE SCHOOL FOR YOUNG CHILDREN - HEAD START PROGRAM**  
**Enrollment & Attendance**                      **August 2018**



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
			Enrollment - 152 Attendance - 151 ADA - 99.34%	Enrollment - 153 Attendance - 153 ADA - 100%	Enrollment - 153 Attendance - 152 ADA - 99.34%	
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
	Enrollment - 155 Attendance - 152 ADA - 98.06%	Enrollment - 156 Attendance - 146 ADA - 93.60%	Enrollment - 164 Attendance - 159 ADA - 97.00%	Enrollment - 164 Attendance - 158 ADA - 96.34%	Enrollment - 174 Attendance - 163 ADA - 93.70%	
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	
	Enrollment - 188 Attendance - 174 ADA - 92.55%	Enrollment - 192 Attendance - 184 ADA - 95.83%	Enrollment - 193 Attendance - 186 ADA - 96.37%	Enrollment - 193 Attendance - 183 ADA - 94.82%	Enrollment - 193 Attendance - 184 ADA - 95.33%	<b>ADA for August 96.20%</b>

**ANN WINDLE SCHOOL FOR YOUNG CHILDREN - HEAD START PROGRAM**  
**Meal Count (USDA) August 2018**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
			Breakfast - 149 Lunch - 152	Breakfast - 149 Lunch - 151	Breakfast - 150 Lunch - 150	
19	20	21	22	23	24	25
	Breakfast - 152 Lunch - 154	Breakfast - 150 Lunch - 150	Breakfast - 156 Lunch - 155	Breakfast - 151 Lunch - 152	Breakfast - 151 Lunch - 151	
26	27	28	29	30	31	<b>MONTHLY TOTALS</b>
	Breakfast - 165 Lunch - 162	Breakfast - 174 Lunch - 173	Breakfast - 173 Lunch - 173	Breakfast - 175 Lunch - 176	Breakfast - 176 Lunch - 176	<b>BREAKFAST: 2071 LUNCH: 2075</b>

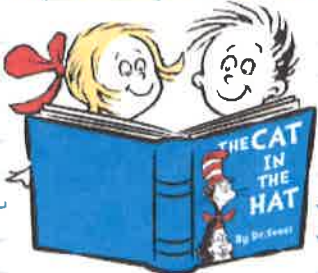

	Count	Reimbursement Rate	Value
Total Breakfast	2071	\$1.79 each	\$3,624.25
Total Lunch	2075	\$3.39 each	-\$6,702.25
Grand Total	<u>4146</u>		<u>-\$3,078.00</u>

**ANN WINDLE SCHOOL FOR YOUNG CHILDREN - HEAD START PROGRAM**  
**Enrollment & Attendance**                      **September 2018**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p><b>DENTON ISD HEAD START</b> <b>ANN WINDLE SCHOOL FOR YOUNG CHILDREN</b></p>						
						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
	<b>HOLIDAY</b> <b>NO</b> <b>SCHOOL</b> 	Enrollment - 193 Attendance - 187 ADA - 96.89%	Enrollment - 193 Attendance - 181 ADA - 93.78%	Enrollment - 193 Attendance - 181 ADA - 93.78%	Enrollment - 193 Attendance - 179 ADA - 92.74%	
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
	Enrollment - 193 Attendance - 182 ADA - 94.30%	Enrollment - 193 Attendance - 185 ADA - 95.85%	Enrollment - 193 Attendance - 182 ADA - 94.30%	Enrollment - 193 Attendance - 178 ADA - 92.22%	Enrollment - 193 Attendance - 173 ADA - 89.63%	
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	Enrollment - 193 Attendance - 181 ADA - 93.78%	Enrollment - 193 Attendance - 182 ADA - 94.30%	Enrollment - 193 Attendance - 188 ADA - 97.40%	Enrollment - 193 Attendance - 190 ADA - 98.44%	Enrollment - 193 Attendance - 187 ADA - 96.89%	
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
	Enrollment - 193 Attendance - 184 ADA - 95.33%	Enrollment - 193 Attendance - 176 ADA - 91.19%	Enrollment - 193 Attendance - 180 ADA - 93.26%	Enrollment - 193 Attendance - 181 ADA - 93.78%	Enrollment - 193 Attendance - 175 ADA - 90.67%	<b>ADA FOR SEPT.</b> <b>95.40%</b>



**ANN WINDLE SCHOOL FOR YOUNG CHILDREN - HEAD START PROGRAM**  
**Meal Count (USDA)                      September 2018**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b>
	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
	HOLIDAY NO SCHOOL 	Breakfast - 181 Lunch - 183	Breakfast - 178 Lunch - 181	Breakfast - 179 Lunch - 182	Breakfast - 174 Lunch - 175	
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	Breakfast - 183 Lunch - 183	Breakfast - 180 Lunch - 180	Breakfast - 184 Lunch - 184	Breakfast - 178 Lunch - 179	Breakfast - 173 Lunch - 173	
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	Breakfast - 183 Lunch - 183	Breakfast - 182 Lunch - 183	Breakfast - 188 Lunch - 189	Breakfast - 190 Lunch - 190	Breakfast - 188 Lunch - 189	
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
	Breakfast - 181 Lunch - 183	Breakfast - 174 Lunch - 178	Breakfast - 179 Lunch - 179	Breakfast - 180 Lunch - 180	Breakfast - 173 Lunch - 175	<b>MONTHLY TOTALS</b>  BREAKFAST: 3428 LUNCH: 3449

	Count	Reimbursement Rate	Value
Total Breakfast	3428	\$1.79	\$6,136.12
Total Lunch	3449	\$3.39	-\$11,692.11
Grand Total	<u>6877</u>		<u>-\$5,555.99</u>

**ANN WINDLE HEAD START  
DISD VOLUNTEER HOURS  
2018-2019**

<b>Month</b>	<b>Other Program Volunteer Hours</b>	<b>Dollar Value (hrs * 15.00 ea)</b>
Aug/Sept	5,161.00	\$ 77,415.00
October		
November		
December		
January		\$ -
February		\$ -
March		\$ -
April		\$ -
May		\$ -
June		\$ -
<b>Total</b>	<b>5,161.00</b>	<b>\$ 77,415.00</b>

**Head Start Budget**  
**September 2018**  
**2018-2019**

	7/1/18 Beginning Budget	8/30/18 Adjusted Budget	Transfers	9/30/18 Adjusted Budget	YTD Actual Expenditures	Outstanding Encumbrances	Variance
<b>Function 11-Instruction</b>							
6100 Payroll Costs	1,075,000.00	1,075,000.00	-	1,075,000.00	79,757.54	-	995,242.46
6200 Professional and Contracted Svcs	900.00	900.00	-	900.00	-	-	900.00
6298 ESS substitutes	-	-	-	-	45.33	-	-
6300 Supplies and Materials	21,619.00	21,619.00	-	21,619.00	247.00	3,973.44	17,398.56
6400 Other Operating Costs	13,000.00	13,000.00	-	13,000.00	157.01	1,049.94	11,793.05
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 11</b>	<b>1,110,519.00</b>	<b>1,110,519.00</b>	<b>-</b>	<b>1,110,519.00</b>	<b>80,206.88</b>	<b>5,023.38</b>	<b>1,025,334.07</b>
<b>Function 13-Staff Development</b>							
6100 Payroll Costs	-	-	-	-	-	-	-
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	3,450.00	3,450.00	-	3,450.00	-	419.00	3,031.00
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 13</b>	<b>3,450.00</b>	<b>3,450.00</b>	<b>-</b>	<b>3,450.00</b>	<b>-</b>	<b>419.00</b>	<b>3,031.00</b>
<b>Function 23-School Leadership</b>							
6100 Payroll Costs	31,000.00	31,000.00	-	31,000.00	2,060.45	-	28,939.55
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6298 ESS substitutes	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	7,500.00	7,500.00	-	7,500.00	-	-	7,500.00
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 23</b>	<b>38,500.00</b>	<b>38,500.00</b>	<b>-</b>	<b>38,500.00</b>	<b>2,060.45</b>	<b>-</b>	<b>36,439.55</b>
<b>Function 31-Counseling Services</b>							
6100 Payroll Costs	1,000.00	1,000.00	-	1,000.00	-	-	1,000.00
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	-	-	-	-	-	-	-
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 31</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>
<b>Function 32-Social Work Services</b>							
6100 Payroll Costs	170,500.00	170,500.00	-	170,500.00	6,962.85	-	163,537.15



**Head Start Budget**  
**September 2018**  
**2018-2019**

	7/1/18 Beginning Budget	8/30/18 Adjusted Budget	Transfers	9/30/18 Adjusted Budget	YTD Actual Expenditures	Outstanding Encumbrances	Variance
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	8,000.00	8,000.00	-	8,000.00	-	-	8,000.00
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 32</b>	<b>178,500.00</b>	<b>178,500.00</b>	<b>-</b>	<b>178,500.00</b>	<b>6,962.85</b>	<b>-</b>	<b>171,537.15</b>
<b>Function 33-Health Services</b>							
6100 Payroll Costs	-	-	-	-	-	-	-
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	2,000.00	2,000.00	-	2,000.00	-	-	2,000.00
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 33</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>-</b>	<b>-</b>	<b>2,000.00</b>
<b>Function 51-Maintenance</b>							
6100 Payroll Costs	-	-	-	-	-	-	-
6200 Professional and Contracted Svcs	-	-	-	-	-	-	-
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	-	-	-	-	-	-	-
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Function 61-Community Services</b>							
6100 Payroll Costs	33,500.00	33,500.00	-	33,500.00	2,529.90	-	30,970.10
6200 Professional and Contracted Svcs	900.00	900.00	-	900.00	-	-	900.00
6300 Supplies and Materials	-	-	-	-	-	-	-
6400 Other Operating Costs	1,700.00	1,700.00	-	1,700.00	-	-	1,700.00
6600 Capital Outlay	-	-	-	-	-	-	-
<b>Total Function 61</b>	<b>36,100.00</b>	<b>36,100.00</b>	<b>-</b>	<b>36,100.00</b>	<b>2,529.90</b>	<b>-</b>	<b>33,570.10</b>
<b>Indirect Cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total All Functions and Indirect Cost</b>	<b>1,370,069.00</b>	<b>1,370,069.00</b>	<b>-</b>	<b>1,370,069.00</b>	<b>91,760.08</b>	<b>5,442.38</b>	<b>1,272,911.87</b>