

# Memo



**To:** Dr. Karla J Guseman

**From:** Cicely Calhoun, Director of Human Resources

**Date:** January 20, 2026

**Re:** Additional Assignment for Hourly

---

Credit Recovery – English 2 - Effective 12/20/2025

- Kelly Halusek (Central Campus)

Credit Recovery – English 1 and 2 - Effective 12/20/2025

- Gabrielle Wilk (West Campus)

Credit Recovery – English 3/PPJ – Effective 12/20/2025

- Kelly Newton (Central Campus)
- Veryl Boykin (West Campus)

Credit Recovery – English 4/ESL 1/2 – Effective 12/20/2025

- Elizabeth Cole (Central Campus)

Credit Recovery – English 4 – Effective 12/20/2025

- Stacy Moore (West Campus)

Credit Recovery – English 1/Instructional English – Effective 12/20/2025

- Christine Edwards (Central Campus)