



Minidoka County School District #331

"Empowering Students for Success"

Elementary Library Skills – March 2018

Vision Statement:

Students in Minidoka County School District will be taught how to find and use information so they can become lifelong readers and learners. They will be taught in a safe place where they can develop a love of reading and literature.

An integrated framework for learners, school librarians, as well as the school library is outlined in the current standards for school libraries from the American Association of School Librarians and can be found at standards.aasl.org.

Library Skills Curriculum K-5

1. Procedures, Safety, Rules
2. Literature Appreciation
3. Information Access
4. Information Evaluation
5. Ethical Use of Resources and Materials



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In **Kindergarten** children are introduced to the library media center. They become acquainted with a number of books in the collection, are introduced to the organization of library materials, and learn to follow circulation procedures. The children begin to search for the meanings of stories read to them and to share thoughts about the meanings. One of the most important outcomes at this level is the development of a positive feeling about using the library materials and that libraries are for learning, enjoyment, and exploring ideas.

In the **first grade**, children become familiar with a variety of different kinds of books that are read to them or they look at or read on their own. After listening to a story, they become involved in an activity that draws out the meaning for them. These activities of discussion, dramatization, and drawing, in addition to more individual activities of browsing, choosing, and borrowing make the library media center a place for learning, enjoyment, and where students can explore ideas.

Second graders continue to demonstrate correct library procedures and use appropriate library terminology. They can locate materials of interest and readability and begin to use the online library catalog. They recognize different types of sources and use library materials and technology responsibly.

Third graders use proper library etiquette and have a knowledge of library procedures. They continue to locate materials of interest and readability, and begin to find the right information for specific need. They begin to understand and apply simple rules of citing sources. They continue to listen to and enjoy a variety of literature and become familiar with popular authors and illustrators.

In the **fourth grade**, children continue to develop the ability to find and use materials independently. They begin to use the library media center to research and report on topics in subject areas of the curriculum. They become better able to evaluate and select materials for information and enjoyment. They use technology and library materials responsibly and understand that resource materials must be used ethically.

Fifth grade students use the library media center to locate materials of interest to do research and reports in subject areas and for entertainment. They use print sources, as well as, electronic sources such as the Library Catalog, World book online, and the LiLi databases. They understand the rules of citing sources and use materials and technology responsibly and ethically.



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Library Skills Curriculum

Kindergarten

K.1. Procedures, Safety, Rules

- Know the purpose and location of the school library media center
(Books belong to school, we borrow and return books)
- Identify librarian and other library workers
- Develop an understanding of their part in keeping materials in order
- Demonstrates responsibility for borrowed materials by returning them on time and in good condition (Book care)
- Know rules and procedures for library/story time

K.2. Literature Appreciation

- Listen to, view, discuss and enjoy a wide variety of literature that is read aloud or presented by the librarian in order to develop enthusiasm for reading (Picture books, alphabet books, counting books, nursery rhymes, poetry and fairy tales etc.)
- Locate, select, and retrieve a variety of print materials for reading pleasure
- Begin to recognize the names and titles of favorite authors and illustrators
- Recognizes favorite characters from children's literature

K.3. Information Access

- Begin to know that materials in the library media center have a specific arrangement
- Begin to use library vocabulary (Title, author, cover, spine, pages)
- Know the location in the library where kindergarten materials are located (Areas of the library)

K.4. Information Evaluation

- Begin to think about literature by predicting outcomes, retelling stories, drawing conclusions (discussion during story time)
- Begin to understand how to choose a book (good fit for student)

K.5. Ethical Use of Resources and Materials

- Use technology (devices) and library materials (books, magazines, game pieces etc.) responsibly



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Library Skills Curriculum

1st Grade

1.1. Procedures, Safety, Rules

- Know the purpose and location of the school library media center
- Identify library personnel
- Observe library rules
- Review check-out procedures
- Keep correct shelf order by properly using shelf markers
- Demonstrate responsibility for borrowed materials by returning them on time and in good condition (Show examples of damaged books)
- Understands that libraries are for learning, for enjoyment, and for exploring ideas

1.2. Literature Appreciation

- Listen to, view, discuss and enjoy a wide variety of literature that is read aloud or presented by the librarian in order to develop enthusiasm for reading for pleasure and for information
- Select and borrow a variety of print materials for reading pleasure
- Know that awards are given to books of particular merit (Caldecott)
- Identify favorite authors, titles, and characters

1.3. Information Access

- Use genre labels (or displays or shelves) to locate books of personal interest
- Know that materials in the library media center have a specific arrangement
- Continue to use appropriate library vocabulary (Signs and labels, circulation desk, book return, shelf marker)
- Begin to use the five fingers test to judge the reading level of a book appropriate for independent reading
- Know that the call number is used for location purposes
- Recognize parts of a book (Title, pages, cover, spine, dust jacket)
- Begin to know that the Easy or Fiction books are arranged alphabetically according to the last name of the author
- Begin to know that nonfiction books are grouped by subject
- Recognize the different call numbers for fiction and nonfiction
- Introduce the Library Catalog
- Knows the different sections of the library (Nonfiction, fiction, biography, etc.)

1.4. Information Evaluation

- Begin to distinguish between fiction and nonfiction (Present fiction and nonfiction titles on the same topic, compare and contrast)
- Describe characters and setting
- Retell events from a story
- Begin to select books based on interest
- Introduce chapter books

1.5. Ethical Use of Materials and Resources

- Use technology (devices) and library material responsibly
- Introduce the title page in a book



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Library Skills Curriculum

2nd Grade

2.1. Procedures, Safety, Rules

- Exhibit proper library behavior
- Follow correct borrowing and returning procedures
- Demonstrate responsible use and care of all materials and technology (devices) in the library media center
- Keep correct shelf order with use of shelf markers

2.2. Literature appreciation

- Listen to, view, discuss and enjoy a variety of literature that is read aloud or presented by the librarian in order to develop enthusiasm for reading for pleasure and for information
- Locate, select, and retrieve a variety of materials for reading pleasure
- Define the Caldecott Award as an award which is given for outstanding illustrations in children's books
- Identify favorite authors, illustrators, titles, and characters

2.3. Information Access

- Use the five finger test to judge the reading level of a book appropriate for independent reading
- Review sections of the library
- Recognize the call numbers of fiction, biography, and reference books
- Know the fiction books are arranged alphabetically by the last name of the author
- Identify bibliographic parts of a title page: title, author, illustrator, publisher
- Begin to recognize that biographies are arranged alphabetically by the person the book is about
- Introduce Dewey ranges and subjects
- Investigate non-fiction titles and encyclopedias to find information
- Begin to know reference resources
- Begin to use simple search strategies on the library catalog (OPAC)
- Begin to locate the author, title and call number on the OPAC screen

2.4. Information Evaluation

- Begin to identify elements of fiction and nonfiction
- Encourage use of chapter books
- Make predictions based on titles and illustrations
- Compare and contrast fiction and nonfiction
- Recognize different types of sources (print and electronic)
- Selects books based on interest

2.5. Ethical Use of Resources and Materials

- Is aware of and practices internet safety
- Uses technology (devices) and library material responsibly
- Is beginning to recognize the information on the title page (Title, Author, Publisher, Copyright)



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Library Skills Curriculum

3rd Grade

3.1. Procedures, Safety, Rules

- Exhibit proper library behavior (Review library rules and circulation procedures)
- Demonstrate responsible use and care of all materials and technology in the library media center
- Review ABC and Number Order

3.2 Literature Appreciation

- Listen to, view discuss and enjoy a variety of literature that is read aloud or presented by the librarian in order to develop enthusiasm for reading for pleasure and for information
- Become familiar with popular authors and illustrators (Award books)
- Continue exposure to chapter books (Popular series and authors)
- Locate, select, and retrieve a variety of materials for reading pleasure
- Understands the process of how books are written and published

3.3 Information Access

- Review sections of the library
- Recognize that fiction books are arranged alphabetically by the last name of the author
- Recognize that biographies are arranged alphabetically by whom the book is about
- Recognize that the library uses the Dewey decimal classification system to organize the books
- Knows the location and purpose of reference resources in the library including online databases (World Book)
- Uses an index to locate information in a book
- Uses OPAC to find a book using simple searches (Keyword, Title, Author)
- Library scavenger hunt with partners (find a book by the call number)

3.4. Information Evaluation

- Review five finger rule for selecting a book
- Understands that a variety of resources can be used to provide information
- Begin to evaluate informational material for accuracy and usefulness
- Verify information in more than one source
- Explore various genre and identify key elements (Realistic fiction, fantasy, mystery)
- Discuss information in the news and on the computer (Fact vs opinion, identify sources)
- Summarize information
- Read book reviews and create book posters

3.5 Ethical Use of Resources and Materials

- Use information technology and library materials responsibly
- Demonstrate ethical use of resource material (Internet agreement)
- Begin to understand how we use information from the title page to cite a source



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Library Skills Curriculum

4th Grade

4.1. Procedures, Safety, Rules

- Exhibit proper library behavior (Review library rules and checkout procedures)
- Demonstrate responsible use and care of all materials and hardware in the library

4.2. Literature Appreciation/Discover and Explore

- Listen to, view, discuss and enjoy a variety of literature read aloud or presented by the librarian in order to develop enthusiasm for reading for pleasure and for information
- Locate, select and retrieve a variety of materials for reading pleasure
- Book talk popular authors, series, genres, and themes throughout the year
- Introduce a makerspace project
- Compile a summer reading book list

4.3 Information Access

- Review sections of the library and practice sorting call numbers
- Identify the Dewey Decimal System of Classification as one system to classify and organize library materials
- Have an awareness of the ten major subject classifications used in the DDS
- Use the library resources to satisfy classroom assignments and personal inquiries
- Recognize and locate sources beyond the school
- Use OPAC to locate materials for research assignments (keyword, author, title, and call number)
- Introduce students to lili.org databases from Idaho Commission for Libraries

4.4 Information Evaluation

- Understand that a variety of resources can be used to provide information
- Begin to evaluate information for currency
- Verify information in more than one source
- Review common fiction genres
- Compare print and digital sources

4.5 Ethical Use of Resources and Materials

- Use information technology and library materials responsibly
- Demonstrate ethical use of resource materials (introduce copyrights, citations, and plagiarism)
- Introduce bibliographical citations for research assignments
- Research a topic for a one-paragraph report



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Library Skills Curriculum

5th Grade

5.1. Procedures, Safety, Rules

- Exhibit proper library behavior (review library rules and checkout procedures)
- Put books in order according to call number
- Demonstrate responsible use and care of all materials and hardware in the library media center

5.2 Literature Appreciation/Discover and Explore

- Listen to, view, discuss and enjoy a variety of literature read aloud or presented by the librarian in order to develop enthusiasm for reading for pleasure and for information
- Book talk popular authors, series, genres and themes throughout the year
- Locate, select, and retrieve a variety of materials for reading for pleasure
- Continue makerspace ideas
- Solve a school problem
- Compile a summer reading book list

5.3 Information Access

- Review all areas of the library media center
- Identify a variety of potential sources of information
- Use the library media center's print and electronic resources to satisfy classroom assignments, group projects, and personal inquiries
- Formulate questions and use keywords to define the scope of a topic
- Develop and use successful strategies for location information (OPAC search, table of contents, indexes)
- Use OPAC to locate materials for independent reading or projects
- Recognize and locate sources beyond the school

5.4 Information Evaluation

- Evaluate information for currency and relevance
- Compare sources of information for accuracy and reliability
- Introduce a research project (select a topic, find sources, take notes, list sources)

5.5 Ethical Use of Resources and Materials

- Use information technology and library materials responsibly
- Demonstrate ethical use of resource materials (review plagiarism, note taking, and paraphrasing)
- Use appropriate bibliographical citations for research assignments