

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves additional funds to purchase temporary food service personnel from PeopleReady, Inc. for the Food Services and Catering departments.

BACKGROUND

District Food Services and Catering use temporary workers to adequately staff all current cafeteria and Starbucks locations. Temporary workers are also used as wait staff at internal and external catering events. Additional funds are needed to ensure all current and future foodservice locations will be adequately staffed to serve students, faculty, and staff. The District has seen an increased need for temporary workers with the addition of food and catering services at the Wylie and Technical campuses. The additional days and hours of operation at the Plano Campus for housing meal plans have also increased temporary workers' needs. The cafeterias at the Frisco and McKinney campuses are being remodeled, and these expansions will require additional staffing.

A Request for Proposals (RFP) 4245 was issued to procure food service personnel for the District Food Services and Catering, which was awarded to PeopleReady, Inc. based on the best value evaluation. PeopleReady, Inc. is a leading, on-demand staffing agency for culinary staff and can source trained staff for cooking, catering, and general food services.

IMPACT OF THIS ACTION

This purchase will allow the department to better serve the student, staff, and faculty needs in the cafes at all current campuses and catering staff for internal and external events. The department will be able to capture in-house catering events better and allow those funds to be redistributed back into the District.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$400,000. This purchase request is for spend authorization for an additional \$1,100,000, which is budgeted in the District's Food Services and Catering FY21 operating budget and subsequent year's budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term is October 23, 2019 through October 31, 2022.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831