

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: September 10, 2019



---

**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

---

**Date:**   September 3, 2019

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Richard L. Sinclair - Substitute, Effective 8-27-2019

**Financial Impact:** NA

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

August 27, 2019

I, Richard L. Sinclair, am resigning my position as a substitute for Browning Public School District No. 9, effective today, August 27, 2019. Thank you.

Respectfully,

Richard L. Sinclair

Received  
AUG 27 2019  
Browning Schools-HR Dept.

Carmatt/Hall  
8/27/19  
Richard L. Sinclair