



MADISON BOARD OF EDUCATION
TOWN OF MADISON, CONNECTICUT

FACILITIES OFFICE

William H. McMinn
Director of Facilities



Memo

To: Polson Middle School/Daniel Hand High School HVAC Building Committee
From: Felicia Smith, Interim Construction Manager
Date: November 11, 2023
Re: 2023 HVAC Grant Application

As part of the committee charge, members were asked to *“Discuss, act, and oversee the construction and Grants of the HVAC IAQ updates at the Polson middle school as well as the Daniel Hand high school. This may include other areas of the school during the HVAC improvements such as the Polson Auditorium.”* After reviewing the guidelines issued by the Department of Administrative Services for the 2024 HVAC Indoor Air Quality Grant Program for Public Schools, it was determined to hold submission until the 2025 grant application period for both schools.

The State anticipates allocating \$150 million dollars in Bonding for the 2025 round of grants. Both the Polson and DHHS projects are currently in the selection process for Design team as of mid-November 2023. Application requirements state that the projects being considered must show project cost estimates and construction bid amounts, as well as resolution of local funding authorization for full project costs. Given the projects have not been designed, these requirements can not yet be met. Further, any portion of the project funded by the grant award must be completed within a year of funding award. Given these stipulations and the current status of project design, it is much more likely that the projects will receive favorable consideration if the applications are submitted next year with the required backup.

We thank the committee for their time and consideration in regards to the HVAC grant participation and will continue to work towards the goal of a full submission package for the 2025 grant application period.

Best,

Felicia Smith
Interim Construction Manager