

**School Board of Trustees  
Monthly Session Meeting Minutes  
October 15, 2007**

Brian Duncan, Chairman, called the regular school board meeting to order which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho at 5:36 p.m.

**Board Members Present**

The following trustees were present: Brian Duncan, Chairman; Greer Copeland, Vice Chairman; George MacDonald, Trustee; Doyle Price, Trustee, and Tammy Stevenson, Trustee. The Clerk of the Board reported a quorum was present.

**First Executive Session**

A motion was made by Trustee George MacDonald and seconded by Vice Chairman Greer Copeland to go into Executive Session. Executive session began at 5:37 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan-Yes; Copeland – Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes.

Vice Chairman Copeland moved to close the Executive Session and return into Open Session. Trustee MacDonald seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 6:50 p.m.

**Return into Open Session**

At 7:06 p.m., Chairman Duncan called to order the Regular Board Meeting.

**Poll of the Board**

The poll of the trustees follows: Duncan-Yes; Copeland-Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes.

**Others Attending**

The following were also present: Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Michael Tribe, School Counsel; and Betty Miller, Board Clerk. Others attending were: Building Principals, Laurie Copmann, Sandra Miller; Suzette Miller, Colleen Johnson; John Kontos Dan Rogers, and Kevan Vogt; Transportation Supervisor, Alicia Bywater; and MCEA Representatives, Helen Wyant and Teresa Lowder. Rich Greene was present from South Idaho Press.

### **Pledge of Allegiance and Welcome to Meeting**

The Pledge of Allegiance was led by Tyler Brown, student at West Minico Middle School. Following the pledge, Chairman Duncan welcomed staff and patrons.

### **Agenda Approved**

George MacDonald, Trustee, moved to approve the agenda. Vice Chairman Greer Copeland seconded the motion which was unanimously approved.

### **Good News Report**

Lori Bair from Paul Elementary introduced members of the fifth grade Orf Orchestra. Students are taught rhythm and how to play the xylophone and small percussion instruments. Paul Elementary has approximately twenty students participating in the program and have five performances scheduled for this year.

Marlane Garner, Special Services Director, along with Preschool Teachers, Judy Woodward, Maureen Drenker, and Ernie Martinez, gave an update of the Preschool Program. Preschool enrollment has doubled with a projection of 96 students for this year. The management system is very organized with strict routines that teach children to manage themselves. The program focuses on literacy and through team work of a great staff are able to help students be better prepared for kindergarten.

### **Student Representative Report**

Student Council Representative, Melanie Fennell, reported that the Minico High School football team is number one in conference, winning the Jerome game 49-42. The playoffs will take place on October 26. An assembly for fall sports was held. The Cross country regional will be held on the 18<sup>th</sup> of October. Volleyball Regionals begin tonight. A choir concert is planned for October 25. On November 8-10, students will travel to Boise for the Student Council Convention. Miss Fennell reported that there has been positive feedback from the homecoming.

### **Annual Accountability Report & Student Achievement/Learning**

The Annual Building Accountability Report for Rupert Elementary School was given by Principal, Laurie Copmann. Mrs. Copmann discussed goals set for 2006-2007 with the number one goal being professional development and how all goals have been met. DMA has risen from 43% to 60% and DWA (Direct Writing Assessment) scores have increased from 30% to 60%. Data supports growth in proficiency. Strengths and Challenges were discussed as well as new goals for 2007-2008. A copy of the Rupert Elementary School report is hereby incorporated into these minutes by reference to exhibit #1.

### **Patron Comments**

Tina Brown expressed concern about the need to replace locks on school lockers at East and West Minico Middle Schools. She explained that her son's backpack and other items were stolen from his locker. She reported that 80% of lockers can be pushed on and opened. Mrs. Brown suggested that locks could be replaced over the Christmas Break. Dr. Rogers explained that schools are aware of the problem and that the Plant Facility Committee will meet in January to discuss possible funding. A copy of the "Request to Address the Board of Trustees" form is hereby incorporated into these minutes by reference to exhibit # 2.

### **Consent Agenda**

The board moved to adopt the Consent Agenda with a unanimous consent.

### **Minutes of Previous Board Minutes Approved**

Minutes of previous board minutes were unanimously approved for:

September 17, 2007, Regular Board Meeting

September 26, 2007, Special Board Meeting

October 9, 2007, 6:00 p.m. Special Board Meeting at District Office

October 9, 2007, Joint Meeting with Cassia Board and Legislators

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills and payroll for payment:

Accounts Payable: \$ 521,857.01

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs.

### **Correspondence and Information**

John Fennell, Assistant Superintendent, explained the CERTS (Community Emergency Response Team) program which teaches emergency preparedness through ISU and is sponsored through Homeland Security Training. Mr. Fennell proposed that one person from each school along with Darrel Black, District Safety Specialist, and Dave Aikens, Safe & Drug Free Schools Program Director attend the two day training. There will be no expense to the district other than costs of subs. Mr. Fennell suggested that the training be set up for February to coincide with an In-service on Feb. 19<sup>th</sup> or a Teacher Work Day scheduled for the 22<sup>nd</sup>. This will cut sub costs to only one day. In case of an emergency, these trained staff members will act as interim assistants until the first responders can arrive. The Board directed Mr. Fennell to proceed with setting up the training.

Dave Aikens, Safe & Drug Free School Director reported on the After School

Dr. Rogers reported on the construction progress of the new schools. He explained that Theo Schut has been hired as construction manager for the Paul Elementary project. The RFQ (Request for Qualifications) for construction services has been posted and will be reviewed shortly to replace Chevron as construction manager. In approximately two to three weeks, the district will rebid the construction packages. Construction for Acequia Elementary is scheduled to begin in November. Kloefer has begun concrete work at Heyburn & Paul Elementary Schools. Construction meetings are being held every Thursday. Dr. Rogers reported that construction should take approximately fourteen months and the proposed date to be in the two new schools will be December or January of next year.

### **Business:**

#### **Audit Report Approved**

Dean Condie of Condie Stoker & Robins presented the audit report of Minidoka County Schools for the fiscal year that ended June 30, 2007. The results of the audit disclosed there were no deficiencies in internal control over financial reporting that the auditor considered to be a material weakness or any instances of noncompliance that were required to be reported under the *Government Auditing Standards*. However, certain matters were reported to management which Michelle DeLuna, Business Manager, reported have been addressed or corrected. A motion to accept the audit report and fund balance designations was made by Trustee MacDonald, seconded by Vice Chairman Copeland and unanimously approved. A copy of the audit report is hereby incorporated into these minutes by reference to exhibit #4.

#### **Minico High School Activity Funds Approved**

A motion was made by Trustee MacDonald, seconded by Vice Chairman Copeland and unanimously approved to accept the designation of the Minico High School Activity Funds with the addition of the Swim Club account. A list of all Minico High School Activity Fund accounts is hereby incorporated into these minutes by reference to exhibit #5.

#### **Bus Stop Changes Approved**

A motion for a bus stop change for school bus #973 to pick up students on 125 West 600 South due to safety concerns was made by Vice Chairman Copeland, seconded by Trustee Price and unanimously approved. The gravel road is maintained by the county.

A recommendation was also made from Mrs. Bywater for a change of bus stop for Preschool bus #0182 to turn around at 427 North 500 East to avoid an unsafe intersection. The patron has agreed to maintain the driveway. The motion to approve this bus stop change was made by Trustee MacDonald, seconded by Vice Chairman Copeland and unanimously approved. The Board also directed Michael Tribe, Legal Council, to prepare an agreement for signature of all patrons requesting bus stop changes in which patrons have agreed to maintain roads for

bus access. Copies of the letters of request and recommendations from Transportation Supervisor, Alicia Bywater, are hereby incorporated into these minutes by reference to exhibit #6 and #7.

### **Addition of Bus Route 66 Approved**

With forty-nine preschoolers and more to come, Transportation Supervisor Alicia Bywater recommended that it has become necessary to add another Special Needs route to the transportation fleet. Trustee Tammy Stevenson moved to approve the addition of Route 66 for preschoolers. The motion was seconded by Trustee Doyle Price and unanimously approved. A copy of the request from Mrs. Bywater is hereby incorporated into these minutes by reference to exhibit #8.

### **Mt. Harrison Mascot Change Approved**

At the last monthly board meeting, Mr. John Kontos, Principal at Mt. Harrison Jr/Sr High School, requested permission to change the school's official mascot from the Bulldog to the Phoenix. Since last month, Mr. Kontos has conducted a poll of present and alumni students and patrons to get input regarding the mascot change which results showed overwhelmingly in favor of the change. A motion was made by Trustee George MacDonald to approve the change of Mt. Harrison Jr./Sr. High School's mascot from the bulldog to the phoenix. The motion was seconded by Trustee Tammy Stevenson and unanimously approved.

### **Exemplary Attendance Incentive Tabled**

Superintendent Rogers recommended that discussions continue regarding the Exemplary Attendance Incentive. He explained that there are still many questions and concerns that need to be addressed and recommended that the attendance incentive be brought back next year.

### **Annual Board Retreat/Working Meeting**

Dr. Rogers and Trustee MacDonald requested permission to schedule an Annual Board Retreat. The retreat would be used as a time to set goals, for vision planning, and a thorough discussion of elements of education that cannot be touched on at a regular board meeting. Dr. Rogers suggested that a training session coordinated with ISBA be conducted prior to the retreat. Dr. Rogers proposed that the meeting be held locally for a two day period in February. The Board directed Dr. Rogers to contact Renee Sessler with the Idaho School Board Association and come back with a recommendation for scheduling of the training meeting next month.

### **Disposition of Fixed Assets Approved**

A motion to approve all Disposition of Fixed Assets as presented was made by Trustee MacDonald, seconded by Trustee Stevenson, and unanimously approved. Copies of the forms are hereby incorporated into these minutes by reference to exhibit #12.

### **Travel Approvals**

A motion was made from Trustee MacDonald to approve travel for Lori Harrison and three students to attend the Women In Engineering Class which will be held at the University of Moscow on November 9, 2007. The motion was seconded by Vice Chairman Copeland and unanimously approved. A copy of the travel request form is hereby incorporated into these minutes by reference to exhibit #13. Vice Chairman Copeland inquired as to whether the parent has been informed of liability issues regarding traveling with students.

### **Personnel**

Vice Chairman Copeland moved to approve all personnel recommendations and requests as hereby incorporated into these minutes by reference to exhibit "October 15, 2007" including an addendum. The motion was seconded by Trustee Doyle Price and unanimously approved.

### **Meeting Adjourned**

A motion to adjourn the regular board meeting was made by Trustee Tammy Stevenson at 9:22 p.m. George MacDonald, Trustee, seconded the motion which was approved unanimously. Brian Duncan, Chairman, declared the meeting adjourned.

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Brian Duncan, Chairman of School Board

Attest:  
October 15, 2007, bkm

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Betty Miller, Board Clerk