



Board of Education – Policy Committee Meeting
Tuesday, January 28, 2025 at 7:00 P.M.
Bloomfield Board of Education, Board Room
1133 Blue Hills Avenue
Bloomfield, CT 06002

ATTENDANCE: F. Bogle-Assegai, Chair Present
T. Moore Present
H. Frydman Present

ALSO PRESENT: L. Easmon T. Mack-Mohammed T. Youngberg
J. Titelbaum L. Lamenzo

1. Establishment of a Quorum and Call to Order

F. Bogle-Assegai called the meeting to order at 7:27 p.m. The roll was called and a quorum was present.

2. Consent Agenda

A. Approval of Minutes – Policy Committee Special Meeting – November 21, 2024

A motion was made by T. Moore and seconded by H. Frydman for the Policy Committee to approve the minutes from the November 21, 2024 special meeting, as presented.

F. Bogle-Assegai	Aye
T. Moore	Aye
H. Frydman	Aye

The motion passed unanimously 3-0-0.

3. Old Business

A. Discussion of Superintendent Evaluation Process

Board Chair, Lynette Easmon shared with the committee that a process is needed to evaluate the Superintendent. The Board received a template evaluation from the Connecticut Association of Boards of Education (CABE) with a rubric.

Dr. Youngberg noted that a similar process from CABE was used in her previous role.

The end result will be a written reflection for the public and setting goals for the next year. It was also suggested the Board uses a rubric for the evaluation scoring and conducts a Board Self-Evaluation.

B. Policies for a Second Reading

1. Policy 5132 – Dress and Grooming - Students



Dr. Youngberg noted that Dr. Bethany Silver presented an initial reading of Policy 5132. This is a complete renovation and does not present a uniform but a standard of attire.

It was further noted the below edits from the committee's suggestions in November of 2024:

- (a) Should include shorts
- (b) Shoes with open toes should be prohibited
- (c) "Weapons" add language
- (m) Reference inch above the knee

The committee also suggested language should reference clothing as "neat and properly fitted" versus "clean" in November 2024.

2. Policy 5131.81 – Electronic Devices – Students

This policy outlines the use of "personal technology" devices and provide grade specific recommendations for grades 5-12 and grades PK-4.

Dr. Youngberg noted that there is no need to proceed with pouches to implement this policy. The communication of implementing a policy need to passed down from administration to staff and students. In addition, protocols in the event of an emergency need to be in place.

This policy will move back to the committee for an initial reading so the Superintendent can review. The timeline to implement a cell phone policy would be the start of school.

3. Policy 9120 – Officers

Policy 9120 conflicts with the Town Charter. The revision includes the Town Council electing a replacement in the event of a Board of Education vacancy.

4. Policy 9221 – Filling Vacancies on the Board

Policy 9221 is also before the Policy Committee for a second reading. These updates will also bring the policy into alignment with the Town Charter.

5. Policy 9321 – Time, Place, Notification for Meetings

Updates to policy 9321 include updating the meeting dates to reflect second and fourth Tuesday of the month to align with current practices. The hybrid option has also been added to the policy.

6. Policy 9323 – Agenda Construction and Posting

This policy includes changes to the posting of the agenda as it relates to new meeting practices.



A motion was made by T. Moore and seconded by H. Frydman for the Policy Committee to recommend to the Board for adoption the following policies as listed under item 3B. of the agenda:

- Policy 5132 -Dress and Grooming – Students
- Policy 9120 – Officers
- Policy 9221 – Filling Vacancies on the Board
- Policy 9321 – Time, Place, Notification for Meetings
- Policy 9323 – Agenda Construction and Posting

F. Bogle-Assegai	Aye
T. Moore	Aye
H. Frydman	Aye

The motion passed unanimously 3-0-0.

4. New Business

A. Policies for an Initial Reading

1. Policy 3542.41 – Food Service Personnel Professional Standards

Dr. Tracy Youngberg presented an initial reading of Policy 3542.41. This is a required policy and the policy language was provided by the Connecticut Association of Boards of Education (CABE). The draft was reviewed by Nicholas Carambelas, Director of Food Services. He noted that the policy is aligned to National Standards and proper qualifications for professional standards. He further noted that job descriptions are being updated.

2. Policy 6141.323 – Internet Safety/Filtering – Children’s Internet Protection Act

Dr. Youngberg also presented Policy 6141.323 for an initial reading. This is a required policy and the language was also recommended by CABE. Allan Miller, Director of Information Technology has reviewed the policy and made edits so it aligns with district policies and procedures.

3. Policy 5114 – Conduct and Discipline (formerly Policy 5131)

Dr. Youngberg would like to revisit Policy 5114 with the committee. The recommended policy language from CABE is quite extensive and will take some time to review and align with district practices.

A motion was made by T. Moore and seconded by H. Frydman for the Policy Committee to recommend to the Board for an initial reading the following policies as listed under item 4A. of the agenda:

- Policy 3542.41 – Food Service Personnel Professional Standards
- Policy 6141.323 – Internet Safety/Filtering – Children’s Internet Protection Act

F. Bogle-Assegai	Aye
T. Moore	Aye
H. Frydman	Aye



The motion passed unanimously 3-0-0.

5. Adjournment

At 7:59 p.m., a motion was made by H. Frydman and seconded by T. Moore to adjourn.

The motion passed unanimously 3-0-0.

F. Bogle-Assegai, Chair