

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 21, 2023**

**TOPIC:**           **Appointment of Staff Member to be Responsible for  
Posting Board Meeting Notices**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

**RATIONALE:**

Upon the advice of our attorneys, the bylaws to establish meeting dates and other procedures designate the Secretary of the Board as the individual who will be responsible for causing notice to be given to the public of all board meetings. Our attorneys have further advised that the Secretary delegate to the administration the authority to handle the actual posting of the notices.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

None

Off/Supt/jw