



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent


Voice (915) 877-7426
Fax (915) 877-7415

MEMORANDUM

Date: January 8, 2014

To: Board of Trustees

CC: Dr. Pedro Galaviz, Superintendent of Schools
Martha Aguirre, Executive Director of Financial Services

From: Ron Gatlin, Purchasing Agent 

Subject: Information regarding RFP 14-03 School Uniform Suppliers

The Purchasing Department prepared RFP 14-03 and advertised in the El Paso Times on Thursday, December 12, 2013 and on Thursday, December 19, 2013 for School Uniform Suppliers.

The bid will close on Thursday, January 9, 2014 at 2:00pm MST. After evaluation of the bid and formulation of a recommendation, I should have everything ready to present at the committee meeting and hopefully the item will be recommended to the full board for approval.

Please let me know if you require any further information.