

**July 14, 2008**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

- A. **APPOINTMENTS** - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:
1. Angela Schroetke, .5 FTE Special Education Teacher at Northwinds Elementary effective August 18, 2008. This is a new position due to restructuring of positions including para-professional restructuring.
- B. **RESIGNATION/RETIREMENT/TERMINATION**  
Approve the following resignations/retirements/terminations:
1. Jane Stevens, Principal's Secretary at Hanover Elementary, resignation effective July 25, 2008.
  2. Bob Burns, 2<sup>nd</sup> Shift Custodian at Buffalo High School, resignation effective July 7, 2008.
- C. **LEAVE OF ABSENCE**  
Approve the following regarding leave of absence:
1. Gary Blake, Special Education Coordinator/Teacher, leave of absence effective for the 2008-09 school year.
  2. Adam Kluver, 4<sup>th</sup> Grade Teacher at Tatanka Elementary, leave of absence effective for the 2008-09 school year.
  3. Karen Nudell, Special Education Teacher at Northwinds Elementary, leave of absence effective for the 2008-09 school year.
- D. **TRANSFER/CHANGE IN ASSIGNMENT**  
Approve the following transfer/change in assignment:
1. Jan Tietgen, Title I Teacher, from 5.5 hours/day for 150 days to 5 hours/day for 150 days (.54 contract FTE), effective August 25, 2008.
  2. Jackie Zahler, Title I Teacher, from 5.5 hours/day for 150 days to 5 hours/day for 150 days (.54 contract FTE), effective August 25, 2008.
  3. Laurie Struffert, Title I Teacher, 7 hours/day for 186 days to .93 contract FTE, effective August 25, 2008.
  4. Catharine Deneen, from 1.0 FTE Title I Teacher at Parkside Elementary to .5 FTE Special Education Teacher at Parkside and .5 FTE Special Education Teacher at

Discovery Elementary effective August 25, 2008.

5. Vicki Cary, from English Teacher at Buffalo High School to .5 English Teacher and .5 Administrative Assistant (Teacher on Special Assignment) at Buffalo High School effective July 1, 2008. This is a .5 FTE replacement for Bob Driver.

E. **CONTRACTS**

Approve the following:

1. Marie Jacobs, Technology Support Technician at Buffalo Community Middle School, stipend addendum for added responsibilities effective July 1, 2008 and ending June 30, 2009.
2. Darrin Sabby, Technology Support Technician at Discovery Center, stipend addendum for added responsibilities effective July 1, 2008 and ending June 30, 2009.
3. Connie Mae Cooper, Technology Support Technician at Buffalo High School, stipend addendum for added responsibilities effective July 1, 2008 and ending June 30, 2009.
4. Community Education Staff contracts for 2008-09 and 2009-10:
  - a. Sandy Nybakken, Program Coordinator – Opening Doors Program
  - b. Sheila Johnson, Aquatics/Facilities Coordinator
  - c. William Soden, Program Coordinator
  - d. Todd Lunning, Program Coordinator – Recreation
  - e. Lori Trogstad, Kid Kare School Age Care Coordinator