

Finance Subcommittee Meeting – Draft Minutes

January 15, 2019, 5:30 p.m.

Central Services

Attendance:

Jenny Emery	Via Telephone	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
David Peling	Present		
Melissa Migliaccio	Present		

Meeting commenced at 5:33 p.m.

Meeting adjourned at 6:47 p.m.

1. Public Comment: none

2. Approve Minutes from the December 18, 2019 Meeting: Jenny moved, and Mark seconded approval. Passed unanimously.

3. December Statement of Accounts: Statements were reviewed by Anna, noting that special ed deficit reduced somewhat, due to a change in out of placement needs. General ed expenses will be monitored closely by Jordan as the year progresses, to close the special ed deficit, without compromising classroom effectiveness.

4. Authorized Signatures Change for Child Nutrition Program: Dave moved, and Jenny seconded, the appointment of Jordan Grossman as the signatory for the state nutrition program. Motion passed unanimously.

5. Large Capital Projects Update: The committee discussed how best to manage developing large cap needs in the period between now and when CPPAC again becomes active. Jordan and the administration are looking to see how small cap can be used more strategically to address needs as they arise, even as the large needs get identified and documented. The administration will look to keep reports updated and periodically bring the FC up to date.

6. Other:

Mark requested that staff provide a list of services we receive through CREC, which has been requested by CREC. There was also discussion of meeting with CREC in the future to provide feedback on their services.

Anna reported that the Town audit is completed and there were no management comments noted for the BOE.

She also advised that the State is undertaking an audit of our food services. She also shared the draft RFP for food services, and there was discussion of special requirements we will ask for, as well as the timeline for selection and contracting, which is heavily controlled by the State. WE will look for complete the contract for Board approval by April.

Jenny moved and Mark seconded adjournment at 6:47 p.m.