

**I. NOTICE OF REQUEST FOR PROPOSALS FOR SCHOOL
FOOD SERVICE MANAGEMENT SERVICES**

**This is a
REQUEST FOR PROPOSAL
by
THREE RIVERS SCHOOL DISTRICT**

**in the administration of one or more USDA Child Nutrition Programs
hereafter called the Local Educational Agency (LEA)**

**TO OPERATE AND MANAGE THE SCHOOL FOOD SERVICE
FOR SAID LOCAL EDUCATIONAL AGENCY
FOR THE SCHOOL YEAR BEGINNING JULY 1, 2015
RENEWABLE FOR FOUR ONE-YEAR TERMS**

PROPOSALS WILL BE RECEIVED BY LEA UNTIL - MAY 8, 2015 @ 4:00 P.M.

PROPOSALS WILL BE CONSIDERED AND A CONTRACT EXECUTED PURSUANT
TO THE PROPOSED TIMELINE IN SECTION II, PART B BELOW.

PROPOSALS AND SUPPORTING DOCUMENTATION AS DESCRIBED IN THIS
REQUEST FOR PROPOSAL (RFP) ARE TO BE DELIVERED TO:

Debbie Breckner, Director of Human Resources/Food Services

8550 New Hope Road

Grants Pass, OR 97526

II. TERMS AND CONDITIONS FOR REQUEST FOR PROPOSALS FOR SCHOOL FOOD SERVICE MANAGEMENT CONTRACT

A. INTRODUCTION

Pursuant to state and federal law, Three Rivers School District, Local Educational Agency (hereafter called the LEA) participating in the National School Lunch Program (NSLP), School Breakfast Program (SBP), Child and Adult Care Food Program (CACFP) and Summer Food Service Programs (SFSP) may contract with a food service management company (FSMC) to operate eligible school food services. The administration of all USDA Child Nutrition Programs is the responsibility of the Oregon Department of Education (hereafter called the Department). All terms and conditions of procurement and contracting are subject to Oregon Administrative Rules 581, Division 51, as applicable.

This RFP is intended to provide FSMCs with the opportunity to present their qualifications and approach clearly and succinctly, while providing the LEA with comparable information from each proposer.

The successful FSMC will be required to enter into the Oregon Department of Education standard form agreement titled "LEA- FSMC Contract". The contract awarded will be a fixed price contract.

B. TIMELINE

Proposed Schedule:

State Agency RFP approval	April 17, 2015
RFP Release:	April 20, 2015
Proposal Meeting and Site Visit Tour (Mandatory) Also review Section K	April 27, 2015
RFP Questions Due	May 1, 2015
Proposals Due:	May 8, 2015
Proposals Scored:	May 11, 2015
Notification of Apparent Successful Proposer:	May 13, 2015
Post-Selection Review Period Ends:	May 15, 2015
Respond to Post-Selection Review comments:	May 18, 2015
Board Approval of Selected Proposer:	May 19, 2015
State Agency Approval	May 26, 2015
Contract Signed and Executed By:	June 12, 2015
Submit signed contract to the Department:	June 15, 2015

The LEA or the Department may, if necessary, revise these dates.

C. GENERAL PROPOSAL INFORMATION

The LEA reserves the right, in its sole discretion:

1. to amend the RFP;
2. to extend the deadline for submitting proposals;
3. to decide whether a proposal does or does not substantially comply with the requirements of this RFP;
4. to waive any minor irregularity, informality, or nonconformance with this RFP;
5. to obtain or provide references to other public agencies, upon request, regarding the proposer's contract performance; and
6. at any time prior to the contract execution (including after announcement of the apparent awardee):
 - a) to reject any proposal that fails to substantially comply with all prescribed RFP requirements and procedures, and
 - b) to reject all proposals received and cancel this RFP upon a finding by the LEA that there is good cause therefore and that such cancellation would be in the best interests of the LEA.

ALL PROPOSERS WHO SUBMIT A RESPONSE TO THIS RFP UNDERSTAND AND AGREE THAT THE DEPARTMENT AND THE LEA ARE NOT OBLIGATED THEREBY TO AWARD A CONTRACT TO ANY PROPOSER. NEITHER THE DEPARTMENT NOR THE LEA HAS ANY FINANCIAL OBLIGATION TO ANY PROPOSER. IN ADDITION, EACH PROPOSER UNDERSTANDS AND AGREES THAT NEITHER THE DEPARTMENT NOR THE LEA SHALL BE RESPONSIBLE FOR ANY EXPENSES AND COSTS INCURRED IN SUBMITTING A RESPONSE TO THIS RFP. EACH PROPOSER WHO RESPONDS TO THIS RFP DOES SO SOLELY AT THE PROPOSER'S COST AND EXPENSE.

D. ADDENDA

Questions regarding the information contained in this RFP must be submitted to:

Debbie Breckner, Director of Human Resources/Food Services
8550 New Hope Road
Grants Pass, OR 97526
deborah.breckner@threerivers.k12.or.us

All questions are due on or before **May 1, 2015 by 4:00 p.m. PST**

All questions must be submitted in writing. No oral questions or postmarks will be accepted.

If any part of this RFP is amended, an addendum will be posted. All proposers will be responsible for obtaining the addendum and stating in their cover letter of the receipt. Failure to acknowledge all addendums may result in declaration of your RFP as nonresponsive.

E. SUBMISSION OF PROPOSALS

The following items explain the format requirements for proposal preparation and submission. The LEA reserves the right to eliminate from consideration any FSMC proposal received, which does not follow this format.

- Applications must be submitted in the name of the legal entity registered with the State of Oregon, Corporations Division, to do business in the State of Oregon or an independent contractor.
- Proposals and price information must be submitted using only 8 ½" x 11" white paper with no color printing. Proposals shall be typed but without expensive artwork, unusual printing, or other materials not requested in this RFP. Any additional materials submitted could deem the proposal as over responsive with the proposal being rejected.
- Application should have a title page, which list all contact information.
- At least one proposal must bear an original signature signed in **Blue ink** and dated by the Applicant/s or a representative legally authorized by the Applicant/s.
- Five (5) copies of the proposal must be submitted in sealed packages or envelopes. All packages and envelopes must be marked clearly with the note: "RFP--School Food Service" with the date and time for opening. One (1) copy of the proposal submitted electronically on a CD in Word.
- No oral, email, or facsimile proposals will be accepted.
- Proposals including pricing information must be received by **May 8, 2015 by 2:00 p.m. PST**. Late proposals or modifications will not be accepted.

F. ACCEPTANCE OF CONTRACTUAL REQUIREMENTS

Proposer must include in the proposer's cover letter a statement accepting all terms and conditions included herein.

G. PRICE

Prices, costs, and expenses quoted in submitted proposals shall include all costs for services provided under the contract. LEA retains the right to negotiate price and terms with top ranked offerors. Any unspecified costs shall be borne by the contractor per Oregon Administrative Rule (OAR) 581-051-0570

H. PUBLIC RECORDS

This RFP and one copy of each proposal received in response to it, together with copies of all documents pertaining to the award of a contract, shall be kept by the LEA and made part of a file or record, which shall be open to public inspection. If a proposal contains any information that is considered a trade secret under ORS 192.501(2), each sheet of such information shall be marked with the following caption:

“This data constitutes a trade secret under ORS 192.501(2), and shall not be disclosed except in accordance with the Oregon Public Records Law, ORS Chapter 192.”

Sheets identified as containing trade secret information shall not contain non-trade secret material. A violation of this requirement shall result in the entire sheet being subject to public disclosure. LEA shall have no liability of the disclosure of trade secret material and especially so when the material is not properly marked or separated from non-trade secret material.

I. INVESTIGATION OF REFERENCES

The LEA reserves the right to investigate the references and past performance of any proposer with respect to its successful completion of similar projects, compliance with contractual obligations and specifications, and lawful payments of suppliers, contractors, and workers. The LEA may postpone the award or execution of the contract after the announcement of the apparent successful proposer in order to complete the investigation. The LEA reserves the right to reject any or all proposals at any time prior to the execution of a contract.

- Proposers must include a listing of comparable District where they have current Child Nutrition management services. Listing must include a district contact name, email address, and telephone number.
- Proposers must include in the listing all Districts in the State of Oregon where they currently provide Child Nutrition management services.
- Proposers must include a listing of all lost or discontinued District accounts within the last five (5) years.

J. RECYCLED PRODUCTS

Proposers shall use recycled products to the maximum extent economically feasible in the performance of the contract work set forth in this document.

K. MANDATORY PROPOSAL MEETING AND SITE

The scheduled mandatory proposal meeting and site visit is a proposer’s only opportunity to visit the sites Information provided as a result of proposer questions at the meeting will be distributed as addenda. Attendance at proposal meeting and site tours shall be limited to two (2) outside representatives from each proposer. The site tour will consist of 3 representative site (1 elementary, 1 middle and 1 high school)

Vendors may have cameras to document the sites visited. **Under no circumstances will photos of students or staff be allowed.** Questions during the tour will be noted by LEA staff with answers being distributed via addendum at a later date. Vendors may also submit questions in writing after the tour. Questions are due by May 1, 2015.

The starting point for this meeting will be the District Office, 8550 New Hope Road, Grants Pass, OR 97526.

The starting time for this meeting is :00 p.m.

L. PROPOSAL EVALUATION PLAN

Proposals shall be thoroughly reviewed and subjected to an impartial evaluation by LEA's Evaluation Committee using the following scoring system.

<u>CRITERIA FOR EVALUATION</u>	<u>POINTS</u>
a. Financial Pro Forma	40
b. Proposed Food, Nutrition, & Wellness Programs	30
c. Employee Training & Development Plan including work environment & Food Handling Safety	20
d. Community Involvement & Communications Plan	15
e. Depth of Resident Director, management & support resources	30
f. Child Nutrition Experience with other comparable districts with preference given to experience with Oregon districts	15
	<hr/>
	150
g. <i>Reduction of points for submitting items not requested</i>	-20

M. POST-SELECTION REVIEW

Competing proposers shall be notified in writing of the selection of the apparent successful proposer and shall be given five (5) calendar days to review the RFP file and evaluation report at the LEA office. Any questions or concerns about the selection process must be in writing and must be delivered to:

Debbie Breckner, Director of Human Resources/Food Services
8550 New Hope Road
Grants Pass, OR 97526

The LEA will promptly respond to proposer questions or concerns. The decisions of the LEA are final.

N. RESERVATIONS

The Board of Directors of the Three Rivers School District herein expressly reserves the following rights:

1. To negotiate separately with any source whatsoever in any manner necessary to serve the best interest of the District. The District does not intend to award a contract solely on the basis of any response made to this request for proposal or in any way to pay for information solicited or obtained. The information obtained will be used in determining what seems to best serve the interest of the District.
2. To consider the competency and responsibility of bidders and of their proposed subcontractors in making the award.
3. To make the award based on its best judgment as to which contractor will provide a program which best meets the Districts expectations of a program employing the highest standards of quality, nutritional standards, palatability and menu variety.

O. CONTRACT

The successful proposer shall enter into a contract for a period beginning on or about July 1, 2015 ending June 30, 2016. The contract may be renewed, upon mutual written agreement of the LEA and FSMC, for up to four (4) years after the original contract. The original contract must specify the Consumer Price Index (CPI) Food Away From Home series of the CPI for All Urban Consumers, published by the Bureaus of Labor Statistics of the Department of Labor – Portland-Salem, OR CPI for the 12-month period March 2015 to March 2016.

The successful proposer shall enter into a contract drafted by the LEA using the ODE template contract as revised to reflect negotiations and subject to final approval by the ODE.

III. REQUIRED MATERIALS CONSTITUTING RESPONSIVE PROPOSAL

A. MANDATORY ITEMS

THE FOLLOWING ITEMS 1 - 5 ARE TO BE SUBMITTED WITH ALL PROPOSALS. PROPOSALS NOT CONTAINING ALL APPLICABLE ITEMS WILL BE REJECTED.

1. **Cover Letter.** The Proposer must submit a cover letter, which contains a brief explanation of the features of the proposal. The Proposer must include the email address, telephone and facsimile numbers of an authorized representative of the FSMC. The cover letter should acknowledge receipt of any addendums or modifications to the RFP.
2. **Completed Certificate of Independent Price Determination (Attachment A)**
3. **Certificate of Suspension and Debarment - if applicable (Attachment B)**
4. **Certification of Clean Air and Water - if applicable (Attachment C)**
5. **Certification Regarding Lobbying - if applicable (Attachment D)**
6. **Buy American Provision** - The LEA and the FSMC shall purchase, to the maximum extent practicable, domestic agricultural commodities or products substantially processed in the United States. "Substantially" means the final processed product contains over 51% domestically grown agricultural commodities. This provision applies to all food purchases paid from the nonprofit school food services account.
7. **Financial Terms** - Complete as to all price terms, methods of determining costs, rebates, methods of allocating expenses, methods of determining meal equivalents, and all formulas for computing fixed price per meal rate. The FSMC shall determine a per meal price as if all food was purchased (no commodities available.). To the extent relevant in determining financial terms, the FSMC shall use the exact information provided in Appendix (A).

For fixed price per meal purposes, each reimbursable lunch shall be considered one (1) meal/meal equivalent, each reimbursable breakfast shall be considered one-third (1/3) of a meal/meal equivalent, and one (1) reimbursable snack shall be considered one-fourth (1/4) of a meal/meal equivalent

For cash meal sales other than reimbursable meals the equivalent rate shall be the current school year free lunch reimbursement rate plus the commodity value. This can be found on the ODE website: <http://www.ode.state.or.us/wma/nutrition/cacfp/3499-e-reimbursement-rates.pdf>. The estimated rate for 2015-2016 is \$3.3125 (*Example: \$3.06 plus \$0.2525 equals \$3.3125*) The number of meal equivalents is determined by dividing the total a la carte and catering revenue by the sum of the federal free lunch reimbursement plus the value of USDA entitlement and bonus donated foods, as documented on the Meals and Meal Equivalents Calculator. The revenue shall include catering sales, adult meals, and a la carte sales to students and adults. If applicable, include revenue from vending machine sales a part of the la carte revenue.

- 8. Menu Cycle** - For the purposes of this RFP all proposers are required to use the 21-day cycle menu provided in Appendix (B). The menu cycle shall be used as a standard for determining average cost per meal. The menu shall be adhered to for the first 21 days of meal service, and changes thereafter may be made upon approval of the LEA. Any changes must equal or exceed the choice selection, quality, grades, and specifications contained in the original menu cycle.
- 9. Schools to be served** - The individual named schools and sites within the jurisdiction of the LEA that the FSMC proposes to serve in the contract are listed in (Appendix C).
- 10. Management Service** - Provide a descriptive narrative of the services provided each of the following areas. Limit your response to pertinent information; the LEA is not interested in receiving marketing material, reports, or other extraneous information.
- a) Employee staffing, training and development plan
 - b) Resume of proposed Director
 - c) Community involvement and communications plan
 - d) Depth of management and support resources
 - e) Nutritional and Wellness awareness programs
 - f) Food service experience with other comparable public school districts, including the demonstrated ability to manage a financially self-sustaining program. Preference will be given to experience with Oregon public school districts.
- 11. Program Information** - Interested Proposers are required to utilize the exact participation levels, meal counts, service days, meal prices, federal reimbursement rates, state reimbursement rates, equivalent meal sales information, Employee work days, daily hours and average hourly rate information and district indirect costs (if applicable) as detailed in **Appendix A, Program Information**, to develop their financial proformas, which enables the LEA to compare proposals from the various Proposers. Financial proformas that do not use the exact information as provided in appendix A, Program Information, will not be accepted. Alternate financial proformas or proposals will not be considered and may result in the proposer being disqualified from the selection process for being “nonresponsive”:

IV. SCOPE OF WORK

1. OVERVIEW OF THREE RIVERS SCHOOL DISTRICT FOOD SERVICES

A. Scale. The LEA provides food service to approximately Four thousand five hundred twenty one (4,521) children at twenty (14) sites. The food service prepares approximately 700,000 meals annually.

B. Responsibilities. The responsibilities of the food service include the following:

1. Preparing and serving meals and meal supplements (snacks) to students, and participants in NSLP, SBP, SFSP, FFVP, CACFP, and SMP;
2. Preparing and serving meals to staff, parent organizations, and for some scheduled events (conferences, business partnerships, etc.), whether in or out of the LEA;
3. Purchasing food and supplies;
4. Oversight and coordination of purchasing, maintaining and repairing all equipment used in the kitchen;
5. Maintaining all kitchen areas and working environments in a safe and sanitary condition;
6. Complying with all health requirements including blood pathogen training, safety, and sanitation requirements;
7. Maintaining full and complete program, financial and inventory records sufficient to meet federal and state requirements and in accordance with generally accepted accounting principle;.
8. Determining student meal benefit eligibility from household confidential meal applications;
9. Conducting follow –up to households selected for verification;
10. Ensure all reimbursable meals meet the Food-Based Meal Pattern and nutrition standards as required by the USDA. Reimbursable meals must adhere to all calorie ranges and meet the nutrition standards for the National School Lunch, School Breakfast, Summer Foods, Child and Adult Care Food programs, as applicable.
 - a) National School Lunch and School Breakfast Programs (NSLP): The USDA Meal Pattern will be used at all sites for breakfast and lunch.
 - b) Summer Food Service Program (SFSP): The LEA provides summer meals under the Summer Food Service Program. If meals for the summer program will be prepared in schools that participate in NSLP or SBP, the Department can permit the service of meals that meet the requirements of these programs rather than the SFSP Meal Pattern. If a sponsor wished to exercise this

option, a request for permission should be submitted to the Department along with the application for program participation.

- c) Child and Adult Care Food Program (CACFP) (LEA Afterschool At-Risk Snacks/Suppers, Child Care Centers, or Head Start Programs). The CACFP meal pattern is followed in the child care centers or Head Start Programs. The Afterschool-At-Risk Snack and Supper sites use the NSLP meal pattern. Menu records are provided as required by CACFP regulations. Program Administration costs may not be included in the fixed meal price for this program. These meals cannot be included in the meal equivalent calculations for NSLP reimbursement. Separate accountability for all CACFP programs is required.
- d) Fresh Fruit and Vegetable Program (FFVP): The LEA provides all children in the awarded elementary (K-8) schools with a variety of free fresh fruits and vegetables during the school day. These fresh fruits and vegetables must be provided separately from the lunch or breakfast meal, in one or more areas of the school during the official school day. The awarded LEA elementary schools must participate in the National School Lunch Program (NSLP). All LEA's elementary schools that participate in the FFVP are required to widely publicize within the school the availability of free fresh fruits and vegetables. The LEA must submit an annual school application for the FFVP.

FFVP costs that may be reimbursed are broken into two (2) categories:

Administrative costs currently cannot exceed 10% of the total funds.

Operations costs are the primary costs of running the FFVP as:

- Purchase of fruits and vegetables, including the cost of pre-cut produce and delivery charges;
- Non-food items or supplies that are used in serving and cleaning; and
- Salaries and fringe benefits for employees engaged in preparing and distributing fresh fruits and vegetables, and in maintaining a sanitary environment.

Contractor will be required to document and track FFVP expenses separately. Documentation must clearly outline the allocation of costs charges to the FFVP (i.e., amounts charged for labor, administrative fees, and actual costs for fresh fruits and vegetables, etc.)

- e) Special Milk Program (SMP): The Special Milk Program provides milk to children in schools and childcare institutions who do not participate in other federal meal service programs. LEAs participating in the Nation School Lunch or School Breakfast Program may also participate in the Special Milk Program to provide milk to children in half-day pre-kindergarten and kindergarten programs where children do not have access to the school meal programs.

C. Financial Requirements. The Food Service will be run on a cost effective basis so as to be self-supporting. The LEA and the FSMC shall work together to ensure a financially sound and well-run operation. The FSMC shall guarantee that the food service program will achieve, at a minimum, financial break-even, defined, as

“generated program revenues will be sufficient to cover all actual and direct operating costs incurred by both the LEA and the FSMC.”

For the purpose of the FSMC’s financial guarantee, Three Rivers School District indirect costs charged to the program for the 2015-16 shall not exceed **\$0.00**.

- D. Management Goals. The Food Service will provide nutritious, high-quality meals and snacks to students and participants in NSLP, SBP, and SFSP; accommodate special diets where medically necessary, provide occasional catered food services, and improve nutrition awareness.

- E. Schools and other facilities served. The Food Service department provides regular food service at Hidden Valley High, Illinois Valley High, North Valley High, Fleming Middle, Lincoln Savage Middle, Lorna Byrne Middle, Applegate School, Evergreen Elementary, Fort Vannoy Elementary, Fruitdale Elementary, Madrona Elementary, Manzanita Elementary, and Williams Elementary, and the Boys and Girls Club and occasional service at other sites as requested or required. See Appendix C for the list.

- F. Food Service Office and Staff. The food service office is located at 126 Ringuette Street, Grants Pass, OR 97527.

2. DESCRIPTION OF RESPONSIBILITIES OF CONTRACTOR (FSMC):

- A. General. The Contractor or “FSMC” (Food Service Management Company) selected pursuant to this request for proposals will provide management and supervision of the LEA Food Service Department. The Food Service must be managed so as to efficiently and effectively fulfill the responsibilities described, and so as to achieve the Management Goal and Financial requirements described in Section 1 above.

- B. Use of Donated Food.
 - 1. The FSMC shall credit the LEA for the value of all donated food, entitlement and bonus, received for use in meal service in the school year, including the value of donated foods in processed end products;

 - 2. The FSMC shall list on the invoice for the period, the value of commodities received, and deduct the amount of value from the total owed by LEA for the NSLP meals served;

 - 3. The value of commodities for entitlement and bonus is the average USDA purchase price as listed by ODE. For processed commodities it is the processing agreement value;

 - 4. The FSMC shall be responsible for ordering and selecting donated foods in coordination with the LEA; the storage and management of the donated foods; procuring processed end products on behalf of the LEA; and payment of processing fees or submittal of refund requests on behalf of the LEA or remittance of funds for the value of donated foods in processed end products to the LEA in accordance with 7 CFR 250;

5. The FSMC will use all donated ground beef, ground pork and processed end products in the LEA's food service;
 6. The FSMC will use all other donated foods in the LEA's food service;
 7. The FSMC will procure processed end products on behalf of the LEA in compliance with the requirements of subpart C of 7 CFR 250 and credit the LEA for the value of donated food in the processing end product at the processing agreement value;
 8. The FSMC will not itself enter into a processing agreement with a processor;
 9. The FSMC will comply with the storage and inventory requirements for donated foods;
 10. The LEA, State Agency, Comptroller General, USDA or their duly authorized representatives, may perform onsite review of the food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods;
 11. The FSMC must maintain the following records relating to the use of the donated foods:
 - a) The donated food and processed end product received from or on the behalf of the LEA for use in meal service,
 - b) Documentation that it has credited the LEA of the value of all donated food received for use in the LEA's food service in the school year, including the value of donated foods contained in processed products,
 - c) Documentation of the FSMC's procurement of processed end products on behalf of the LEA.
 12. Extensions or renewals of the contract are contingent upon fulfillment of all contract provisions relating to donated foods.
 13. Upon the termination of the contract, the FSMC must return all unused donated foods, including but not limited to ground beef, ground pork, and processed end products to the LEA.
- C. Local Purchases. The FSMC shall help support local businesses by buying locally whenever possible.
- D. Capital Improvements. The cost of capital improvements to the kitchen facilities shall be borne by the LEA and shall not be included in direct operating costs of the program. Title to all capital improvements shall remain in the LEA. No improvements are anticipated for the 2015-16 school year.
- E. Food Service Supervisor. The FSMC will employ a qualified professional to manage and oversee the food service operation, and to supervise all food service employees. The FSMC shall select and appoint the Food Service Supervisor with the participation and consent of the LEA.

F. Employees. All non-management food service employees shall be employees of the LEA. The LEA shall have the responsibility of hiring, training, supervising, and disciplining of employees. In the selection and hiring process, the LEA shall conduct a diligent and comprehensive background investigation of all prospective employees' character and criminal records. The LEA shall be responsible for fingerprinting all employees that come in contact with students (ORS 326.603). The LEA shall not knowingly employ anyone who has:

1. A felony or misdemeanor conviction with the past 10 years or any conviction for a crime of violence, sexual offense, drug use or sale, or child abuse of child pornography.

The FSMC further agrees that the LEA shall have the right by written order to require removal from the FSMC operation serving the LEA any person(s) who in the opinion of the LEA is not of appropriate personality, character, temperament, or qualification.

G. Reports. The FSMC shall provide the LEA with financial and management reports accurately reflecting the status of the food service operation monthly. Such reports shall be in a format acceptable to the LEA and in sufficient detail to allow independent verification if requested by the LEA. All problems and difficulties, which may impair the FSMC's ability to fulfill the financial and management goals described herein, shall be promptly reported to the LEA, so that the LEA may work with the FSMC toward resolution.

H. Advertising. The FSMC shall follow the LEA's policy regarding advertising.

I. Survival Terms. In the event of a conflict between the terms of this section IV "Scope of Work" and a provision of the contract executed between the LEA and the Contractor (FSMC) the following order of the precedence shall apply: contract, RFP, FSMC proposal. Ensure that the LEA's policy for providing meals to students without adequate funds is followed. The policy will protect students by providing equal services to all students. The FSMC will bill the LEA for the meal served with the LEA payment from funds other than non-profit food service funds.

J. Other. Ensure that the LEA's policy for providing meals to students without adequate funds is followed. The policy will protect students by providing equal services to all students. The FSMC will bill the LEA for the meal served with the LEA payment from funds other than the non-profit food service funds.

Attachments:

- A. Certificate of Independent Price Determination
- B. Suspension and Debarment Certification
- C. Clean Air and Water Certificate
- D. Certification Regarding Lobbying

Appendices

Appendix A Program Information – Including:

- Participation Counts (Including total Paid-Free-Reduced Price Meals and Snacks)
- Reimbursement Rates
- Equivalency Rates
- Meal Prices
- Service Days
- List of Schools/Sites and Serving Times
- Free and Reduced Information
- Child Nutrition Positions by location.
- LEA Paid District Direct Charges
- Financial Pro Forma

Appendix B 21-Day Cycle Menu (Elementary and Secondary) by program type

Appendix C Sites to be served

Appendix D Financial Pro forma (includes Fixed Price per Meal Proposal)

Appendix E Revenue/Expenditures for Fresh Fruit and Vegetable Program (FFVP)

Attach to RFP is Applicable

Attachment A

Certificate of Independent Price Determination

Both the Local Educational Agency (LEA) and Food Service Management Company (offeror) shall execute this Certificate of Independent Price Determination.

NAME OF FOOD SERVICE MANAGEMENT COMPANY NAME OF LOCAL EDUCATIONAL AGENCY

(A) By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
- (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.

(B) Each person signing this offer on behalf of the Food Service Management Company certifies that:

- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
- (2) He or she is not the person in other offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Food Service Management Company, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

SIGNATURE OF FSMC AUTHORIZED REPRESENTATIVE TITLE DATE

In accepting this offer, the LEA certifies that no representative of the LEA has taken any action that may have jeopardized the independence of the offer referred to above.

SIGNATURE OF LEA AUTHORIZED REPRESENTATIVE TITLE DATE

Attachment B

Suspension and Debarment Certification

NOTE: This certificate must be completed for all new and renewal contract years when the contract exceeds \$100,000.

U. S. DEPARTMENT OF AGRICULTURE

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
-- LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, Title 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name PR/Award Number or Project Name

Names(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Attachment C

Clean Air and Water Certificate

NOTE: This certificate must be completed for all new and renewal contract years when the contract exceeds \$100,000.

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act 33 1319(d) and is listed by EPA or the contract is not otherwise exempt. Both the Local Educational Agency (LEA) and Food Service Management Company (offeror) shall execute this Certificate.

NAME OF FOOD SERVICE MANAGEMENT COMPANY

NAME OF LOCAL EDUCATIONAL AGENCY

THE FOOD SERVICE MANAGEMENT COMPANY AGREES AS FOLLOWS:

- A. To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports and information as well as other requirements specified in Section 114 and Section 308 of the Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract.
- B. That no portion of the work required by this prime contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.
- C. To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.
- D. To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

- A. The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604).
- B. The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).
- C. The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d)), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).
- D. The term "Clean Air Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).

E. The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.

F. The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased or supervised by the Food Service Management Company.

SIGNATURE/TITLE OF FSMC AUTHORIZED REPRESENTATIVE DATE

SIGNATURE/TITLE OF LEA AUTHORIZED REPRESENTATIVE DATE

Attachment D
Certification Regarding Lobbying Disclosure of Lobbying Activities
(Complete the form that is applicable.)

NOTE: This certificate must be completed for all new and renewal contract years when the contract exceeds \$100,000.

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action: _____

- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action: _____

- a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type: _____

- a. initial filing
- b. material change

For Material Change Only:

Year _____
Quarter _____
Date of Last Report _____

4. Name and Address of Reporting Entity:

_____ Prime _____ Subawardee Tier _____, if known:

5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:

Congressional District, if known:

Congressional District, if known:

6. Federal Department/Agency:

7. Federal Program Name/Description:

CFDA Number, if applicable: _____

8. Federal Action Number, if known:

9. Award Amount, if known:
\$ _____

10a. Name and Address of Lobbying Entity:
(if individual, last name, first name, middle)

10b. Individuals Performing Services (include address if different from 10a.)
(last name, first name, middle)

11. Amount of Payment (check all that apply):

\$ _____
_____ Actual _____ Planned

12. Type of payment (check all that apply):

- _____ a. retainer
- _____ b. one-time fee
- _____ c. commission
- _____ d. contingent fee
- _____ e. deferred
- _____ f. other; specify: _____

13. Form of Payment (check all that apply):

- _____ a. cash
- _____ b. in-kind; specify:
Nature _____
Actual _____

14. Continuation Sheet(s) SF-LLL-A Attached:

Yes _____ (Number _____)
No _____

15. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contracted for Payment indicated in Item 11:

Attach Continuation Sheet(s) SF-LLL-A (if necessary)

16. Information requested through this form is authorized by Title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____

Print Name: _____

Title: _____

Telephone: _____

Date: _____

Federal Use Only:

Authorized for Local Reproduction
Standard Form -- LLL

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET SF-LLL-A**

Reporting Entity: _____ **Page** _____ **of** _____

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. If the space on the form is inadequate, use of SF-LLL-A Continuation Sheet for additional information. Complete all items that apply for both the

initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10(a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
- 10(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check type of payment. Check all that apply.
13. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment. Check all that apply. If other, specify nature.
14. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached. If yes, list number of sheets attached.
15. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.

The certifying official shall sign and date the form, print his/her name, title, and telephone number. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-00046), Washington, DC 20503.

Appendix A

PROGRAM INFORMATION

Three Rivers School District RFP – Child Nutrition

All Proposers must use the following information for Pro Forma development

Financial Pro Forms that do not utilize the exact program information as provided in this attachment will not be accepted.

Participation Counts:

(Based on actual meal counts from February 2015 Claim for Reimbursement)

Use meal counts, catering and ala carte sales below for proforma development

Participation Categories	Severe Need Lunch Average Daily Meals	CEP Lunch Average Daily Meals	Severe Need Breakfast Average Daily Meals	CEP Breakfast Average Daily Meals
Free: Elementary	23	1280	14	807
Free: Middle	275	156	107	72
Free: High	356	0	159	0
Reduced: Elementary	4	0	1	0
Reduced: Middle	50	0	19	0
Reduced: High	56	0	23	0
Paid: Elementary	11	137	3	85
Paid: Middle	63	17	14	8
Paid: High	102		27	
Earned: Reduced	4		0	
Earned: Paid	15		0	
Catering	55			
Ala Carte Sales	140			
Summer Program *total program meals	6227		3097	

Reimbursement Rates: Estimated rates for 2015-16 School Year

Use Reimbursement rates below for proforma development

**(rates are based on July 1, 2014 established rates and increased by 2.0% for the 2015-16 SY)*

Category	Severe Need Federal Lunch	Severe Breakfast	Summer Lunch	Summer BFast
Free	\$3.06	\$1.97	\$3.545	\$2.0225
Reduced Price USDA	\$2.66	\$1.67		
Reduced Price ODE@	n/a	\$.30		
Paid	\$0.305	\$0.285		
Commodity Rate/Lunch	\$0.2525			
HHFKA Certification	\$0.06		\$0.06	
State Reimb. Rate/Lunch#	\$0.04		\$0.04	

@ODE reimburses districts an additional \$.30cents per reduced breakfast, districts cannot charge students for a reduced price breakfast.

Equivalency Rates:

Use Equivalency below for proforma development

- Use \$3.3125 on all ala carte, catering and non-reimbursable meal sales.
 - Based on Free Lunch rate of \$3.06, plus commodity rate of \$.2525 = \$3.3125
- Use 1 for 1 Lunch and Supper Equivalency
- Use 3 for 1 Breakfast Equivalency

- Use 4 for 1 Snack Equivalency

CACFP program participation are estimates only as program has not yet started

CACFP Participation	CACFP Suppers Average per Day
Free	200

CACFP Reimbursement Rates: Estimated rates for 2015-16 School Year

Use Reimbursement rates below for proforma development

*(rates are based on July 1, 2014 established rates and increased by 2.0% for the 2015-16 SY)

Category	CACFP Suppers
Free	\$3.04
Cash-in-lieu rate per meal*	\$0.2525

*Cash-in-lieu rate is additional reimbursement for CACFP Lunches and Suppers ONLY. CACFP meals do not qualify for commodity entitlement dollars.

Meal Prices:

Use meal prices below for proforma development (prices are current 2014-2015)

Category	Lunch	CEP Lunch	Breakfast	CEP Breakfast
Free	.00	0.00	0.00	0.00
Reduced-Price	.40	0.00	0.00	0.00
Paid Elem K-6	2.20	0.00	1.10	0.00
Paid Middle 7-8	2.50	0.00	1.15	0.00
Paid High 9-12	2.75	0.00	1.25	0.00
Adult	3.50	0.00	2.00	0.00

@ODE reimburses districts an additional \$.30cents per reduced breakfast, districts cannot charge students for a reduced price breakfast.

Service Days:

Use service days below for proforma development

School	Breakfast	Lunch	Supper
Elementary	171	171	
Middle School	171	171	
High School	171	171	
Boys and Girls Club			169
CACFP Supper Programs			171
Summer Programs	46	46	

Vended Meal Sales:

Use vended meal information below for proforma development (prices are current 2014-2015)

Category	Average Daily Meals	Price Charged
Boys and Girls Club		
Suppers	65	2.40

Free and Reduced Information:

School	Enrollment	Approved Free	Approved Reduced
Hidden Valley HS	688	284	67
Illinois Valley HS	334	220	29
North Valley HS	535	216	49
Fleming MS	396	185	44
Lincoln Savage MS	362	201	38
Lorna Byrne MS	238	CEP	CEP
Applegate ES	103	38	9
Evergreen ES	449	CEP	CEP
Fort Vannoy ES	274	CEP	CEP
Fruitdale ES	363	CEP	CEP
Madrona ES	377	CEP	CEP
Manzanita ES	371	CEP	CEP
Williams ES	63	CEP	CEP

Serving Times/Programs:

School Name	Enrollment	Lunch	Breakfast	Grades	NSLP	SBP	CACFP	CEP	Method
Hidden Valley HS	688	11:50-1:37	7:25-8:50	9-12	Yes	Yes		No	Self
Illinois Valley HS	334	11:30-12:48	7:30-8:30	9-12	Yes	Yes		No	Self
North Valley HS	535	10:50-12:44	7:25-8:50	9-12	Yes	Yes		No	Self
Fleming MS	396	10:59-2:01	8:05-8:30	6-8	Yes	Yes		No	Self
Lincoln Savage MS	362	11:21-2:01	8:30-9:55	6-8	Yes	Yes		No	Self
Lorna Byrne MS	238	12:24-1:08	8:30-9:00	6-8	Yes	Yes		Yes	Self
Applegate ES	103	11:15-12:35	7:30-8:10	K-8	Yes	Yes		No	Self
Evergreen ES	449	11:25-12:50	7:15-8:35	K-5	Yes	Yes		Yes	Self
Fort Vannoy ES	274	11:15-12:00	7:10-8:10	K-5	Yes	Yes		Yes	Self
Fruitdale ES	363	11:00-12:20	7:15-7:40	K-5	Yes	Yes		Yes	Self
Madrona ES	377	10:55-12:00	7:10-7:45	K-5	Yes	Yes		Yes	Self
Manzanita ES	371	11:00-12:25	7:15-7:40	K-5	Yes	Yes		Yes	Self
Williams ES	63	11:00-11:25	7:15-8:15	K-8	Yes	Yes		Yes	Self

Summer Program

School Name	Lunch	Breakfast	Grades	Method
Fruitdale Elementary	11:30-12:00	8:00-8:30	Open	Base
Hidden Valley HS	12:00-12:30	8:00-8:30	Open	Satellite
Three Rivers WH	11:30-12:00	8:00-8:30	Open	Satellite
YMCA	12:00-12:30		Open	Satellite
North Valley Football	12:00-12:30	7:30-8:15	Open	Satellite
Lincoln Savage	12:00-12:30	8:15-8:45	Open	Satellite
All American	12:00-12:30	8:00-8:30	Open	Satellite
Williams	11:30-12:00	8:00-8:30	Open	Base
Evergreen	12:00-12:30	7:15-7:45	Open	Base
Boys and Girls Club EV	12:00-12:30	7:15-7:45	Open	Satellite
Illinois Valley HS	11:45-12:45	7:30-8:00	Open	Satellite
Lorna Byrne	11:15-12:20	7:40-8:30	Open	Satellite
Illinois Valley	11:30-12:20	7:40-8:30	Open	Satellite

Coalition									
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NSLP = National School Lunch Program

SBP = School Breakfast Program

CEP = Community Eligibility Program (Breakfasts and Lunches served at no charge to all students)

CACFP = Child and Adult Care Supper Program

* Indicates method of service:

Base Kitchen --Preparing food for self and other schools

Satellite --Receiving food from a base kitchen, finish on site.

Self-Contained --Prepares own food on site.

Staffing Guide:

Food Service Staff are contracted for Hours and Days Below in accordance with the current CBA

School Name	Position	Daily Hours	Contract Days	Annual Gross Wages	Annual Gross Taxes and Benefits
APPEGATE SCHOOL	FOOD SERVICE MGR I	6.50	183	13,084.50	27,443.99
EVERGREEN ELEM	FOOD SERVICE MGR III	8.00	183	23,028.72	42,145.41
EVERGREEN ELEM	FOOD SERVICE I	6.25	179	10,594.56	24,119.69
EVERGREEN ELEM	FOOD SERVICE II	6.25	179	13,257.19	27,674.54
EVERGREEN ELEM	FOOD SERVICE I	2.50	179	4,237.83	5,657.88
FLEMING MS	FOOD SERVICE MGR III	7.50	183	21,589.43	38,798.83
FLEMING MS	FOOD SERVICE II	6.00	179	10,385.58	23,840.68
FLEMING MS	FOOD SERVICE I	5.00	179	8,475.65	19,010.76
FORT VANNOY ELEM	FOOD SERVICE MGR II	7.50	183	18,583.65	34,785.85
FORT VANNOY ELEM	FOOD SERVICE II	4.00	179	6,780.52	16,747.60
FRUITDALE ELEM	FOOD SERVICE MGR II	7.50	183	20,532.60	37,387.87
FRUITDALE ELEM	FOOD SERVICE II	4.00	179	8,978.64	19,682.29
HIDDEN VALLEY HS	FOOD SERVICE MGR IV	8.00	183	22,003.92	40,777.21
HIDDEN VALLEY HS	FOOD SERVICE II	7.00	179	12,116.51	26,151.63
HIDDEN VALLEY HS	FOOD SERVICE I	6.00	179	10,385.58	23,840.68
HIDDEN VALLEY HS	FOOD SERVICE I	3.75	179	8,417.48	11,238.09
HIDDEN VALLEY HS	FOOD SERVICE I	3.75	179	6,490.99	8,666.05
ILLINOIS VALLEY HS	FOOD SERVICE MGR IV	8.00	183	24,097.44	43,572.25
ILLINOIS VALLEY HS	FOOD SERVICE II	6.00	179	15,551.52	30,737.68
ILLINOIS VALLEY HS	FOOD SERVICE I	3.25	179	7,458.04	9,957.15
ILLINOIS VALLEY HS	FOOD SERVICE I	2.75	179	5,833.16	7,787.80
LINCOLN SAVAGE MS	FOOD SERVICE MGR III	7.50	183	19,640.48	36,196.80
LINCOLN SAVAGE MS	FOOD SERVICE II	5.50	179	9,520.12	20,405.21
LINCOLN SAVAGE MS	FOOD SERVICE I	3.50	179	6,534.40	8,724.01
LORNA BYRNE MS	FOOD SERVICE MGR III	8.00	183	23,028.72	42,145.41
LORNA BYRNE MS	FOOD SERVICE II	7.00	179	14,271.67	29,028.96
LORNA BYRNE MS	FOOD SERVICE I	2.25	179	3,999.31	5,339.44
MADRONA ELEM	FOOD SERVICE MGR III	8.00	183	23,028.72	42,145.41
MADRONA ELEM	FOOD SERVICE I	5.00	179	8,475.65	19,010.76
MADRONA ELEM	FOOD SERVICE II	5.00	179	10,194.05	21,304.97
MANZANITA ELEM	FOOD SERVICE MGR III	8.00	183	20,949.84	39,369.92
MANZANITA ELEM	FOOD SERVICE II	5.00	179	8,475.65	19,010.76
MANZANITA ELEM	FOOD SERVICE I	2.00	179	3,390.26	4,526.30
NORTH VALLEY HS	FOOD SERVICE MGR IV	8.00	183	24,097.44	43,572.25
NORTH VALLEY HS	FOOD SERVICE II	7.00	179	16,276.47	31,705.55
NORTH VALLEY HS	FOOD SERVICE I	3.00	179	6,476.22	8,646.34
NORTH VALLEY HS	FOOD SERVICE I	3.00	179	6,975.63	9,313.09
NORTH VALLEY HS	FOOD SERVICE I	3.00	179	6,207.72	8,287.86
DISTRICT OFFICE	OFFICE MANAGER	8.00	260	37107.20	60,941.45

DISTRICT OFFICE	FOOD SERVICE MGR IV	6.00	190	18,228.60	34,311.82
DISTRICT OFFICE	DELIVERY CLERK	3.60	205	9,387.54	18,264.00
SUMMER PROGRAM	FOOD SERVICE MGR	6.00	46	3,737.04	4,989.28
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52
SUMMER PROGRAM	FOOD SERVICE I	3.00	46	1,571.82	2,098.52

Total Annual Gross SFA District Paid Labor to use for Pro Forma: \$564,910.76

Total Annual Gross SFA Salary + Employer Costs & Benefits to use for Pro Forma: \$1,044,051.71

Appendix B
THREE RIVERS SCHOOL DISTRICT
"21-DAY CYCLE MENUS" ELEMENTARY LUNCH AND BREAKFAST

All Proposers are to use the following 21-Day Cycle Menus for Elementary Lunch and Breakfast in their response to this RFP. Proposer shall adhere to this menu for the first 21 days of service during the 2015-2016 school year.

Day 1	Day 2	Day 3	Day 4	Day 5
Hot Ham & Cheese Melt with Oven Baked Fries Baked Cheese Pizza on Whole Wheat Crust Chef Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Whole Grain Waffles	Cheesy Nachos on Corn Tortilla Chips Chicken Patty Sandwich on Whole Wheat Ham & Cheese Sandwich on Wheat Breakfast: Breakfast Sausage Pizza	Western BBQ Bacon Burger Baked Pepperoni Pizza on Whole Wheat Crust Southwest Taco Salad Tuna Salad Sandwich on Whole Wheat Breakfast: Sausage & Cheese Pancake Sandwich	Country Style Chicken over Mashed Potatoes & Gravy Cheeseburger on Whole Wheat American Club Sandwich on Wheat Breakfast: Cheesy Scrambled Eggs w/Toast	Baked Chicken & Waffles Bean & Cheese Enchilada Crispy Chicken Salad with Wheat Roll Turkey Cracker Stacker Breakfast: Fruit & Granola Yogurt Parfaits
Day 6	Day 7	Day 8	Day 9	Day 10
Grilled Cheese Sandwich with Oven Baked Fries Whole Grain Comdog Chef Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Whole Wheat French Toast Sticks	Whole Grain Spaghetti with Meat Sauce Chicken Patty Sandwich on Whole Wheat Ham & Cheese Sandwich on Wheat Breakfast: Cheesy Egg Omelet with Toast	Sloppy Joe's on Whole Wheat with Baked Tater Tots Southwest Taco Salad Tuna Salad Sandwich on Whole Wheat Breakfast: Iced Mini Cinnamon Roll	Orange Chicken Stir-Fry over Brown Rice Cheeseburger on Whole Wheat American Club Sandwich on Wheat Breakfast: Sausage & Cheese English Muffin	Pizza Dippers w/ Spaghetti Sauce Chicken Nuggets w/ Baked tater Tots Crispy Chicken Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Pancake & Sausage on a Stick
Day 11	Day 12	Day 13	Day 14	Day 15
Chicken Parmesan Sandwich with Baked French Fries Baked Cheese Pizza on Whole Wheat Crust Chef Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Whole Grain Waffles	Taco Tuesday on Whole Wheat Tortillas Chicken Patty Sandwich on Whole Wheat Ham & Cheese Sandwich on Wheat Breakfast: Breakfast Sausage Pizza	Baked Lasagna with Whole Wheat Roll Baked Pepperoni Pizza on Whole Wheat Crust Southwest Taco Salad Tuna Salad Sandwich on Whole Wheat Breakfast: Sausage & Cheese Pancake Sandwich	Country Style Chicken over Mashed Potatoes & Gravy Cheeseburger on Whole Wheat American Club Sandwich on Wheat Breakfast: Cheesy Scrambled Eggs w/Toast	Cheesy Nachos on Tortilla Chips Bean & Cheese Burrito Crispy Chicken Salad with Wheat Roll Turkey Cracker Stacker Breakfast: Fruit & Granola Yogurt Parfaits
Day 16	Day 17	Day 18	Day 19	Day 20
Pizza Dippers with Spaghetti Sauce Whole Grain Comdog Chef Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Whole Wheat French Toast Sticks	Beefy Gravy & Mashed Potatoes with Wheat Roll Chicken Patty Sandwich on Whole Wheat Ham & Cheese Sandwich on Wheat Breakfast: Cheesy Egg Omelet with Toast	Texas Chili Mac Baked Pepperoni Pizza on Whole Wheat Crust Southwest Taco Salad Tuna Salad Sandwich on Whole Wheat Breakfast: Iced Mini Cinnamon Roll	Creamy Chicken Alfredo w/ Wheat Roll Cheeseburger on Whole Wheat American Club Sandwich on Wheat Breakfast: Sausage & Cheese English Muffin	Hot Dog on Whole Wheat Bun Chicken Nuggets with Baked Tater Tots Crispy Chicken Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat Breakfast: Pancake & Sausage on a Stick

<p style="text-align: center;">Day 21</p>	<p>A variety of fresh fruits and vegetables are provided daily on our garden bar. Breads & Pastas are Whole Grain or Multi-Grain. A variety of condiments are offered daily. A variety of low Fat Milk is Offered with every meal.</p> <p>Breakfast includes choice of above entrée or cereal daily. Also included are choices of fresh and canned fruit.</p>
<p>Hot Ham & Cheese Melt with Oven Baked Fries Baked Cheese Pizza on Whole Wheat Crust Chef Salad with Wheat Roll Turkey & Cheese Sandwich on Wheat</p> <p>Breakfast: Whole Grain Waffles</p>	

Appendix B
THREE RIVERS SCHOOL DISTRICT
“21-DAY CYCLE MENUS” MIDDLE SCHOOL LUNCH AND BREAKFAST

All Proposers are to use the following 21-Day Cycle Menus for Middle School Lunch and Breakfast in their response to this RFP. Proposer shall adhere to this menu for the first 21 days of service during the 2015-2016 school year.

Day 1	Day 2	Day 3	Day 4	Day 5
Sub Station with Turkey, Ham or Veggie Chef Salad with Wheat Roll Chop Sticks Stir-Fry with Teriyaki Chicken & Veggies over Brown Rice Cheeseburger Chicken Burger Spicy Chicken Burger Corn Dog Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Pancakes & Sausage Blueberry Muffin	Sub Station with Turkey, Ham, Tuna or Veggie Chef Salad or Chicken Caesar Salad with Wheat Roll Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Vegetable Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Scrambled Eggs, Hashbrowns & toast	Sub Station with Turkey, Ham or Veggie Chef Salad or Asian Chicken Salad with Wheat Roll Pasta Primo with Whole Wheat Spaghetti with choice of Meat Sauce or Chicken Alfredo Cheeseburger Chicken Burger Spicy Chicken Burger Bacon Cheeseburger Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Ham & Cheese Breakfast Muffin	Sub Station with Turkey, Ham, Tuna or Veggie Chef Salad or Chicken Caesar Salad with Wheat Roll Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Popcorn Chicken Cheese Pizza Pepperoni Pizza Supreme Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Dippers	Sub Station with Turkey, Ham or Veggie Chef Salad with Wheat Roll Fiesta Mexi Favorite, Bean & Cheese Enchilada with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Wiener Wraps Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola French Toast Sticks
Day 6	Day 7	Day 8	Day 9	Day 10
Sub Station with Turkey, Ham or Veggie Chef Salad with Wheat Roll Chop Sticks Stir-Fry with Teriyaki Chicken & Veggies over Brown Rice Cheeseburger Chicken Burger Spicy Chicken Burger Corn Dog Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Waffles Blueberry Muffin	Sub Station with Turkey, Ham, Tuna or Veggie Chef Salad or Chicken Caesar Salad with Wheat Roll Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Vegetable Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Scrambled Eggs, Sausage & Toast	Sub Station with Turkey, Ham or Veggie Chef Salad or Asian Chicken Salad with Wheat Roll Pasta Primo with Whole Wheat Spaghetti with choice of Meat Sauce or Chicken Alfredo Cheeseburger Chicken Burger Spicy Chicken Burger Bacon Cheeseburger Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Whole Grain Cinnamon Roll	Sub Station with Turkey, Ham, Tuna or Veggie Chef Salad or Chicken Caesar Salad with Wheat Roll Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Popcorn Chicken Cheese Pizza Pepperoni Pizza Supreme Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage Breakfast Pizza	Sub Station with Turkey, Ham or Veggie Chef Salad with Wheat Roll Fiesta Mexi Favorite, Bean & Cheese Enchilada with Refried Beans & Spanish Rice Cheeseburger Chicken Burger Spicy Chicken Burger Wiener Wraps Cheese Pizza Pepperoni Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Egg & Cheese Breakfast Muffin

Day 11	Day 12	Day 13	Day 14	Day 15
<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad with Wheat Roll</p> <p>Chop Sticks Stir-Fry with Teriyaki Chicken & Veggies over Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Corn Dog Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Pancakes & Sausage Blueberry Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Chef Salad or Chicken Caesar Salad with Wheat Roll</p> <p>Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Vegetable Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Scrambled Eggs, Hashbrowns & Toast</p>	<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad or Asian Chicken Salad with Wheat Roll</p> <p>Pasta Primo with Whole Wheat Spaghetti with choice of Meat Sauce or Chicken Alfredo</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Bacon Cheeseburger Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Ham & Cheese Breakfast Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Chef Salad or Chicken Caesar Salad with Wheat Roll</p> <p>Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Popcorn Chicken Cheese Pizza Pepperoni Pizza Supreme Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Dippers</p>	<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad with Wheat Roll</p> <p>Fiesta Mexi Favorite, Bean & Cheese Enchilada with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Wiener Wraps Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola French Toast Sticks</p>
Day 16	Day 17	Day 18	Day 19	Day 20
<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad with Wheat Roll</p> <p>Chop Sticks Stir-Fry with Teriyaki Chicken & Veggies over Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Corn Dog Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Waffles Blueberry Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Chef Salad or Chicken Caesar Salad with Wheat Roll</p> <p>Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Vegetable Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Scrambled Eggs, Sausage & toast</p>	<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad or Asian Chicken Salad with Wheat Roll</p> <p>Pasta Primo with Whole Wheat Spaghetti with choice of Meat Sauce or Chicken Alfredo</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Bacon Cheeseburger Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Whole Grain Cinnamon Roll</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Chef Salad or Chicken Caesar Salad with Wheat Roll</p> <p>Fiesta Mexi Bar with Choice of Whole Wheat Soft tacos or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Popcorn Chicken Cheese Pizza Pepperoni Pizza Supreme Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage Breakfast Pizza</p>	<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad with Wheat Roll</p> <p>Fiesta Mexi Favorite, Bean & Cheese Enchilada with Refried Beans & Spanish Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Wiener Wraps Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Egg & Cheese Breakfast Muffin</p>

Day 21	
<p>Sub Station with Turkey, Ham or Veggie</p> <p>Chef Salad with Wheat Roll</p> <p>Chop Sticks Stir-Fry with Teriyaki Chicken & Veggies over Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Corn Dog Cheese Pizza Pepperoni Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Pancakes & Sausage Blueberry Muffin</p>	<p>A variety of fresh fruits and vegetables are provided daily on our garden bar. Breads & Pastas are Whole Grain or Multi-Grain. A variety of condiments are offered daily. A variety of low Fat Milk is Offered with every meal.</p> <p>Breakfast includes choice of above entrée or cereal daily. Also included are choices of fresh and canned fruit.</p>

Appendix B
THREE RIVERS SCHOOL DISTRICT
“21-DAY CYCLE MENUS” HIGH SCHOOL LUNCH AND BREAKFAST

All Proposers are to use the following 21-Day Cycle Menus for High School Lunch and Breakfast in their response to this RFP. Proposer shall adhere to this menu for the first 21 days of service during the 2015-2016 school year.

Day 1	Day 2	Day 3	Day 4	Day 5
<p>Sub Station with Turkey, Ham or Veggie Hot Buffalo Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Western Bacon Burger</p> <p>Cheese Pizza Pepperoni Pizza Veggie Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage & Cheese Pancake Muffin Blueberry Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p> <p>Baked Ziti Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Chicken Bruschetta Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Scrambled Eggs, Hashbrown & toast</p>	<p>Sub Station with Turkey, Ham or Veggie BBQ Chicken Bacon Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Supreme Baked Potato</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches</p> <p>Chicken Alfredo Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Bacon Cheeseburger</p> <p>Cheese Pizza Pepperoni Pizza Buffalo Chicken Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Breakfast Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p> <p>Chicken Mashed Potato Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Ham & Tomato Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Dippers</p>	<p>Sub Station with Turkey, Ham or Veggie Hot Italian Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Bean & Cheese Enchiladas</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Weiner Wrap</p> <p>Cheese Pizza Pepperoni Pizza Supreme Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola French Toast Sticks</p>
Day 6	Day 7	Day 8	Day 9	Day 10
<p>Sub Station with Turkey, Ham or Veggie Hot Buffalo Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Sub Sandwiches</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p>	<p>Sub Station with Turkey, Ham or Veggie BBQ Chicken Bacon Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Supreme Baked Potato</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p>	<p>Sub Station with Turkey, Ham or Veggie Hot Italian Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Bean & Cheese Enchiladas</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad</p>

<p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Veggie Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Waffles & Sausage Blueberry Muffin</p>	<p>Baked Ziti Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Chicken Bruschetta Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Scrambled Eggs, Hashbrown & toast</p>	<p>Sub Sandwiches</p> <p>Chicken Alfredo Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Bacon Cheeseburger</p> <p>Cheese Pizza Pepperoni Pizza Buffalo Chicken Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Whole Grain Cinnamon Rolls</p>	<p>Chicken Mashed Potato Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Ham & Tomato Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage Breakfast Pizza</p>	<p>Asian Chicken Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Supreme Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Ham & Cheese Breakfast Muffin</p>
Day 11	Day 12	Day 13	Day 14	Day 15
<p>Sub Station with Turkey, Ham or Veggie Hot Buffalo Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Veggie Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage & Cheese Pancake Muffin Blueberry Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p> <p>Baked Ziti Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Chicken Bruschetta Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Scrambled Eggs, Hashbrown & toast</p>	<p>Sub Station with Turkey, Ham or Veggie BBQ Chicken Bacon Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Supreme Baked Potato</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches</p> <p>Chicken Alfredo Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Buffalo Chicken Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Breakfast Muffin</p>	<p>Sub Station with Turkey, Ham, Tuna or Veggie</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches</p> <p>Chicken Mashed Potato Bowl</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Ham & Tomato Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Dippers</p>	<p>Sub Station with Turkey, Ham or Veggie Hot Italian Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Bean & Cheese Enchiladas</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Supreme Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola French Toast Sticks</p>

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Day 16	Day 17	Day 18	Day 19	Day 20
Sub Station with Turkey, Ham or Veggie Hot Buffalo Chicken Sub Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Grab & Go Yogurt & Fruit Parfaits Chef Salad Sub Sandwiches Teriyaki Chicken Stir-fry with Brown Rice Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Veggie Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Waffles & Sausage Blueberry Muffin	Sub Station with Turkey, Ham, Tuna or Veggie Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches Baked Ziti Bowl Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Chicken Bruschetta Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Cheesy Scrambled Eggs, Hashbrown & toast	Sub Station with Turkey, Ham or Veggie BBQ Chicken Bacon Sub Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Supreme Baked Potato Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches Chicken Alfredo Bowl Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Bacon Cheeseburger Cheese Pizza Pepperoni Pizza Buffalo Chicken Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Whole Grain Cinnamon Rolls	Sub Station with Turkey, Ham, Tuna or Veggie Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Shredded Pork or Beef with Refried Beans & Spanish Rice Grab & Go Chef Salad Chicken Caesar Salad Sub Sandwiches Chicken Mashed Potato Bowl Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Ham & Tomato Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage Breakfast Pizza	Sub Station with Turkey, Ham or Veggie Hot Italian Chicken Sub Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice Bean & Cheese Enchiladas Grab & Go Yogurt & Fruit Parfaits Chef Salad Asian Chicken Salad Sub Sandwiches Teriyaki Chicken Stir-fry with Brown Rice Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets Cheese Pizza Pepperoni Pizza Supreme Pizza BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Ham & Cheese Breakfast Muffin
Day 21				

<p>Sub Station with Turkey, Ham or Veggie Hot Buffalo Chicken Sub</p> <p>Salsa Bar Choice of Whole Wheat Soft tacos, Salad or Nachos, Chicken or Beef with Refried Beans & Spanish Rice</p> <p>Grab & Go Yogurt & Fruit Parfaits Chef Salad Sub Sandwiches</p> <p>Teriyaki Chicken Stir-fry with Brown Rice</p> <p>Cheeseburger Chicken Burger Spicy Chicken Burger Chicken Nuggets</p> <p>Cheese Pizza Pepperoni Pizza Veggie Pizza</p> <p>BREAKFAST: Assorted Cereals Bagel w/Cream Cheese Yogurt & Granola Sausage & Cheese Pancake Muffin Blueberry Muffin</p>	<p>A variety of fresh fruits and vegetables are provided daily on our garden bar. Breads & Pastas are Whole Grain or Multi-Grain. A variety of condiments are offered daily. A variety of low Fat Milk is Offered with every meal.</p> <p>Breakfast includes choice of above entrée or cereal daily. Also included are choices of fresh and canned fruit.</p>
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Appendix C

Locations to be served

For NSLP & SBP:

School Name	Physical Address	Telephone #	Contact Name	CNP Number
Hidden Valley HS	651 Murphy Creek Rd Grants Pass Or 97527	(541)862-2124	Amy Berg	10532
Illinois Valley HS	625 E River St Cave Junction Or 9752	(541)592-2116	Nancy Powell	10533
North Valley HS	6741 Monument Dr Grants Pass Or 97526	(541)479-3388	Virginia Madden	10148
Fleming MS	6001 Monument Dr Grants Pass OR 97526	(541)476-8284	Nancy Berg	10534
Lincoln Savage MS	8551 New Hope Rd Grants Pass Or 97527	(541)862-2171	Cary Polka	10535
Lorna Byrne MS	101 S Junction Ave Cave Junction Or 97523	(541)592-2163	Nicki Parker	10536
Applegate ES	14188 Hwy 238 Applegate Or 97530	(541)846-6280	Diana West	10537
Evergreen ES	520 W River St Cave Junction Or 97523	(541)592-3136	Monica Boatwright	10538
Fort Vannoy ES	5250 Upper River Rd Grants Pass Or 97526	(541)479-4440	Cindy Jacuik	10540
Fruitdale ES	1560 Bill Baker Way Grants Pass Or 97527	(541)476-2276	Janet Schnhoff	10539
Madrona ES	520 Dietrick Dr Grants Pass Or 97527	(541)476-6624	Jennifer Richardson	10542
Manzanita ES	310 San Francisco Grants Pass Or 97526	(541)479-6433	Denise Richardson	13727
Williams ES	20691 Williams Hwy Williams Or 97544	(541)846-7224	Mary Richardson	10546

For Summer Food Service Program:

Name	Physical Address	Telephone #	Contact Name	CNP Number
Fruitdale Elem	1560 Bill Baker Way	541-476-2276	Virginia Madden	10539
Hidden Valley	651 Murphy Ck Rd	541-862-2124	Brian Miller	13633
All American VB	6741 Monument Dr	541-301-5815	Adam Wagman	14966
North Valley Football	6741 Monument Dr	541-476-1077	Neil De Forrest	10148
Three Rivers Fair	126 Ringuette	541-476-4183	Virginia Madden	15224
YMCA	1000 Redwood Ave	541-474-0001	Darren Clark	12423
Williams Elem	20691 Williams Hwy	541-746-7224	Mary Richardson	10546
Fleming	6001 Monument	541-476-8284	Sid Hobgood	10534
Lincoln Savage	8551 New Hope Rd	541-862-2171	Jennifer Parson	10535
Evergreen Elem	520 W River Rd	541-592-3136	Lori O'Donnel	10538
Evergreen Boys	520 W River Rd	541-592-3136	Cindy Spencer	12421

and Girls Club				
Illinois Valley Coalition	535 E River St	541-592-6139	Karen Yanase	14972
Lorna Byrne	101 S Junction Ave	541-592-2163	Scott Polen	10536
Illinois Valley HS	625 E River St	541-592-2116	Heather Merrill	10533

For CACFP:

Name	Physical Address	Telephone #	Contact Name	CNP Number
Fort Vannoy	5250 Upper River Rd Grants Pass or 97526	541-479-4440	Cindy Jacuik	10540
Madrona	520 Detrick Dr Grants Pass or 97527	541-476-6624	Jenniffer Richardson	10542
Manzanita	310 San Francisco Grants Pass OR 97526	541-479-6433	Denise Richardson	13727
Applegate	14188 Hwy 238 Applegate Or 97530	541-846-6280	Diana West	10537
Fleming	6001 Monument Dr Grants Pass Or 97526	541-476-8284	Nancy Burks	10534
Lincoln Savage	8551 New Hope Rd Grants Pass Or 97527	541-862-2171	Cary Polka	10535
Lorna Byrne	101 S Junction Ave Cave Junction Or 97523	541-592-2163	Nicki Parker	10536
Illinois Valley HS	625 E River St Cave Junction OR 97523	541-592-2116	Nancy Powell	10533
Hidden Valley	651 Murphy Ck Rd Grants Pass or 97527	541-862-2124	Amy Berg	10532

For Vended Programs:

Name	Physical Address	Telephone #	Contact Name	CNP Number
Boys and Girls Club	520 E River Rd Cave Junction OR 97523	541-592-3136	Cindy Spencer	12421

Appendix D

Financial Pro Forma

**All Proposers must use the LEA provided information for Pro Forma development
Financial Pro Formas that do not utilize the exact program information as provided will not be accepted.**

Resources:	Dollars	CPM *
Local sales:	_____	_____
Reimbursements:		
State	_____	_____
Federal		
National School Lunch Program	_____	_____
School Breakfast Program	_____	_____
Child and Adult Care Program	_____	_____
Summer Food Service Program	_____	_____
Special Milk Program	_____	_____
Fresh Fruits and Vegetable Program	_____	_____
Total Resources	_____	_____
Requirements:		
Food Costs:		
Food Costs (include worker meals)	_____	_____
Local Purchases	_____	_____
Total Food Costs	_____	_____
Labor Costs:		
Annual District Labor, Wages, Taxes & Benefits	_____	_____
Total Labor Costs	_____	_____
Non-Food Expenses:		
Office	_____	_____
Mileage (<i>in-district</i>)	_____	_____
Insurance/Bonding Expenses	_____	_____
Non-Food Supplies (<i>paper/janitorial, etc</i>)	_____	_____
Equipment Repairs/Replacement	_____	_____
Marketing	_____	_____
District Indirect Charges	_____	_____
Other: _____	_____	_____
Total Non-Food Costs	_____	_____
Contract Services:		
On-Site Supervisor	_____	_____
Annual Hourly Labor: Wages, Taxes & Benefits	_____	_____
General & Administrative Costs	_____	_____
Other: _____	_____	_____
Total Contract Services	_____	_____
Total Requirements	_____	_____
Net Gain/(Loss) to District	_____	_____

* CPM-Cost Per Meal, include pattern breakfasts, lunches, and equivalent meals in calculations.

Fixed Price Per Meal Proposal

SBP

-Breakfast \$X.XX per meal (3 breakfasts = 1 meal)
Please list total Breakfasts served calculated at 3 breakfasts = 1 meal calculation
Total Breakfasts at 3=1 _____

NSLP

-Lunch \$X.XX per meal (1 lunch = 1 meal)
-Snack \$X.XX per snack (4 snacks = 1 meal)
-Meal Equivalents \$X.XX per meal based on \$3.3125 rate
Please list total Lunches served calculated at 1 Lunch= 1 meal calculation
Total Lunches at 1=1 _____
Please list total Snacks served calculated at 4 Snacks = 1 meal calculation
Total Snacks at 4=1 _____
Please list total Meal Equivalents served calculated at \$3.3125 in meal equivalents = 1 meal calculation
Total Meal Equivalents at \$3.3125=1 _____

SFSP

-Breakfast \$X.XX per meal (3 breakfasts = 1 meal)
-Lunch \$X.XX per meal (1 lunch = 1 meal)
-Snack \$X.XX per snack (4 snacks = 1 meal)
Please list total Breakfasts served calculated at 3 breakfasts = 1 meal calculation
Total Breakfasts at 3=1 _____
Please list total Lunches served calculated at 1 Lunch= 1 meal calculation
Total Lunches at 1=1 _____
Please list total Snacks served calculated at 4 Snacks = 1 meal calculation
Total Snacks at 4=1 _____

VENDED MEALS

-Breakfast \$X.XX per meal (3 breakfasts = 1 meal)
-Lunch \$X.XX per meal (1 lunch = 1 meal)
-Snack \$X.XX per snack (4 snacks = 1 meal)
Please list total Breakfasts served calculated at 3 breakfasts = 1 meal calculation
Total Breakfasts at 3=1 _____
Please list total Lunches served calculated at 1 Lunch= 1 meal calculation
Total Lunches at 1=1 _____
Please list total Snacks served calculated at 4 Snacks = 1 meal calculation
Total Snacks at 4=1 _____

CACFP PROGRAM

-Suppers-CACFP \$X.XX per meal (1 Supper = 1 meal)
-Breakfast-CACFP \$X.XX per meal (3 breakfasts = 1 meal)
-Lunch-CACFP \$X.XX per meal (1 lunch = 1 meal)
-Snack-CACFP \$X.XX per snack (4 snacks = 1 meal)
Please list total Breakfasts served calculated at 3 breakfasts = 1 meal calculation
Total Breakfasts at 3=1 _____
Please list total Lunches served calculated at 1 Lunch= 1 meal calculation
Total Lunches at 1=1 _____
Please list total Snacks served calculated at 4 Snacks = 1 meal calculation
Total Snacks at 4=1 _____
Please list total Suppers served calculated at 1 Supper = 1 meal calculation
Total Suppers at 1=1 _____

Please list total of all meals served for determining the fixed price per meal, calculated at the rates listed on this page and as required by this RFP.

Total Meals Served for Fixed Price _____

PROPOSAL COVER SHEET

CERTIFICATION

I, the official named below, certify that I am duly authorized to legally bind the Proposer to the clause(s) listed below.

<i>Proposer Name (Printed)</i>		
<i>Corporate Address of Record</i>		
<i>By (Authorized Signature of Person with Authority to Obligate the Proposer Contractually)</i>		
<i>Federal Tax Identification Number</i>	<i>Dun and Bradstreet Number (DUNS)</i>	<i>Oregon Secretary of State Business Registry Number</i>
<i>Printed Name</i>	<i>Title of Person Signing</i>	
<i>Date Signed</i>	<i>Telephone Number</i>	
<i>Identify Name of Person Authorized to Negotiate the Contract on Behalf of Proposer</i>	<i>Identify Title of Person Authorized to Negotiate the Contract on Behalf of Proposer</i>	<i>Telephone Number</i>
		<i>Email Address</i>
<i>Identify Name of Person to be Contacted for Clarification of Proposal</i>	<i>Identify Title of Person Authorized to contact for clarification of Proposal</i>	<i>Telephone Number</i>
		<i>Email Address</i>

Proposer understands and accepts the requirements of this RFP. By Proposal submission, Proposers agree to be bound by the Contract terms and conditions.

Proposer acknowledges receipt of any and all Addenda to this RFP.