

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
February 17, 2015
5:00 p.m.**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, February 17, 2015, at Pierce Street Elementary School, 1008 Pierce Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by Vice President Kenneth Wheeler who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mrs. Sherry Davis, Mr. Eddie Prather and Mr. Kenneth Wheeler. Mr. Wheeler announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

January 20, 2015, Noon Regular Meeting

Mr. Babb made a motion to approve the minutes from the October 14, 2014, noon regular meeting with a correction under item IX Unfinished Business. The motion was seconded by Mr. Prather and approved unanimously. Mr. Wheeler declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Principal Art Dobbs welcomed the Board of Trustees, parents, staff and visitors to Pierce Street Elementary School.

RECOGNITIONS

The Board of Trustees recognized the following students and teachers:

- January Employees of the Month
- February Employees of the Month
- THS Boys Swim Team
- Thomas Built Buses Photo Contest Winner—Anne Frances Atkinson
- Mississippi Hall of Master Teachers—Carolyn Beasley, Marrion Winders
- National Board Teachers
 - Myra Cox
 - Keila Glenn
 - Leslie Pleasants
 - Melanie Plunket
 - Theresa Winter
- National Board Teacher Renewals
 - Margaret Powell
 - Tabitha Easter
 - Loretta Hartfield
- American Speech and Hearing Association Award
 - Jolie Reid
 - LaToya Crawford

The Board took a brief recess, and the meeting was called back to order by Mr. Kenneth Wheeler.

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Mr. Andy Cantrell, along with Mr. Charles Laney of JBHM, as well as Mrs. Kimberly Britton, and Dr. Diana Ezell gave an update on Long Range Planning.
- B. Mrs. Kimberly Britton gave a report on Curriculum Instructional Shift.
- C. Mrs. Rachel Murphree gave an update on Ad Valorem Collections for amounts received in January 2015. (TPSD Goal #4)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Babb moved to approve and ratify the Consent Agenda as listed below:

- A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)**

1. Contractual Agreements
 - Acknowledge and Award Contracts #CO1542 through #CO1543, bus contracts BC#2014-2015-004 through BC#2014-2015-007, and contracts SFR1517 through SFR1520
 - Ratification of Contract SFR1504
2. Accepted Donations #2014-2015-023 through #2014-2015-031
3. Permission to Submit TPSD Grant #1506 and #1507
 - START Fund for Teachers Lawhon/Joyner \$10,000.00
 - GEAR UP Mississippi Extension THS \$9,950
4. Permission to Accept TPSD Grant
 - GEAR UP Mississippi Extension THS \$9,950
5. Permission to Award
 - RFP 1502 for E-Rate Items & Equipment
6. Deletion of Items from TPSD Asset Listing
 - Deletion of 36 Assets
7. Designation "Application Agent" for FEMA and MEMA

B. Office of Assistant Superintendent Dr. Eddie Peasant

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trip Requests
 - THS DECA to Jackson, MS
 - THS TCTC Vex Robotics to Raymond, MS
 - THS Boys Golf to Covington, LA
 - THS FCCLA to Jackson, MS
 - TMS History Club to Hattiesburg, MS

The motion was seconded by Mr. Prather and was approved unanimously. The Vice President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #4)

1. Docket of Claims

Vice President Rob Hudson reviewed the Docket of Claims prior to the meeting. The gavel was passed to Mr. Babb, and Mr. Wheeler made a motion to approve the docket of claims as follows :

- Docket of Claims for the period January 10, 2015 through February 6, 2015, Docket of Claims #25192 through #25854, Accounts Payable Checks #15744 through #15195 in the amount of \$1,125,108.23.
- The Tupelo High School Activity Check Register for the period January 2015, Checks #1614 through #1626 in the amount of \$3592.07
- Athletic Activity check Register for the period January 2015, Checks #2268 through #2322 in the amount of \$5,851.50

The grand total for all funds is \$1,134,551.80.

The motion was seconded by Mr. Prather and approved unanimously. Mr. Babb declared the motion passed. The gavel was passed back to Mr. Wheeler.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Required Monthly Financial Reports – Month Ending December 31, 2014

Following a review of each report and discussion, on a motion by Mrs. Davis, seconded by Mr. Babb, the Board voted unanimously to approve the following financial reports:

- Bank Reconciliation Report
- Revenue and Expenditure Report with Budget Status
- TPSD Cash Flow Statement
- Combined Balance Sheet
- December 31, 2014 Financial Statements

Mr. Wheeler declared the motion passed. The Financial Reports for Month Ending December 31, 2014, are marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Licensed Personnel Report

Mr. Jim Turner presented an amended Licensed Personnel report for consideration for approval. Mr. Prather moved to approve the Licensed Personnel Report, as amended, as presented. Mrs. Davis seconded the motion, and the motion was approved unanimously. Mr. Wheeler declared the motion passed.

The Licensed Personnel Report is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Dr. Diana Ezell (TPSD Policy BDC)

1. First Reading of New TPSD Policies

Dr. Ezell presented the following new policy for a first reading:

DJEJA Bill Payment Authorization

No action was taken for this presentation.

2. Required Revisions to TPSD Policies BBH, BC, and CEB

Dr. Ezell presented the following policies for revisions:

BBH	Awards, Recognitions, Certificates
BC	Board Meetings
CEB	Duties of Superintendent

Mrs. Davis moved to approve the aforementioned policies as presented. Mr. Prather seconded the motion. Mr. Wheeler declared the motion passed.

The aforementioned policies are marked **EXHIBIT 5**, and are and held in the Exhibit Book of this meeting date and incorporated herein.

3. Revisions of TPSD Policies DCE, GBRD, and GCRG

Dr. Ezell presented the following policies for revisions:

DCE	Annual Operating Budget Final Adoption Procedures
GBRD	Parent Conferences, Staff Meetings, and School Meetings
GCRG	Classified (Non-Certified) Personnel Leaves and Absences

Mr. Babb moved to approve the revisions aforementioned policies as presented. Mr. Prather seconded the motion. Mr. Wheeler declared the motion passed.

The aforementioned policies are marked **EXHIBIT 6**, and are and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3)

1. TPSD Job Fair

Mrs. Kimberly Britton shared information on an upcoming TPSD Job Fair.

2. Recommendation to Approve 2015-2016 TPSD Calendar

Dr. Loden and Dr. Ezell presented the proposed 2015-2016 TPSD School Calendar for approval.

Mrs. Davis moved to approve the 2015-2016 TPSD School Calendar as presented.

Mr. Prather seconded the motion, and it passed unanimously by all members present.

3. FY 2014 Audit Contract Extension

Mrs. Rachel Murphree presented a request to approve amendment of the contract for professional services between TPSD and J.E. Vance & Company, P.A. to extend the December 15, 2014 deadline of providing a draft report to the Office of the State Auditor by seventy-four (74) days until February 27, 2015. Mr. Babb moved to approve the FY 2014 Audit Extension as presented. Mrs. Davis seconded the motion, and it passed unanimously by all members present.

4. Information Items:

Dr. Loden reported that at the noon meeting there had been the following informational reports:

- **Legal Update—Dr. Eddie Moore**
- **Safety Audit—Mr. Andy Cantrell**
- **MSBA—February 23-25, 2015**
- **NSBA—March 21-23, 2015**

UNFINISHED BUSINESS

No Unfinished Business was discussed at this meeting

NEW BUSINESS

A. Resolution of Intent

Finance Director Mrs. Rachel Murphree recommended approval of a Resolution of Intent for the issuance of notes for borrowing of money in the maximum principal amount of \$325,000.00.

On a motion by Mr. Babb, seconded by Mrs. Davis, the motion was approved unanimously. Mr. Wheeler declared the motion passed. A copy of the Resolution is marked **EXHIBIT 7** and held in the Exhibit Book of this meeting.

B. Initial Resolution Authorizing Transfer of Funds

Mrs. Rachel Murphree recommended approval of a resolution directing the transfer of surplus funds remaining in the District's shortfall note debt service fund.

On a motion by Mr. Babb, seconded by Mrs. Davis, the motion was approved unanimously. Mr. Wheeler declared the motion passed. A copy of this Resolution is marked **EXHIBIT 8** and held in the Exhibit Book of this meeting.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics – Superintendent Gearl Loden

Tentative Agenda for March 17, 2015 Regular Meeting

- **Board Organizational Meeting**
- **Safety Audit Update**
- **April 21, 2015 Board Meeting and Work Session**

B. Future Agenda Topics – Board Members

1. Discussion of Policy FB—Renaming of School Facility

C. Executive Session

Mr. Wheeler reported that an Executive Session was held at noon to discuss potential litigation, and a personnel matter and that no action was taken.

ADJOURNMENT

On a motion by Mrs. Davis, seconded by Mr. Babb, the Board voted unanimously by all members present to adjourn the meeting. The Vice President of the Board declared the motion passed and the meeting in adjournment at 5:37 p.m.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Rob Hudson, II, President

Joseph Babb, Secretary