

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF SIGNATURE AUTHORITY FOR PROGRAMS/REPORTS [BG-N/A]**

**DATE:** October 21, 2008

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From time to time we are asked to identify the date the Board of Trustees officially approves the names of contact persons for the various special programs and reports. This agenda item consolidates these names for Board approval.

The following is a list of special programs or responsibilities for which the District is responsible, along with recommended persons to act on the District's behalf:

Americans with Disabilities Act	David Finley
Bilingual and ESL Education	Lupe Hernandez
Compensatory Education/Title I	Julia Clay
Gifted and Talented Education	Pam Hicks
Career and Technology Education	Ian Roark
Special Education	Elaine Smith
Food Service	Terry Gooch
Title IX	Joretha Lee
PEIMS	Pam Harper
Teacher Retirement System	Laura McKnight
Banking Transactions	Tonya Tillman, David Harwell
Programs for At-Risk Students	Julia Clay
Drug-Free Schools and Communities	Wayne Wallace

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It is recommended that the Board of Trustees approve the persons identified as having signature authority for the corresponding program.

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**Respectfully submitted,**

**Hector Mendez**  
Superintendent of Schools

**Brian J. Moersch**  
Executive Director for  
District Operations