



October 4, 2018

Ms. Ronna Steel
Superintendent
Hillsdale County ISD
310 W Bacon St.
Hillsdale, MI 49242-1546

Dear Ms. Steel,

On behalf of the Michigan School Business Officials, it is my pleasure to inform you that Wendy Thorp has met the requirements for certification under the MSBO Voluntary Certification Program and has earned the School Payroll Specialist certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through our Professional Development Committee.

Ms. Thorp's certificate will be valid from 11/01/18-06/30/23. During this 5-year period, she will need to maintain active MSBO membership and earn 90 professional development hours in order to maintain and renew her certification.

I hope that you will join us in celebrating Ms. Thorp's accomplishment. You may wish to inform your district's Board of Education and/or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please call me.

Sincerely,

David Martell
Executive Director

DM/cbb

cc: Wendy Thorp