

**Denton Independent School District
Request for Travel
Non State-Sanctioned Activities***

**RECEIVED
OCT 18 2016
ACADEMIC PROGRAMS**

I. ORGANIZATIONAL DATA

Campus Crownover Middle School Date of Request 10/17/16
 School Organization Student Council Activity Sponsor Michelle Duck & Tamra Woods

II. DESCRIPTION OF PROPOSED TRAVEL

Destination(s)** Sky Ranch (24657 CR448, Van TX 75790)
 Description of Activities or Events Team building and leadership activities. Students will have an opportunity to socialize with several other middle school and even take on an office for next year.
 Dates of Travel 01/26/17-01/27/17 Mode of Travel Charter Bus
 Number of Student Participants 30 Number of Adult Sponsors/Chaperones 3
 Educational Purposes and Value iLead Program put on by Sky Ranch teaches students that they are responsible for the decisions they make, which will determine the success or failure of their future through team building and personal growth. Elections for next year's officers will be held and schools may submit report forms.

** Attach copy of proposed itinerary

III. SOURCE OF FUNDING

<u>Source</u>	<u>Amount</u>
<input type="checkbox"/> District Title 1	_____
<input checked="" type="checkbox"/> Students (personal)	<u>\$3900.00</u>
<input checked="" type="checkbox"/> Organization	<u>\$725.57</u>
<input type="checkbox"/> Fund Raising Activities***	_____
<input type="checkbox"/> Other: _____	_____
Total Cost of Activity	4625.57
Estimated Cost/Student	\$130.00

***Description of Fund Raising Activities (if required)
-Students pay their entry fee of \$100 plus \$30 towards their part of the bus.
-Organization(student council activity fund) will pay for the left over bus fees.

IV. ORGANIZATIONAL REVIEW / APPROVAL

Principal	<u>Charlene Parham</u>	<u>Charlene Parham</u>	<u>10/17/16</u>
	NAME	SIGNATURE	DATE OF APPROVAL
School Operations	<u>Susan O'Bara</u>	<u>Susan O'Bara</u>	<u>11-7-16</u>
	NAME	SIGNATURE	DATE OF APPROVAL
Superintendent	_____	<u>[Signature]</u>	_____
	NAME	SIGNATURE	DATE OF APPROVAL
Board President	_____	_____	_____
	NAME	SIGNATURE	DATE OF APPROVAL

*Reference Policy FMG (L)

Student Council Winter Retreat

Sky Ranch Itinerary (01-26-17/01-27-17)

Departure (01/26/17):

1. Leave RCMS around 11:30am on Thursday January 26th
 - 1901 Creekside Drive, Corinth, TX 76210
2. Stop in Corinth on Swisher Rd for lunch 12pm
 - 4481 FM 2181, Corinth TX 76210
3. Back on the bus by 1pm
4. Arrive at Sky Ranch around 3pm
 - 24657 CR 448, Van, TX 75790

Departure (01/27/17):

5. Leave Sky Ranch around 5pm On Friday January 27th
 - 24657 CR 448, Van, TX 75790
6. Arrive back at RCMS by around 7pm Friday
 - 1901 Creekside Drive, Corinth, TX 76210

Cowtown Charters

5504 Forest Hill Dr.
Fort Worth, TX 76119

817.531.3287

817.654.1287

(Fax: 817.534.9287)

www.cowtowncharters.com

Denton I.S.D
Michelle Duck
1500 Long Rd.
Denton, TX 76207

Charter # 35314

Date Printed: Friday, October 14, 2016

PO #:

Group Name: Crownover MS

Phone: 940.369.0071 Fax: 940.369.4976

Salesperson: Brenda Cross

		Departure Time	Date	# Coaches	Description	Total Capacity
Pickup	Crownover MS (448H) 1901 Creekside Drive Corinth, TX	11:30 am	01/26/17	1	36 px W/ RR	36
Note: Load: Front main entrance						
Dropoff	Sky Ranch 24657 CR 448 Van, TX	02:30 pm	01/26/17			36
Pickup	Sky Ranch 24657 CR 448 Van, TX	05:00 pm	01/27/17	1	36 px W/ RR	36
Dropoff	Crownover MS (448H) 1901 Creekside Drive Corinth, TX	08:00 pm	01/27/17			36

	# Units	Cost/Unit	Total	Note
Already Quoted	1.00	680.85	680.85	143L-140D
Sales Discount	2.00	-34.43	-68.86	
Fuel Surcharge	2.00	-32.34	-64.68	
Admin Fee	2.00	49.13	98.26	
Already Quoted	1.00	680.00	680.00	143L-140D

Total Cost: \$ 1,325.57

Balance of \$ 1,325.57 is due: February 5, 2017

**Please provide pickup spot and detailed itinerary, including all stops and times.
For overnight trips provide hotel info for group and driver.**

PLEASE SIGN THIS CONFIRMATION & CONTRACT, ENCLOSE PAYMENT AS NOTED ABOVE. KEEP ONE COPY FOR YOUR FILES AND RETURN ONE COPY WITH YOUR PAYMENT.

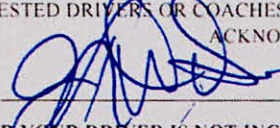
IF PAYING BY CHECK, PLEASE WRITE THE CHARTER NUMBER ON YOUR CHECK. PLEASE RETURN BY MAIL OR FAX. CHARTER IS SUBJECT TO CANCELLATION IF PAYMENTS ARE NOT RECEIVED BY DUE DATES.

ANY OVERTIME CHARGES WILL BE BILLED TO THE CREDIT CARD ON FILE WITHOUT CONTACTING THE CUSTOMER. DRIVER NOT ALLOWED TO IDLE MORE THAN 5 MINUTES.

****** SMOKING IS PROHIBITED AT ALL TIMES ON THE COACHES ******

YOUR COST IS BASED ON THE SERVICES DETAILED ABOVE AND IS SUBJECT TO CHANGE IN ACCORDANCE WITH YOUR ACTUAL ITINERARY. THIS COMPANY RESERVES ITS RIGHT TO LEASE EQUIPMENT FROM OTHER COMPANIES IN ORDER TO FULFILL THIS AGREEMENT. THIS COMPANY SHALL NOT BE LIABLE FOR ITEMS LEFT ON THE COACH OR LOSS OF TIME DUE TO MECHANICAL FAILURE OR INCLEMENT WEATHER. WE CANNOT GUARANTEE THE ASSIGNMENT OF REQUESTED DRIVERS OR COACHES. A SIGNED CONTRACT AND DEPOSIT WILL CONFIRM YOUR RESERVATION AND ACKNOWLEDGE YOUR ACCEPTANCE OF THIS AGREEMENT.

Signature



Date

10/27/16

A GRATUITY FOR YOUR DRIVER IS NOT INCLUDED IN THE PRICE OF THE CHARTER. TIPS ARE APPRECIATED FOR GOOD SERVICE.