

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Wendell Sollis, Superintendent
SUBJECT: BOARD POLICY CPC (LOCAL) – First Reading
DATE: February 21, 2006

The following board policy is being presented for the first reading:

[BG-G] CPC (Local) Office Management: Records Management Program

Respectfully submitted,

Wendell Sollis
Superintendent of Schools

Robert Hand
Executive Director
For Federal/ State Programs