

# Minutes of Regular Meeting

## The Board of Trustees Millsap ISD

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A Regular Meeting of the Board of Trustees of Millsap ISD was held Monday, January 19, 2026, beginning at 6:30 PM in the Millsap Administration Board Room / Media Center, 301 East Brazos Street, Millsap, Texas 76066.

I. Meeting was called to order at 6:30pm.

II. Roll Call: Certification by President that the Provisions of Section 551.041 Sub Chapter C Government Code has been complied with in connection with Public Notice of this meeting and a Quorum is present.

Board members present were Ryan Shands, Daniele Clark, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Dr. Heidi Ritthaler. Jon Hartman was absent.

III. Meeting Opening

A. Invocation was given by Shelby Humphrey

B. Presentation of Colors by MHS Beta Secretary Corbin Vollmer and President Calissa Marbut

C. Pledges

IV. Recognition

- MMS UIL Academics District
- MHS FFA LDE District, Area, and State
- Employee of the Month for November- MISD Auxiliary Chance McMinn
- Employees of the Month for December- MES Chelsey Bullock, MMS Karla Stewart, MHS Rachel Stull, and MISD Auxiliary Clint Carroll
- Millsap Middle School- 2025 Best Middle Schools by US News & World Report
- School Board Recognition Month

V. Public Comment: Persons in attendance at the meeting may request a card to be completed and submitted to the Board President no later than five (5) minutes prior to the meeting. This provides the individual with an opportunity to address the Board during Public Comment. The audience may not enter into discussion or debate with the Board on matters being considered by the Board. No presentations are to exceed five (5) minutes.

The Board may not discuss or act upon any issues that are not posted on the agenda. In addition, the Board has adopted policies to provide prompt and equitable resolution of complaints and concerns for employees, students or their parents, and the general public. Copies of our District policies and procedures on public comment and filing complaints are available at [www.millsapisd.net](http://www.millsapisd.net).

None

VI. 2024-2025 Financial Audit Presentation by Rick Kline with Snow Garrett Williams

VII. New Business

A. Discuss and Consider Approval of the 2024-2025 Financial Audit

Motion made by Shelby Humphrey to approve the Millsap ISD 2024-2025 Financial Audit as presented. Second by Dr. Heather Hester. Motion carried 6-0.

B. Discuss and Consider ESC Region 10 Multi-Regional Purchasing Cooperative

Motion made by Ryan Shands to approve the Region 10 Multi-Region Purchasing Cooperative for the 2026-2027 school year. Second by Daniele Clark. Motion carried 6-0.

C. Call Board of Trustee General Election

Motion made by Dr. Heidi Ritthaler for approval to call the Board of Trustee General Election on May 2, 2026, with possible revisions to Early Voting and Election Day polling sites as determined by Parker County Elections Administrators. Second by Ryan Shands. Motion carried 6-0.

VIII. Superintendent's Report

Information Item

IX. Read and Approve the Minutes of the Regular Board Meeting December 15, 2026, and the Special Board Meeting January 5, 2026

Motion made by Dr. Heather Hester to approve the Minutes of the Regular Board Meeting December 15, 2025, and the Special Board Meeting January 5, 2026 as presented. Second by Shelby Humphrey. Motion carried 6-0.

X. Review Bill Payment List for January

Information Item

XI. Consent Items

A. Tax Report

B. Comparison of Revenues and Expenditures to Budget

C. Cash Position of Bank Accounts

D. Monthly Investment Report

Motion made by Shelby Humphrey to approve the Consent Items as presented. Second by Ryan Shands. Motion carried 6-0.

XII. Board Activities

Information Item

Board recessed at 7:33pm.

XIII. Executive Session: Executive Session will be held for purposes permitted by Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. including 551.074 Personnel Matters, 551.076 Security Audits, 551.073 Prospective Gifts and 551.071 Attorney Consultation.

Board adjourned to Executive Session at 7:43pm to discuss the following:

A. Consider Approval of Personnel Items (Tex. Govt. Code Sec. 551.074: Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an elected officer or employee)

B. Discuss and Consider Superintendent's Evaluation and Contract

XIV. Reconvene from Executive Session for Action Relative to Items Considered During Executive Session

Board returned to Open Session at 8:54pm and acted on the following:

Motion made by Ryan Shands to extend the Superintendent Contract by 1 year and raise the annual pay rate to \$175,000. Second by Daniele Clark. Motion carried 6-0.

XV. Meeting was adjourned at 8:57pm.

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Lori Beth Adkins, President

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Dr. Heather Hester, Secretary