

# *Woodbridge Board of Education*

## *Current Key Elements of Superintendent's Proposed Budget FY 2022*

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*PRESENTATION TO THE BOE FINANCE SUBCOMMITTEE  
JANUARY 11, 2021*

# *Budgeting Differently for COVID-19 Possibilities in FY 2022*

- The current proposed budget is based on the pre-COVID environment of all students returning to in-person learning.
- Based on current knowledge, many children may be vaccinated by Fall 2021. However, some may not, and CSDE may allow continued learning from home.
- If that were to be the case, Beecher's instructional model would blend students learning from home into every classroom, without anticipated staffing increases, and with sufficient professional development and teacher involvement (PDEC).
- Additionally, the administration has identified other potential elements in the budget that could shift, budget-neutral, if the current COVID-19 environment were to continue. For example:
  - a \$10,000 increase in MERV 13 filters could potentially be offset by a corresponding decrease in instructional supplies;
  - a \$20,000 increase in PPE could potentially be offset by a corresponding decrease in utilities.

## *What would this proposed budget do for our students and town?*

- Maintain contractual obligations
- Maintain the richness of Beecher's programs
- “Ensure that all learners are supported”
  - Minimize out-of-district costs in favor of building in-house capacity in occupational therapy & physical therapy (\$24,000 savings included in proposal)
  - Include strategic reorganization to more fully support enrichment & gifted services programs
- “Continue to develop and implement a strong, consistent curriculum in all areas”
  - Restore budget funding of necessary technology to support teaching & learning
  - Restore budget funding of necessary curriculum development and professional development

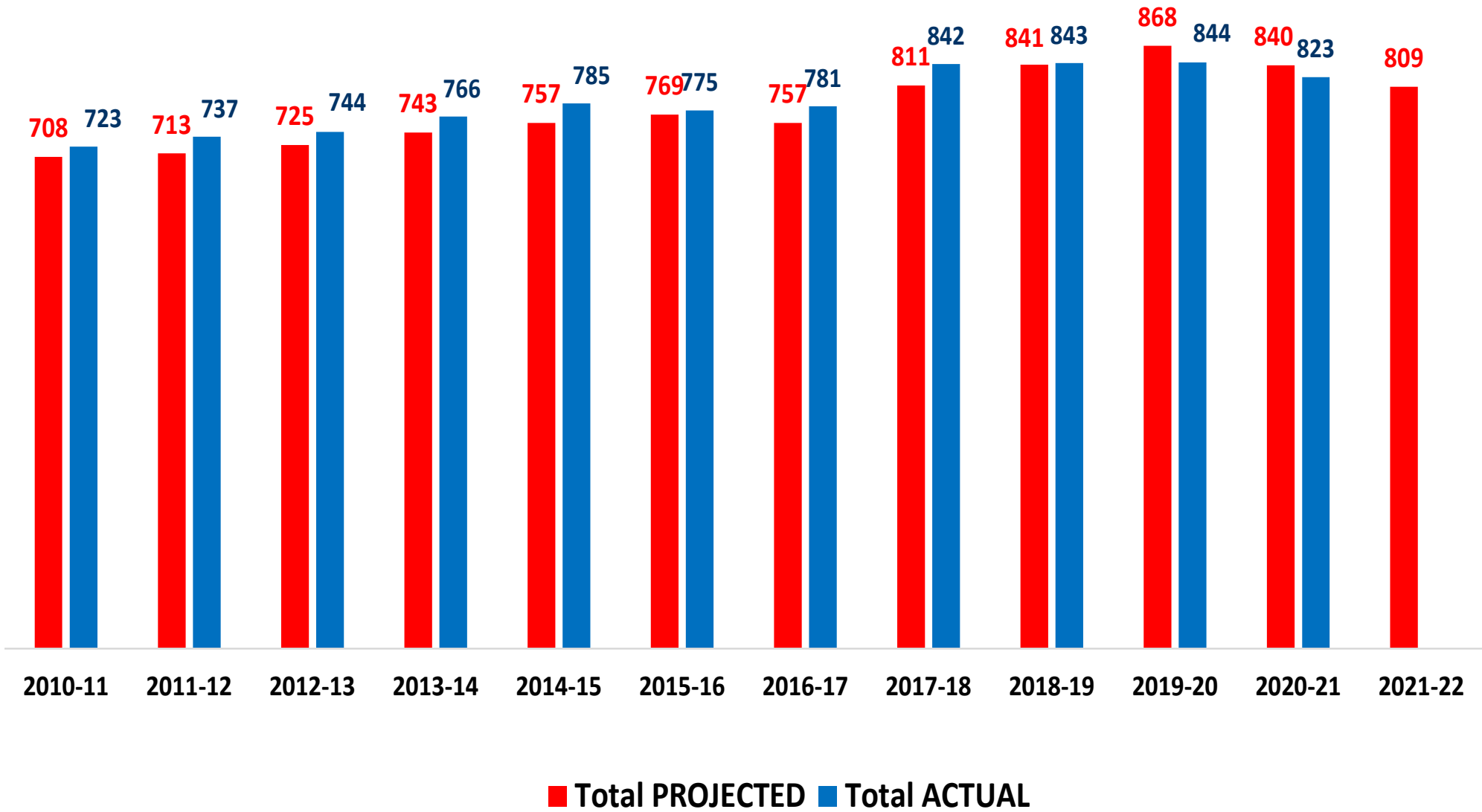
# *What would this proposed budget do for our students and town?*

- Be responsive to the Town's financial needs
  
- Incorporate stakeholder feedback, including from budget task force committees, community conversations, Board members, and Town officials
  
- Realize savings from:
  - Increased preschool tuition revenue aligned with other area programs (\$7,000 savings included in proposal)
  - Retirement incentive offerings: 4 teachers, 2 TAs, 1 admin. asst. (\$157,000 savings included in proposal)

# *What would this proposed budget do for our students and town?*

- Utilize cost efficiencies across budget areas, including:
  - Continued use of shared services (e.g., Amity PowerSchool support) where possible
  - Strategic reduction of physical printers and copiers  
(\$1,129 savings included in proposal)
  - Strategic reduction of supplies, equipment, and legal services  
(\$9,649 savings included in proposal)
  - In-process audit of special education programming & personnel allocation
  - Strategic reorganization of teacher FTE in non-classroom teaching positions  
(\$29,000 savings included in proposal)

# Planning for Continued Stable Enrollment



# Maintaining Class Size Guidelines

2020-2021										2021-2022											
Program	Actual Class								Number of Teachers	Total Number	Program	Projected Class								Number of Teachers	Total Number
	Enrollment: 11/1/20								Required	Students		Enrollment: @ 10/1/21								Required	Students
Section(s)	1	2	3	4	5	6	7	M			Section(s)	1	2	3	4	5	6	7	M		
PreK	17								1	17	PreK	17								1	17
Kdg.	11	11	12	14	15	13	24		7	100	Kdg.	17	17	17	17	17	17			6	102
Grade 1	11	13	13	11	12	18		14	7	92	Grade 1	18	18	17	17	17			18	6	105
Grade 2	12	13	13	13	12	26		17	7	106	Grade 2	16	16	16	16	15			18	6	97
Grade 3	15	18	16	14	16	30		16	7	125	Grade 3	19	19	18	17	17			19	6	109
Grade 4	14	16	14	17	17	33		15	7	126	Grade 4	21	21	21	21	21			20	6	125
Grade 5	15	16	18	16	15	14	30		7	124	Grade 5	22	21	21	21	21	21			6	127
Grade 6	17	19	15	18	18	17	28		7	132	Grade 6	22	22	21	21	20	20			6	126
	<b>Total BRS</b>								<b>50</b>	<b>822</b>		<b>Total BRS</b>								<b>43</b>	<b>808</b>
OOD										1	OOD										1
	<b>TOTAL</b>									<b>823</b>		<b>TOTAL</b>									<b>809</b>
	(M) = Multiage											(M) = Multiage									
	Remote Class																				

Note: A demographic enrollment projection was not commissioned for FY22 resulting in a savings of \$960.

## Class Size Guidelines:

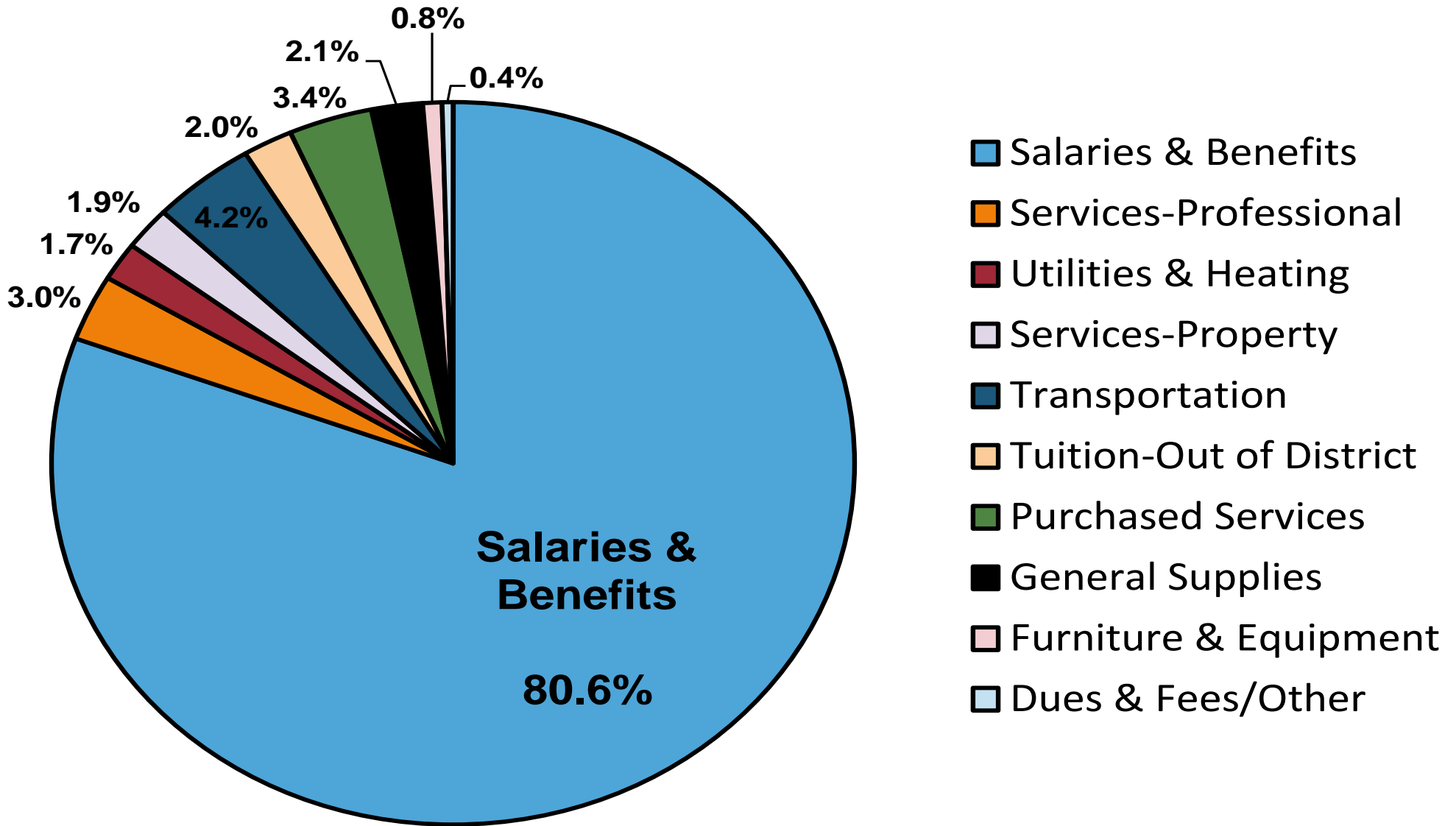
K-3 (17-19)

4-6 (19-21)

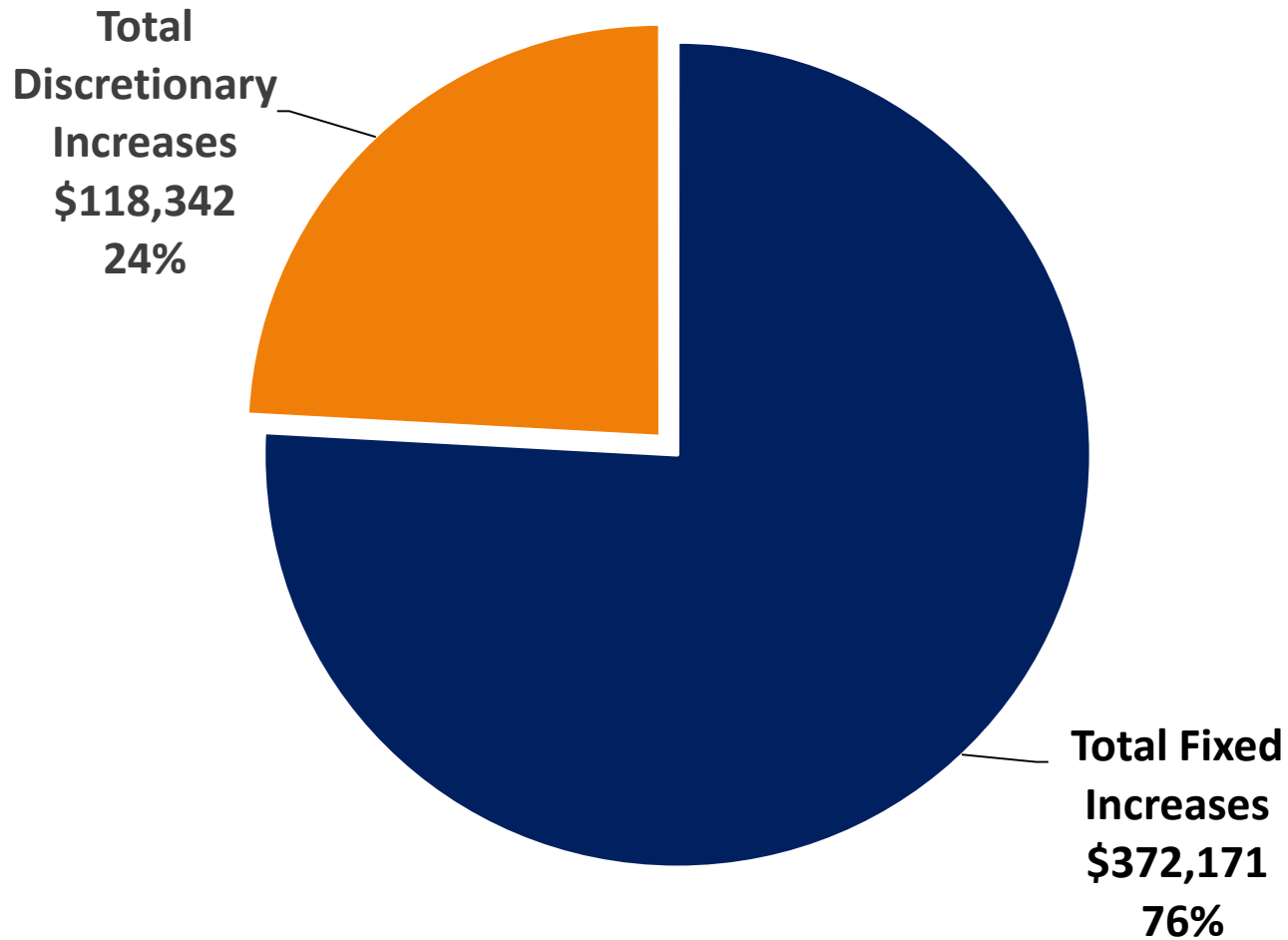
<b>Personnel Summary</b>	<b>BUDGET FY2021</b>	<b>ACTUAL FY2021</b>	<b>PROPOSED FY2022</b>	<b>CHANGE</b>	<b>NET CHANGE</b>
<b>Administrators</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>	<b>0.0</b>
*Classroom Teacher (incl. Pre-K)	<b>43.0</b>	<b>47.0</b>	<b>43.0</b>	<b>0.0</b>	
*Art	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>0.0</b>	
*Music	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>0.0</b>	
*PE/Health	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>	
*World Language	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	
*Language Arts / ESL	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	
*Mathematics	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.00</b>	
*Technology	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	
*Library Media	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.00</b>	
*Science / S.T.E.A.M.	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	
*Special Education Teachers	<b>12.5</b>	<b>12.5</b>	<b>12.5</b>	<b>0.0</b>	
*Pupil Personnel Services	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>	
*Budget Reduction - TBD	<b>0.0</b>	<b>0.0</b>	<b>-0.5</b>	<b>(0.5)</b>	
<b>Certified Teachers Total FTE</b>	<b>78.7</b>	<b>82.7</b>	<b>78.2</b>		<b>(0.5)</b>
*General Ed Teacher Assistants	<b>14.6</b>	<b>8.1</b>	<b>8.1</b>	<b>(6.5)</b>	
*SPED Teacher Assistants	<b>16.0</b>	<b>25.5</b>	<b>22.5</b>	<b>6.5</b>	
<b>Instructional Support</b>	<b>30.6</b>	<b>33.6</b>	<b>30.6</b>		<b>0.0</b>
*Nurses	<b>2.4</b>	<b>2.4</b>	<b>2.4</b>	<b>0.0</b>	
*Secretarial & Clerical	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>0.0</b>	
*Custodial & Maintenance	<b>7.6</b>	<b>7.6</b>	<b>7.6</b>	<b>0.0</b>	
*Occupational & Physical Therapists	<b>0.0</b>	<b>1.1</b>	<b>1.1</b>	<b>1.1</b>	
*Cafeteria / Lunchroom Aides	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>0.0</b>	
<b>Operational Support</b>	<b>17.7</b>	<b>18.8</b>	<b>18.8</b>		<b>1.1</b>
<b>Totals - All Personnel</b>	<b>132.0</b>	<b>140.1</b>	<b>132.6</b>		<b>0.6</b>



# Where the Money Goes . . .



## “Fixed” vs. “Discretionary” Increases



- “Fixed” = required by contract and/or statute
- “Discretionary” = all other, but largely *not* optional in a strong school district

## *Fixed Expenses – Salaries & Benefits*

CATEGORY	TYPE	FY2022 Proposed Budget	\$\$ Increase	% of Total Increase	Description
Administration	Fixed	\$789,211	\$24,089	4.9%	5 FTE; no change in staffing level
Teachers	Fixed	\$6,696,011	\$883	0.2%	78.2 FTE; net 0.5 FTE reduction; incorporates savings from retirements and arbitration award
Custodial	Fixed	\$447,214	\$16,536	3.4%	7.6 FTE; no change in staffing level
Nurses	Fixed	\$157,263	(\$559)	-0.1%	2.4 FTE; no change in staffing level
Administrative Assistants	Fixed	\$387,597	\$9,516	1.9%	6.5 FTE; no change in staffing level
Teacher Assistants	Fixed	\$757,134	\$14,801	3.0%	30.6 FTE; no change in staffing level
Occupational & Physical Therapists (OT/PT)	Fixed	\$51,168	\$51,168	10.4%	1.1 FTE increase for previously contracted service.
Cafeteria Aides & Misc	Fixed	\$59,800	\$688	0.1%	1.2 FTE; no change in staffing level
<b>Subtotal: Salaries</b>	<b>Fixed</b>	<b>\$9,345,398</b>	<b>\$117,122</b>	<b>23.9%</b>	<b>132.6 FTE; net increase 0.6 FTE</b>
Medical Insurance	Fixed	\$2,665,734	\$261,223	53.3%	Projected premium increase of 17%; high deductible health plan
CMERS	Fixed	\$342,605	\$40,263	8.2%	Pension plan for non certified staff
FICA, Medicare & Other	Fixed	\$299,006	(\$10,450)	-2.1%	Payroll taxes and other employee benefits; incorporates savings from certified and non certified retirements
<b>Subtotal: Benefits</b>	<b>Fixed</b>	<b>\$3,307,345</b>	<b>\$291,036</b>	<b>59.3%</b>	

*Salaries & Benefits account for 81% of our total budget, and 83% of our requested increase.*

## *Fixed Expenses – Other Non-Payroll-Related*

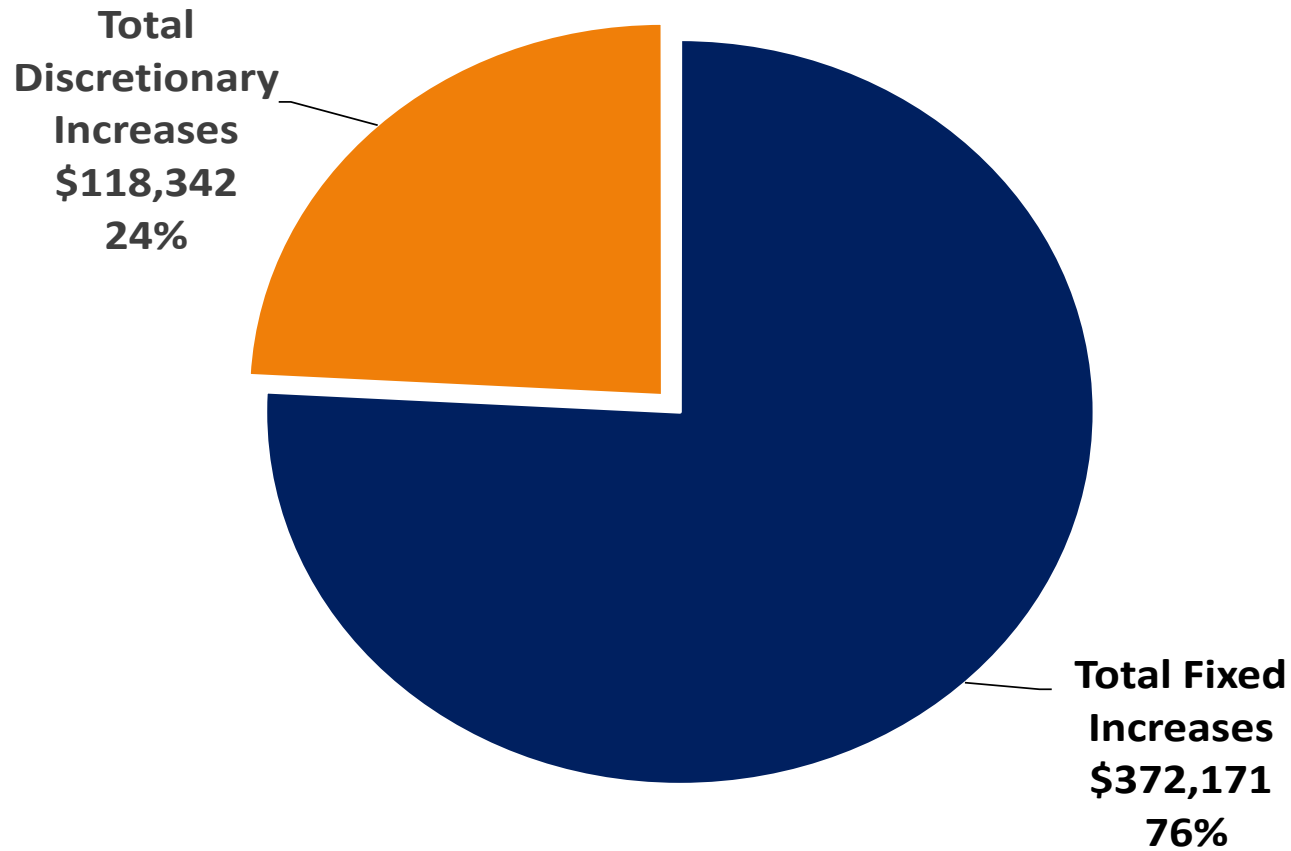
CATEGORY	TYPE	FY2022 Proposed Budget	\$\$ Increase	% of Total Increase	Description
Utilities: Electric, Heating, Water, Phone	Fixed	\$286,697	\$9,105	1.9%	
Transportation	Fixed	\$653,059	\$18,969	3.9%	School bus runs; fuel, Ezra Academy
Interns & Substitutes	Fixed	\$201,010	\$4,806	1.0%	
Leases & Rentals	Fixed	\$53,930	\$335	0.1%	Lease for copiers/printers
Teaching Equipment	Fixed	\$9,812	\$716	0.1%	
SPED- Service Contracts	Fixed	\$36,370	\$11,620	2.4%	ie Hearing impaired services
Tuition Out of District	Fixed	\$312,680	\$7,519	1.5%	Outplacements
Insurance	Fixed	\$292,474	(\$14,281)	-2.9%	Property, liability, and worker compensation policies
Savings Realized from Switching OT/PT Contracted Service Model	Fixed	\$0	(\$85,363)	-17.4%	
Network Tech Support; S.R.O.; Audit; Consultants	Fixed	\$333,011	\$9,589	2.0%	
Nursing Services - Non Public	Fixed	\$37,187	\$978	0.2%	Ezra Nurse
<b>Subtotal: Other</b>	<b>Fixed</b>	<b>\$2,216,230</b>	<b>(\$36,007)</b>	<b>-7.3%</b>	

*Other Non-Payroll-Related Fixed Expenses account for 14% of our total budget, and, through achieved savings, a net reduction of \$36,007 of our total requested increase.*

## *Discretionary Expenses*

CATEGORY	TYPE	FY2022 Proposed Budget	\$\$ Increase	% of Total Increase	Description
Professional Development	Discretionary	\$47,925	\$9,950	2.0%	
Software Support & Internet	Discretionary	\$26,388	\$50	0.0%	
Dues, Fees, Subscriptions	Discretionary	\$26,697	\$347	0.1%	
Legal	Discretionary	\$32,000	\$400	0.1%	
Repairs & Maintenance	Discretionary	\$72,111	\$7,163	1.5%	Tehnology equipment & Building / Mechanical repairs
Buildings & Grounds Care	Discretionary	\$88,189	(\$8,039)	-1.6%	Snow removal, lawn, fire protection, TREMCO, security systems
HVAC & Building Maintenance Contracts	Discretionary	\$92,991	\$9,189	1.9%	HVAC related maintenance
Instructional Supplies	Discretionary	\$256,217	\$5,012	1.0%	Includes library books
Technology Equipment - Restore from Zero	Discretionary	\$111,200	\$90,978	18.5%	Includes leasing model
Postage & Supplies	Discretionary	\$66,756	\$1,792	0.4%	Custodial and office
Unemployment	Discretionary	\$3,000	\$1,500	0.3%	
<b>Subtotal: Other</b>	<b>Discretionary</b>	<b>\$823,474</b>	<b>\$118,342</b>	<b>24.1%</b>	

*Discretionary Expenses account for 5% of our total budget, and 24% of our requested increase.*



<b>CATEGORY</b>	<b>FY2022 Proposed Budget</b>	<b>\$\$ Increase</b>	<b>% of Total Increase</b>
<b>Total Fixed</b>	<b>\$14,868,973</b>	<b>\$372,151</b>	<b>76%</b>
<b>Total Discretionary Increases</b>	<b>\$823,474</b>	<b>\$118,342</b>	<b>24%</b>
<b>Grand Total All Increases</b>	<b>\$15,692,447</b>	<b>\$490,493</b>	

# *Considering Special Education Costs: Some Principles*

- All Beecher students are our students.
- Costs of special education services are legally mandated.
- In nearly all cases, students with special education needs receive the natural benefits of resources designed to serve all students (e.g., general education teachers, utilities, supplies, etc.).

## Considering Special Education Costs: Specifics from 2017-18\*

	<b>TOTAL</b>	<b>SPECIAL EDUCATION</b>	<b>% of Total</b>	<b>GENERAL EDUCATION</b>	<b>% of Total</b>
<b>Salaries</b>	<b>\$8,521,076</b>	<b>\$1,567,634</b>	<b>18.4%</b>	<b>\$6,953,442</b>	<b>81.6%</b>
<b>Employee Benefits</b>	<b>\$2,474,404</b>	<b>\$430,649</b>	<b>17.4%</b>	<b>\$2,043,755</b>	<b>82.6%</b>
<b>Purchased Services</b>	<b>\$2,292,666</b>	<b>\$506,493</b>	<b>22.1%</b>	<b>\$1,786,173</b>	<b>77.9%</b>
<b>Tuition</b>	<b>\$759,694</b>	<b>\$759,694</b>	<b>100.0%</b>	<b>\$0</b>	<b>0.0%</b>
<b>Supplies</b>	<b>\$534,760</b>	<b>\$22,018</b>	<b>4.1%</b>	<b>\$512,742</b>	<b>95.9%</b>
<b>Property</b>	<b>\$74,624</b>	<b>\$702</b>	<b>0.9%</b>	<b>\$73,922</b>	<b>99.1%</b>
<b>Other</b>	<b>\$32,505</b>	<b>\$1,348</b>	<b>4.1%</b>	<b>\$31,157</b>	<b>95.9%</b>
<b>Total Expenditures</b>	<b>\$14,689,729</b>	<b>\$3,288,538</b>	<b>22.4%</b>	<b>\$11,401,191</b>	<b>77.6%</b>

\* Most recent year audited by CSDE.

Comparing the % of total expenditures used for special education:

- Woodbridge = 22.4%
- DRG B average = 22.3%
- DRG A average = 24.8%
- State of Connecticut = 24.4%



## *Potential Exposures in the Proposed Budget*

- If health insurance increases are even higher than budgeted
- If additional repairs & maintenance are necessary
- If state and/or federal funding is reduced

Current Total FY2022  
Operating Budget Proposal:  
**\$15,692,447**

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**INCREASE OVER CURRENT FY2021 BUDGET:**  
**\$490,493 (3.23%)**

## Budget Increases

