



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **August 27, 2024**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Todd Jaeger, Jen Anderson, and Governing Board members request permission to attend the Innovative Schools Summit, February 11th-16th, 2025 in New York, NY. Approximate cost of travel is \$20,556 and will be paid using Maintenance and Operations Funds. Four days of school will be missed and substitutes are not required.

STUDENTS

Darin Mapes, Madison Priest, Emily Steiner, Chris Trimble, Susan Shoopman, Scott Cortese request permission to take 60 Wilson 7th grade students to Catalina Island Marine Institute on February 6-9, 2025 in Catalina Island, California. Approximate cost of travel is \$47,029.00 and will be paid using Auxiliary, Tax Credit, and Gifts and Donations funds. Two school days will be missed, and substitutes are required.

Alexandria Vaughn, Abigail Gritis, Chris Taylor, Lindsay Lopez, Michelle Hindman, Victoria Temple-Norris, Ethnee Taylor, Tara Deeb, Charles Hess, Amy Schultz, and Brianna Rodriguez request permission to take 82 Cross 7th grade students to Catalina Island Marine Institute on February 16-20, 2025 in Catalina Island, California. Approximate cost of travel is \$46,455.00 and will be paid using Auxiliary and Tax Credit funds. Three school days will be missed, and substitutes are required.

Bill Lang, Cheryle Wojdyla, Jerry Azares, and Tyler Low request permission to take 16 Ironwood Ridge High School Women's Varsity Volleyball students to Dave Mohs Tournament on September 5-8, 2024 in Huntington Beach, California. Approximate cost of travel is \$7,403.14 and will be paid using Tax Credit and Student Activities funds. Two school days will be missed, and substitutes are required.

Bill Lang, Cheryl Wojdyla, Jerry Azares, and Tyler Low request permission to take 16 Ironwood Ridge High School Women's Varsity Volleyball students to Durango Fall Classic Volleyball Tournament on September 19-22, 2024 in Las Vegas, Nevada. Approximate cost of travel is \$8,409.72 and will be paid using Tax Credit and Student Activities funds. Two school days will be missed, and substitutes are required.

Susan Shoopman, Jose Obregon, Sharon Silvas, Teresa Fritton, Alex Smith, Suzanne Steiner, and Patty Howland request permission to take 65 Wilson 8th grade students to Washington, D.C. on March 6-9, 2025. Approximate cost of travel is \$113,090.00 and will be paid using Auxiliary, Tax Credit, and Gifts and Donations funds. Two school days will be missed, and substitutes are required.

Richard Diaz, and Stileda Rose request permission to take 15 Amphi High School FBLA students to Imagination Campus to Disneyland in Anaheim, California on March 17-21, 2025. Approximate cost of travel is \$18,182.72 and will be paid using Student Activities and Education Innovation & Research funds. No school days will be missed and no substitutes are required.

**BUDGET CODE
KEY**

001.00.100.2210/2579.6360.501.0000	M & O	Non-Instructional Training, Employee Training, Superintendent
001.00.100.2210.6360.502.0000	M & O	Non-Instructional Training, Employee Training, Governing Board
001.00.100.2210/2579.6582.501.0000	M & O	Non-Instructional Training, Employee Travel, Superintendent
001.00.100.2210/2579.6582.502.0000	M & O	Non-Instructional Training, Employee Travel, Governing Board
525.00.100.1001.6892.168.0000	Auxiliary	Classroom Instruction, Student Expenses. Wilson
526.00.100.1001.6892.168.0000	Tax Credit	Classroom Instruction, Student Expenses. Wilson
525.00.410.2710.6519.168.0000	Auxiliary	Student Transportation, Student Travel. Wilson
530.00.100.1001.6105.168.0000	Gifts and Donations	Classroom Instruction, Substitutes, Wilson
525.00.100.1001.6892.167.0000	Auxiliary	Classroom Instruction, Student Expenses. Cross
525.00.410.2710.6519.167.0000	Auxiliary	Student Transportation, Student Travel. Wilson
525.00.100.1001.6105.167.0000	Auxiliary	Classroom Instruction, Substitutes, Cross
526.00.100.1001.6105.167.0000	Tax Credit	Classroom Instruction, Substitutes, Cross
526.00.620.1001.6892.280.0000	Tax Credit	Classroom Instruction, Student Expenses, IRHS
850.00.620.1001.6892.280.0000	Student Activities	Classroom Instruction, Student Expenses, IRHS
526.00.410.2710.6519.280.0000	Tax Credit	Student Transportation, Student Travel, IRHS
850.00.410.2710.6519.280.0000	Student Activities	Student Transportation, Student Travel, IRHS
526.00.620.2190.6892.280.0000	Tax Credit	Student Support Services, Student Expenses, IRHS
850.00.620.2190.6892.280.0000	Student Activities	Student Support Services, Student Expenses, IRHS
526.00.100.1001.6105.280.0000	Tax Credit	Classroom Instruction, Substitutes, IRHS
850.00.100.1001.6105.280.0000	Student Activities	Classroom Instruction, Substitutes, IRHS
850.00.610.1001.6892.281.0000	Auxiliary	Classroom Instruction, Student Expenses, Amphi HS
380.25.361.1001.6892.281.0000	EIR	Classroom Instruction, Student Expenses, Amphi HS
380.25.460.2710.6519.281.0000	EIR	Student Transportation, Student Travel, Amphi HS
850.00.610.2190.6892.281.0000	Auxiliary	Student Support Services, Student Expenses, Amphi HS
380.25.361.2190.6892.281.0000	EIR	Student Support Services, Student Expenses, Amphi HS

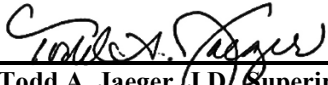
RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:


Matthew Munger
 Associate Superintendent for Secondary Education

Date: August 23, 2024


Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd Jaeger SCHOOL: District Office
Governing Board Members Department (opt.): _____
Jen Anderson DATE(S): 2/11/25-2/16/25

ACTIVITY/EVENT: Innovative Schools Summit

LOCATION: Marriot Marquis, 1535 Broadway, New York, NY 10036

ABSENCE: # Days 6 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$4550.00</u>		<u>001.00.100.2210/2579.6360.501/502.0000</u>
Transportation	<u>\$5000.00</u>	Mode <u>air</u>	<u>001.00.100.2210/2579.6582.501/502.0000</u>
Rental Car	_____		_____
Meals	<u>\$2656.50</u>		<u>001.00.100.2210/2579.6582.501/502.0000</u>
Lodging	<u>\$8400.00</u>		<u>001.00.100.2210/2579.6582.501/502.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$20556.50</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the Innovative Schools Summit in New York, NY

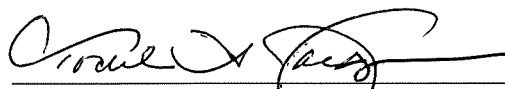
Outcomes and academic benefits to students and staff: Attendees are able to participate in sessions on each of the following topics: Innovative Teaching Strategies, Wired Differently/Trauma Informed Schools, At-Risk Students, and Innovative School Leadership Forum.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____ Date _____
 Signature Date


 Associate Superintendent/Superintendent

8-23-24
 Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: appx 60

NAME OF SCHOOL GROUP/CLUB/ENTITY: Wilson K-8 School / 7th Grade

STAFF ADVISOR(S)/CHAPERONES: Darin Mapes, Madison Priest, Emily Steiner, Chris Trimble, Susan Shoopman, Scott Cortese

ABSENCE: # Days 1.5 Sub Required: Yes No # of School Days Missed 1.5

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 7th Grade Students will travel to Catalina Island Marine Institute to study Marine Biology through hands on labs and activities. Students participate in group/peer collaboration and learning experiences about all aspects of Marine Biology. They will learn about and think critically about how the oceans affect the biosphere. Students will interact with marine life in the unique marine ecosystem around Catalina Island through up close personal observations through kayaking and snorkeling along with other unique learning opportunities.

DESTINATION OF TRAVEL: Catalina Island, CA

DATES OF TRAVEL: Feb 6-9, 2025

ACADEMIC BENEFITS TO STUDENTS: Increased knowledge of Marine biology through engagements of Science standards, along with positive interactions among peers through collaboration, teamwork, problem solving, and critical thinking.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Commercial Bus (Mountain View)

Are expenses paid from any of the following accounts? Auxiliary XXX Tax Credits XX Club Funds _____
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$29,625</u>	<u>525/526.00.100.1001.6892.168.0000</u>
Transportation	<u>\$13,394</u>	<u>525/526.00.410.2710.6519.168.0000</u>
Meals	<u>Included</u>	<u> </u>
Lodging	<u>\$3,600</u>	<u>525/526.00.100.1001.6582.168.0000</u>
Substitutes	\$410	<u>530.00.100.1001.6105.168.0000</u>
TOTAL	<u>\$47,029</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **One Complimentary/ Self-pay**

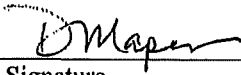
COST TO EACH STUDENT \$ **650**

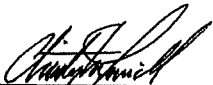
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Scholarships**

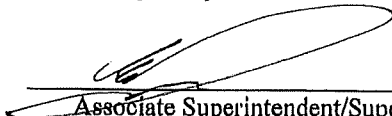
FUNDING SOURCE(S): **Students / Parents**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  Aug 15, 2024
Signature Date

APPROVED BY:  8/15/24
Principal/Supervisor Date

 8/19/2024
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: L. W. Cross Middle School

ESTIMATED NUMBER OF STUDENTS: 82

NAME OF SCHOOL GROUP/CLUB/ENTITY: Cross Middle School 7th Grade Science Department

STAFF ADVISOR(S)/CHAPERONES: Alexandria Vaughn, Abigail Gritis, Chris Taylor, Lindsay Lopez, Michelle Hindman, Victoria Temple-Norris, Ethnee Taylor, Tara Deeb, Charles Hess, Amy Schultz, Brianna Rodriguez

ABSENCE: # Days 3 Sub Required: x Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Catalina Marine Institute 7th Grade Field Trip

DESTINATION OF TRAVEL: Catalina Island Marine Institute, Catalina Island California

DATES OF TRAVEL: February 16, 2025-February 20, 2025

ACADEMIC BENEFITS TO STUDENTS: Students will snorkel, participate in marine biology labs, learn about marine stewardship, participate in team building and cooperative learning games.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

X	Academic Content	<input type="checkbox"/>	Caring	<input type="checkbox"/>	Citizenship
X	Collaboration	X	Communication	X	Creative Thinking
X	Critical Thinking	X	Problem-Solving		

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

X Other Mountain View Tours, Inc... (520) 292-1183 (charter bus company)

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$31,875</u>	<u>525.00.100.1001.6892.167.0000</u>
Transportation	<u>\$12,330</u>	<u>525.00.410.2710.6519.167.0000</u>
Meals	<u>Included</u>	_____
Lodging	<u>Included</u>	_____
Substitutes	<u>\$2,250</u>	<u>525/526.00.100.1001.6105.167.0000</u>
TOTAL	<u>\$46,455</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **no**

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? 3 staff members are paid to attend the field trip, this includes Mrs. Vaughn, Ms. Gritis, Mr. Taylor

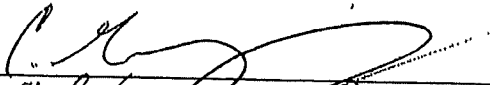
COST TO EACH STUDENT \$ **640**

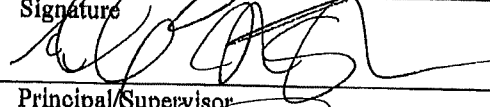
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Financial assistance is made available to those students who require it.**

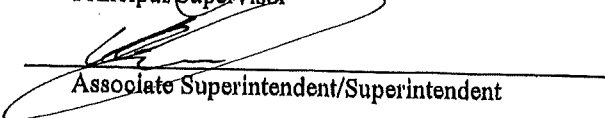
FUNDING SOURCE(S): **Funded by students/parents.**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
None

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  8/14/2024
 Signature Date

APPROVED BY:  8/14/2024
 Principal/Supervisor Date

 8/17/2024
 Associate Superintendent/Supervisor Date

8/20

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Ironwood Ridge High School

ESTIMATED NUMBER OF STUDENTS: 16

NAME OF SCHOOL GROUP/CLUB/ENTITY: Women's Varsity Volleyball Team

STAFF ADVISOR(S)/CHAPERONES: Bill Lang, Cheryl Wojdyla, Jerry Azares, Tyler Low

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Dave Mohs Tournament

DESTINATION OF TRAVEL: Huntington Beach, California

DATES OF TRAVEL: September 5-8, 2024 (Competition is September 6-7)

ACADEMIC BENEFITS TO STUDENTS: This trip is an athletic competition for the Varsity Volleyball Team. This invitational and related travel create a unique high school experience and is a reward for the team's athletic and academic performance. These student-athletes perform on and off the court. Historcially, players with low grades are not allowed to attend.

Athletic activities such as this support the academic mission of the school, where studies have shown that student-athletes involved in such events tend to have a higher grade-point average, lower dropout rate, and fewer discipline problems than traditional students.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

PROPOSED METHOD OF TRANSPORTATION:

- District-owned vehicles
 Transportation approval: _____
 Other Enterprise Rental Vans (District Corporate Account)

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
 Parent Organization N/A

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	\$ <u>450.00</u>	<u>526/850-00-620-1001-6892-280-0000</u>
Transportation	\$ <u>0.00</u> Mode _____	_____
Rental Car	\$ <u>613.74</u>	<u>526/850-00-410-2710-6519-280-0000</u>
Meals	\$ <u>1,275.00</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Lodging	\$ <u>4,664.40</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Substitutes	\$ <u>400.00</u>	<u>526/850-00-100-1001-6105-280-0000</u>
TOTAL	\$ <u>7,403.14</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? The trip budget includes all expenses.

COST TO EACH STUDENT: \$ 0.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? The entire trip is paid for using club funds.

FUNDING SOURCE(S): Student Families, Club Fundraising Activities, and Tax Credit Donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Volleyball Camps/Clinics, Volleyball Sponsorships, Concessions

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____

Signature

8/20/2024
Date

APPROVED BY: _____

Principal/Supervisor

8-21-24
Date

Associate Superintendent/Superintendent

8/20/2024
Date

8/20

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Ironwood Ridge High School

ESTIMATED NUMBER OF STUDENTS: 16

NAME OF SCHOOL GROUP/CLUB/ENTITY: Women's Varsity Volleyball Team

STAFF ADVISOR(S)/CHAPERONES: Bill Lang, Cheryl Wojdyla, Jerry Azares, Tyler Low

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Durango Fall Classic

DESTINATION OF TRAVEL: Las Vegas, Nevada

DATES OF TRAVEL: September 19-22, 2024 (Competition is September 20-21)

ACADEMIC BENEFITS TO STUDENTS: This trip is an athletic competition for the Varsity Volleyball Team. This invitational and related travel create a unique high school experience and is a reward for the team's athletic and academic performance. These student-athletes perform on and off the court. Historcially, players with low grades are not allowed to attend. Athletic activities such as this support the academic mission of the school, where studies have shown that student-athletes involved in such events tend to have a higher grade-point average, lower dropout rate, and fewer discipline problems than traditional students.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Enterprise Rental Vans (District Corporate Account)

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization N/A

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	\$ <u>700.00</u>	<u>526/850-00-620-1001-6892-280-0000</u>
Transportation	\$ <u>0.00</u> Mode _____	_____
Rental Car	\$ <u>818.32</u>	<u>526/850-00-410-2710-6519-280-0000</u>
Meals	\$ <u>1,275.00</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Lodging	\$ <u>5,216.40</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Substitutes	\$ <u>400.00</u>	<u>526/850-00-100-1001-6105-280-0000</u>
TOTAL	\$ <u>8,409.72</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **The trip budget includes all expenses.**

COST TO EACH STUDENT: **\$ 0.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **The entire trip is paid for using club funds.**

FUNDING SOURCE(S): **Student Families, Club Fundraising Activities, and Tax Credit Donations**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Volleyball Camps/Clinics, Volleyball Sponsorships, Concessions

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____

Signature

8/20/2024
Date

APPROVED BY: _____

Principal/Supervisor

8-21-24
Date

Associate Superintendent/Superintendent

8/21/24
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: 65

NAME OF SCHOOL GROUP/CLUB/ENTITY: Wilson 8th Grade Trip

STAFF ADVISOR(S)/CHAPERONES: Susan Shoopman, Jose Obregon, Sharon Silvas, Teresa Fritton, Alex Smith, Suzanne Steiner, Patty Howland

ABSENCE: # Days 2 Sub Required: Yes No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 8th Grade End-of-the-Year Trip

DESTINATION OF TRAVEL: Washington, D.C.

DATES OF TRAVEL: March 6-9, 2025

ACADEMIC BENEFITS TO STUDENTS: The 8th Grade Social Studies content focus is "citizenship and civic engagement in today's society". Within the four main core discipline descriptors, this Washington, D.C. trip captures two: Civics and History. Eighth graders study and learn how civic virtues and democratic principles are key components of the American political system (Standards 8.C1.1-8.C1.4) and how an understanding of civic and political institutions in society and the principles in which these institutions are intended to operate, including knowledge about law and politics, and how government is essential to effective citizenship (Standards 8.C3.1-8.C3.3). By touring the U.S. Capitol, the Supreme Court, the National Archives and the Library of Congress, our students will get a first-hand look at the foundations of the United States government's structure, function, and principles. Additionally, by touring the World War II Memorial, Lincoln Memorial, Vietnam Veterans Memorial, Korean War Memorial, Washington Monument, National 9/11 Pentagon Memorial, Arlington National Cemetery, Holocaust Museum, Ford's Theatre and the Smithsonian our students will gain a better understanding of the cycles of conflict and cooperation that have shaped relations among people, places, and environments, and how economic, political, and religious ideas and institutions have influenced history and continue to shape the modern world today (Standards 8.H2.1-8.H3.4).

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other The flight to Washington, D.C. is covered in the cost of the trip.

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$111,410 (all-inclusive)</u>	<u>525/526.00.100.1001.6892.168.0000</u>
Transportation	_____	_____
Meals	_____	_____
Lodging	_____	_____
Substitutes	<u>\$1680.00</u>	<u>530.00.100.1001.6105.168.0000</u>
TOTAL	<u>\$113,090.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? One free chaperone is received per every 10 student travelers.

COST TO EACH STUDENT \$ 1,714.00

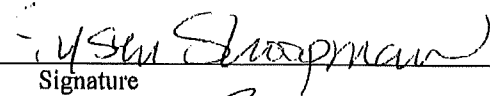
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Financial assistance will be offered to student who require it.

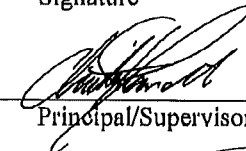
FUNDING SOURCE(S): Students/Parents


FUNDRAISING ACTIVITIES PLANNED (If applicable):

N/A

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  8/16/24
Signature Date

APPROVED BY:  8/16/24
Principal/Supervisor Date

 8/16/24
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed.

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Amphitheater High School

ESTIMATED NUMBER OF STUDENTS: 15 with the potential of more (will add chaperones as needed to meet the 1:10 ratio)

NAME OF SCHOOL GROUP/CLUB/ENTITY: FBLA - 1250

STAFF ADVISOR(S)/CHAPERONES: Mr. Richard Diaz and Ms. Stileda Rose

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Computer Science students will get to experience Disney Imagination Campus to see how technology is used inside Disneyland.

DESTINATION OF TRAVEL: Disneyland 1313 S. Disneyland Drive Anaheim, CA 92802

DATES OF TRAVEL: March 17th, 18th, 19th, 20th, and 21st, 2025 (over Spring Break 2025)

ACADEMIC BENEFITS TO STUDENTS: Students will get an inside look at how Disney Imagineers use technology to create the "Disney Magic" which will support how Disney creates the "happiest place on earth" feeling for all guests. Students will experience how technology will add to the experience when they observe how technology interacts with live performances, rides, and shows which all come together to bring an understanding of how Disney creates and maintains each ride.

Key Learning Objectives:

After completing this workshop, participants will be able to:

- **Describe Walt Disney's contributions to progress and utilization of technology in theme park experiences.**
- **Define the difference between hydraulics and pneumatics and explain the benefits of each.**
- **Understand how sound and light can impact the emotions in a given experience.**
- **Gain knowledge of the history and progression of theme park technologies.**
- **Experience the versatility of specific technology being used in very different ways.**
- **Articulate how acoustical engineering applies to the design of our spaces.**

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Mountain View Tour Bus

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds
Parent Organization _____ EIR Grant **x (will be paying for transportation and half of registration and lodging)**

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$3,374.50*</u>	<u>850.00.610.1001.6892.281.0000</u>
	<u>\$3,374.50^</u>	<u>380.25.361.1001.6892.281.0000</u>
Transportation	<u>\$7,050.00^</u>	<u>380.25.460.2710.6519.281.0000</u>
	_____	_____
Meals	<u>\$3,150.00**</u>	<u>850.00.610.2190.6892.281.0000</u>
	_____	_____
Lodging	<u>\$4,141.86*</u>	<u>850.00.610.2190.6892.281.0000</u>
	<u>\$4,141.86^</u>	<u>380.25.361.2190.6892.281.0000</u>
Substitutes	<u>\$0.00</u>	_____
TOTAL	<u>\$18,182.72^</u>	

*** - This is an estimate of using 15 students as Imagination Campus requires a minimum of 15 students. Cost may increase depending on student count higher than 15.**

**** Food will include lunch for all 5 days and dinner on the day of departure and on the day of educational event ONLY. As for the rest of the days, dinner will be at the cost of the students. Breakfast will be included in the cost of the hotel.**

^ - EIR Grant will be paying for all transportation, and half of lodging, and registration; this cost is not part of the overall student cost.

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: _____

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? The advisor and chaperone will be paid by the EIR Grant.

COST TO EACH STUDENT \$684.63

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? FBLA will be doing fundraising events from August 2024 to December 2024 to offset the cost or pay entire per student cost.

FUNDING SOURCE(S): FBLA-1250 and ERI Grant

FUNDRAISING ACTIVITIES PLANNED (if applicable): Eggee's sales, Candy sales, popcorn sales, and a restaurant fundraising, and other fundraising activities will be added if needed.

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Richard J. DeG...
Signature

8/8/24
Date

APPROVED BY: M. Saiffa
Principal/Supervisor

8/15/24
Date

[Signature]
Associate Superintendent/Superintendent

8/16/24
Date