

The minutes presented within this document summarize the discussion of the Regular Finance and Operations Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [12/10/25- Regular Finance & Operations Meeting](https://www.bristol.k12.ct.us/Board/Committee/Finance/12-10-25-Finance-Operations-Meeting) Passcode: j=M*8xG2



BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday December 10, 2025 – 6:00pm
Regular Finance and Operations Committee Meeting Minutes

The Bristol Board of Education Regular Finance and Operations Committee Meeting was held on Wednesday, December 10, 2025 at 6:00pm in the Bristol Board of Education Auditorium located at 129 Church Street and via Zoom Meeting Platform

Present: Chair Maria Simmons, Commissioner Kara Ledger

Also, Present: Director of Finance Jodi Bond, Director of Pupil Personnel Services Amy Martino Director of Talent & Management Joseph Grabowski, Director of Facilities and Operation Peter Fusco, and Superintendent Iris White

1. Call to Order - Pledge of Allegiance

Commissioner Simmons called meeting to order at 6:00 p.m. and asked the audience to stand for the Pledge of Allegiance

2. Approval of Minutes - 11.12.25 Regular Finance & Operations Committee Meeting

Commissioner Simmons noted that the committee had a quorum and called for a motion to approve the 11/12/25 minutes. The motion was made by Kara Ledger and seconded by Maria Simmons.

The Finance and Operations Committee voted unanimously to approve the November 12, 2025, regular meeting minutes as written.

3. Public Comment

There was no public comment for the Board

4. 2026 Meeting Dates

Jodi Bond, Director of Finance presented 2026 Regular Finance and Operations Committee Meeting Dates to the committee.

Questions and discussion followed regarding July 8, 2026 and November 11, 2026 meeting dates.

Motion Passed: Commissioner Simmons motioned and a second by Commissioner Kara Ledger to approve and remove the July 8, 2026 and November 11, 2026 from the Regular Finance and Operations Committee Meeting dates.

5. 2026 Budget update through 11/30/25

Jodi Bond, Director of Finance provided the 2026 Budget update through 11/30/25. Currently in a deficit of (\$4,335,883) as we await our budgeted revenue sources (Medicaid, Excess Cost, Tuition, Rentals). Special Education is driving the deficit, at (\$2,410,268). We will need to consider ways to reduce costs and pause some expenses on the general education side to balance the deficit. We received the first installment (25%) of the SEED Grant, \$202,356. The SEED Grant will be used to expand the LEAD Program. Will present a Bid Waiver request at next week's BOF meeting. Earlier this year we received a \$70,000 grant from the DOT to purchase bikes and bike related equipment at all schools, BPA, and a set for McKinney Vento students. On 12/2/25 notified we must expend these funds by 12/31/25. Bid waiver with Walmart will be completed at the next Board of Finance Meeting, since there is not enough time for us to secure an RFP. Discussions have been had in regards to this bid waiver request with the City's Comptroller and Purchaser.

Jodi Bond, introduced Joseph Grabowski to the podium to provide answers from previously asked questions at the 11/12/2025 in regards to budget and substitution rates.

Questions and discussion followed regarding concerns of the budget for substitutes for paraprofessional, budgeting from general budget/special education budget, services and mitigating a solution for contracting substitutes.

6. Cafeteria Report

Jodi Bond provided the Cafeteria Report. Our cafeteria snapshot at 11/30/2025 shows a surplus of \$155,903. We served our scholars 43,835 breakfasts, 87,809 lunches, and 1,442 snacks in November.

Questions and discussions followed regarding the report.

7. Appropriation transfers over \$10,000

Jodi Bond provided the Appropriation Transfers over 10,000. Reappropriated funds from In-Town SpEd Transportation to Out-of-Town SpEd Transportation.

Questions and discussions followed regarding the report.

8. Pupil Personnel Services Report

Amy Martino presented the monthly Pupil Personnel Services Report. Mrs. Martino reported as of December 1, 2025, 1,779 of the 7,874 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.59% of the total BPS student population. As of December 1st, 123 students with disabilities required out-of-district placements at private special education school programs. There were 88 students requiring

special education programming services at other public out-of-district schools, including magnet schools. During the month of November 2025, 68% of newly registered students were identified as students with special education programming needs at the time of registration with 19 of the 28 students who moved in requiring special education programming. During the month of November there were (33) 211 calls and (6) 911 calls.

Questions and discussions followed regarding the report.

9. Student Activity Accounts through 11/30/2025

Jodi Bond provided the student activity accounts as of November 30, 2025

Bristol Central Athletics began this year with a balance of \$53,781.55. A total of \$17,800.59 in expenses and \$26,235.74 in receipts left a balance of \$62,216.70. Please note: of this balance, \$22,187.88 is gate fee net income, and the remainder is fundraising proceeds for individual sports teams.

The BCHS Student Activity Fund began the year with \$155,105.57. They had \$30,788.48 in expenditures and \$32,840.32 in receipts, leaving a month-end balance of \$157,157.41

Bristol Eastern Athletics began this year with a \$18,572.98 balance. A total of \$15,387.29 in expenses and \$12,470.53 in receipts left a balance of \$15,656.22. Please note, of this available balance, \$4,230.32 is gate fee net income and the remainder is fundraising proceeds for individual sports teams.

The BEHS Student Activity Fund began the year with \$147,122.42. They had \$32,787.41 in expenditures and \$62,271.52 in receipts, leaving a month-end balance of \$176,606.53.

Questions and discussions followed regarding the report.

10. Operations Committee

Peter Fusco, Director of Operations presented the 5-year CIP for review with projects including Bristol Central High School, mechanicals and roof (requesting amount \$22,100,000.00), Bristol Eastern High School, mechanicals and roof (requesting amount \$33,280,000.00), Security Upgrades (requesting amount \$1,350.00.00), BCHS alterations to theatre, lockers, gym floor & bleachers (requesting amount \$3,750,000.00) and BEHS alterations to theatre, lockers, gym floor & bleachers (requesting amount \$3,900,000.00). Peter Fusco also presented to renovate Stafford School as new (requesting amount \$61,000,000.00), Southside School as new (requesting amount \$87,000,000.00), Chippens Hill MS HVAC upgrades (requesting amount \$20,075,000.00), Hubbell School HVAC upgrades and targeted alterations (requesting amount \$19,980,000.00), BEHS turf field and track (requesting amount \$4,500,000.00) and BCHS turf field and track (requesting amount \$4,500,000.00).

Questions and discussions followed regarding the report.

11. Old Business

There was no Old Business to come before the committee

12. New Business

There was no New Business to come before the committee

13. Adjournment

There being no other business before the committee, the Finance and Operations Committee Meeting should be adjourned. (7:02 p.m.)

Respectfully Submitted,



Sydney Molina
Recording Secretary
Bristol Board of Education

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