



**SOUTHEAST ISLAND SCHOOL DISTRICT**  
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**Board Report  
November 2019  
Sherry Becker, Superintendent**

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

This past month has been busy with meetings and site visits. These have included special education and Section 504 meetings, parent meetings, leadership team meetings, administrative meetings, and general staff meetings as needed. Various department meetings have taken place in regard to grants that are being considered/applied for, maintenance, transportation, and personnel/payroll meetings. We are working on getting our Standard Operating Procedures straightened out district-wide. We will be sending out a survey to all ASC members immediately after winter break to determine what the best dates/times would be to provide ASC members with the necessary information to provide input to our school sites.

**Focus of Leadership of Other District-Meetings:**

- Job Description updates
- Sports coaching expectations, trainings, and handbook updates
- Recommendations to Board for updates to School Board Policies (i.e., Challenging Course by Exam and Early High School Credit, etc.)
- Website/Facebook training for lead teachers - to increase visibility
- Updates to Volunteer/Chaperone requirements
- Post-initial driving record reviews on a regularly scheduled/random basis
- Student money for projects - process and procedures as well as communication to parents, students and ASCs
- Vehicle mileage tracking and process to pre-check prior to driving
- Increased use of PUBLIC and PRIVATE District-Wide Google Calendars
- Adding additional items to the Strategic Planning Goal tracking sheets
- Staffing - ensuring that all staff have all necessary paperwork and are budgeting to the correct funding source.
- Updates to the Gifted Plan of Service
- Organizing ongoing special education related services and evaluations for students district-wide
- Scheduling additional training for staff and parents district-wide regarding special education related services
- Informal and formal teacher evaluations and classified evaluation process and timelines
- Brainstorming ideas for increasing SISD visibility to share lifestyle and increase enrollment

- PEAKs Test Scores
- Planning for island-wide Post-Secondary Transition camp for high school students with disabilities

**Superintendent Pre-Evaluation Survey:** I will be sending out a superintendent pre-evaluation feedback survey to all certificated staff. I would like honest feedback therefore, a Google Form will be created and will be open to the public for response. A link to this survey will be sent out to all staff. If an individual wants to complete the survey in a completely anonymous way, they can log out of their district and personal email account and complete the survey.

**Coffman Cove Weight Room Update:** SISD's Maintenance Director was asked to move all of the equipment to the back of the room as far as possible in order to clear, at minimum, enough space for 1-2 staff members, 1-3 students, a small table, and a few chairs. It is our goal to have this done as soon as possible in order for the school to have some use of the space. It is the district's plan to have all weight room equipment moved to the old kindergarten building as SISD staff time allows. SISD school maintenance and teacher housing maintenance will take precedence, however. Barring any unforeseen circumstances, it is the district's goal to have this job completed by the end of the calendar year.

#### **Recommendations on Board Approval items**

**11.A. I recommend approval of allocating \$20,000 from the district's CIP fund to the Kasaan Covered Play Area project and of awarding the contract for the Kasaan Covered Play Area to CBC Construction, Inc. for \$390,901.**

**11.B. I recommend approval on the Resolution 2020-02: A Resolution Updating District Bank Account Signatories**