



### **Division 22 Assurances**

#### **POLICY ISSUE/SITUATION**

On or before February 1, the Superintendent must complete and present an annual report to the community that the School District is in compliance with, and is implementing as required, all of the Standards for Public Elementary and Secondary Schools as set out in OAR Chapter 581, Division 22, including all new and revised rules.

To verify compliance with the Division 22 Standards, the school district submits an Assurance Form to the Oregon Department of Education (ODE). For any rule for which the District is not in compliance, a plan of correction is developed. In 2017-18, as part of the established compliance cycle, the district must report its compliance status for every Division 22 Standard to ODE.

#### **STATUS:**

Staff have conducted an internal audit of the District's compliance with Division 22 requirements and have determined that the District is not in compliance with 9 of the 55 Division 22 rules. The Division 22 Assurance Form which describes the areas of non-compliance and the actions identified by staff to bring the district into compliance is attached for Board review.

#### **RECOMMENDATION:**

It is recommended that the School Board review and discuss the Division 22 Assurance Form.

*The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.*

Oregon

**Division 22 Assurances**

**For 2017-2018, districts are expected to report on all Division 22 Oregon Administrative Rules.**

**The following information is required for the person completing this form:**

<b>Name:</b>	Jon Bridges
<b>Title:</b>	Administrator for Accountability
<b>Email:</b>	jon_bridges@beaverton.k12.or.us
<b>Phone:</b>	503.356.4527

REPORT TO THE COMMUNITY

581-022-2305 Compliance and Reporting on Standards Operating Policies and Procedures

In October 2017, the State Board of Education revised the district reporting requirements for Division 22 compliance. The following questions are in regards to your district's compliance to the revised rule.

By **February 1** of each year, school district superintendents are required by **OAR 581-022-2305 Operating Policies and Procedures** to report to their communities the district's standing with respect to all of the Standards for Public Elementary and Secondary Schools as set out in Oregon Administrative Rules Chapter 581, Division 22 **OAR 581-022-2305 Operating Policies and Procedures** ([click here to review policy](#))

The district report to the community was provided by February 1.

Yes  No

<b>Your district board acknowledged receipt of this report on:</b>	1/22/2018
<b>Your district report on compliance with the state standards was posted on:</b>	1/23/2018
<b>The report was provided to the local district board on:</b>	1/22/2018

**Upload Required:**

Please check to verify your district has uploaded the appropriate documentation.

A copy of Local Board minutes or other documentation has been uploaded to the 'Local Board Minutes' folder on our district's Indistar dashboard.

Describe the process your district used to determine whether the district is or is not in compliance with the Division 22 Oregon Administrative Rules.

A thorough review of compliance with Division 22 rules was conducted and documented in paper files in the 2007-08 school year. Compliance with Division 22 rules is reassessed annually with particular attention to:

- 1) new rules issued or revisions of existing rules by the Department of Education;
- 2) rules that require periodic actions by the district (e.g., bi-annual review of a plan);

- 3) rules with phased-in requirements (e.g., instructional time); or
- 4) rules that govern a cyclical process (e.g., adoption of instructional materials).

The Administrator for Accountability identifies the district leader(s) who can provide evidence of compliance

**Compliance Review:**

On the checklist below, please indicate whether your district is or is not in compliance with each of the requirements of Oregon’s administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#).

For each rule marked not in compliance, enter a plan for coming into compliance in the box provided beside the rule title.

Yes	No	Oregon Administrative Rule	Compliance Plan
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-0102 Definitions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-0620 Test Development	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-1512 Child Development Specialist Programs	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-1910 Exemptions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-1920 Waivers and Permission	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2000 Diploma Requirements	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2010 Modified Diploma	In 2016-17, 2 modified diplomas were awarded to students completing diploma requirements in less than 4 years. Copies of the parent/ guardian consent were not sent to the Superintendent.  The Special Education Department will develop a procedure prior to the end of the 2017-18 school year to ensure copies of parent/guardian consent forms are sent to the Superintendent.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2015 Extended Diploma	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2020 Alternative Certificate	In 2016-17, 1 student received an alternate certificate in less than 4 years. A copy of the parent/ guardian consent were not sent to the Superintendent.  The Special Education Department will develop a procedure prior to the end of the 2017-18 school year to ensure copies of parent/guardian consent forms are sent to the Superintendent.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2025 Credit Options	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2030 District Curriculum	The district does not yet have curriculum aligned with new state standards in Health and PE.  To be addressed through the work of the Health and PE Cadres and Project Teams.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2045 Prevention Education Programs in Drugs and Alcohol	

			<p>The district's comprehensive plan for alcohol and drug prevention:                  --Does not ensure all students in grades 9-12 receive drug and alcohol prevention instruction annually                  --Is not reviewed annually                  --Staff are not informed of the plan and their responsibilities                  --Alcohol and drug abuse prevention education is not provided to all staff</p> <p>To be addressed through the work of the Health Project Team.</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2050 Human Sexuality Education	<p>The district's plan of instruction:                  --Is not reviewed and updated biennially                  --Is not aligned with new health standards                  --Child sexual abuse prevention is not provided to students in grades K-12 four times each year</p> <p>To be addressed through the work of the Health Project Team.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2055 Career Education	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2060 Comprehensive Guidance and Counseling	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2060 Records and Reports	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2065 Report on Physical Education Data	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2100 Administration of State Assessments	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2110 Exception of Students with Disabilities from State Assessment Testing	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2115 Assessment of Essential Skills	<p>A modified diploma was awarded to a student in June 2017 using an assessment option not approved by the State Board for a student not on an IEP.</p> <p>The Modified Diploma Determination Form has been revised for clarity and re-posted for staff access. A reminder of the essential skills options for modified diplomas was distributed to school leaders and counselors. Diploma determination forms in which Smarter Balanced cut scores are modified are reviewed to confirm eligibility.</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2120 Essential Skills for English Language Learners	<p>District policy IKF does not reflect procedures to provide assessment options for qualifying ELL students and that scoring is done by a qualified rater. Procedures are in place.</p> <p>A revised policy IKF meeting this requirement will be adopted by the Board in February.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2130 Kindergarten Assessment	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2205 Policies on Reporting of Child Abuse	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2210 Anabolic Steroids and Performance	

		Enhancing Substances	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2215 Safety of School sports -- Concussions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2220 Health Services	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2223 Healthy and Safe Schools Plan	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2225 Emergency Plans and Safety Programs	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2230 Asbestos Management Plans	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2250 District Continuous Improvement Plan	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2255 School and District Performance Report Criteria	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2270 Individual Student Assessment, Recordkeeping, Grading, and Reporting	<p>Student growth data is not provided to all teachers of ELA and math in grades 3-8 on their current students and on their prior students.</p> <p>A Synergy report with student performance and growth data will be available to all teachers prior to the start of the 2018-19 school year.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2300 Standardization	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2305 Operating Policies and Procedures	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2310 Equal Educational Opportunities	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2315 Special Education for Children with Disabilities	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2320 Required Instructional Time	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2330 Rights of Parents of Talented and Gifted Students	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2335 Daily Class Size	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2340 Media Programs	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2345 Auxiliary Services	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2350 Independent Adoptions of Instructional Materials	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	581-022-2355 Instructional Materials Adoption	

		<p>The district postponed the adoption of instructional materials for English Language Development for the maximum time period of two years to September 2017 to accommodate the improvement and evaluation of the district's ELD program.</p> <p>Using the results of the evaluation, an ELD Project Team will select instructional materials for use in classrooms by September 2018.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2360 Postponements of Purchase of State-Adopted Instructional Materials
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2370 Complaint Procedures
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2400 Personnel
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2405 Personnel Policies
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2410 Teacher and Administrator Evaluation and Support
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2415 Core Teaching Standards
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2420 Educational Leadership – Administrator Standards
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure...
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2440 Teacher Training Related to Dyslexia
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2500 Programs and Services for Talented and Gifted Students
<input checked="" type="checkbox"/>	<input type="checkbox"/>	581-022-2505 Alternative Education Programs