

# 01. Comprehensive systemic support (CSS) services

## Service Description:

Comprehensive Systemic Support is an innovative professional development process that promotes direct, customizable support at the campus level. The support structure is provided by ESC 18 Teaching and Learning consultants and Leadership consultants to assist administrators and teachers in providing effective instruction in the classroom and meet the challenge of instructing all students at a high level of rigor to ensure successful results.

## Service Delivery:

Districts participating in the Comprehensive Systemic Support Services will receive ongoing professional development trainings at reduced or no cost, ongoing technical assistance from the Teaching & Learning and Leadership consultants, and the following Results Driven Instruction (RDI) and Results Driven Leadership (RDL) support:

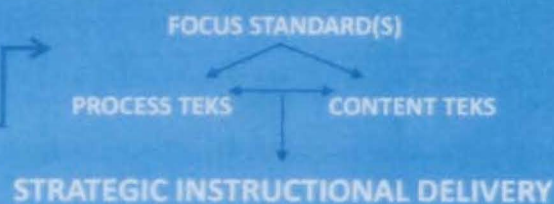
**Results Driven Instruction Professional Development** will be offered in grade level bands in all content areas (Math, Science, English Language Arts/Reading and Social Studies) targeting content and process TEKS in three distinct rounds of delivery. These trainings will be hosted in multiple locations for ease of travel and for the support of teacher networking. Also, accessing the online learning management system, **ESCU**, will provide an avenue for teachers to participate in eLearning focusing on content and process TEKS through video shorts and demonstrated lessons supported through other identified resources.



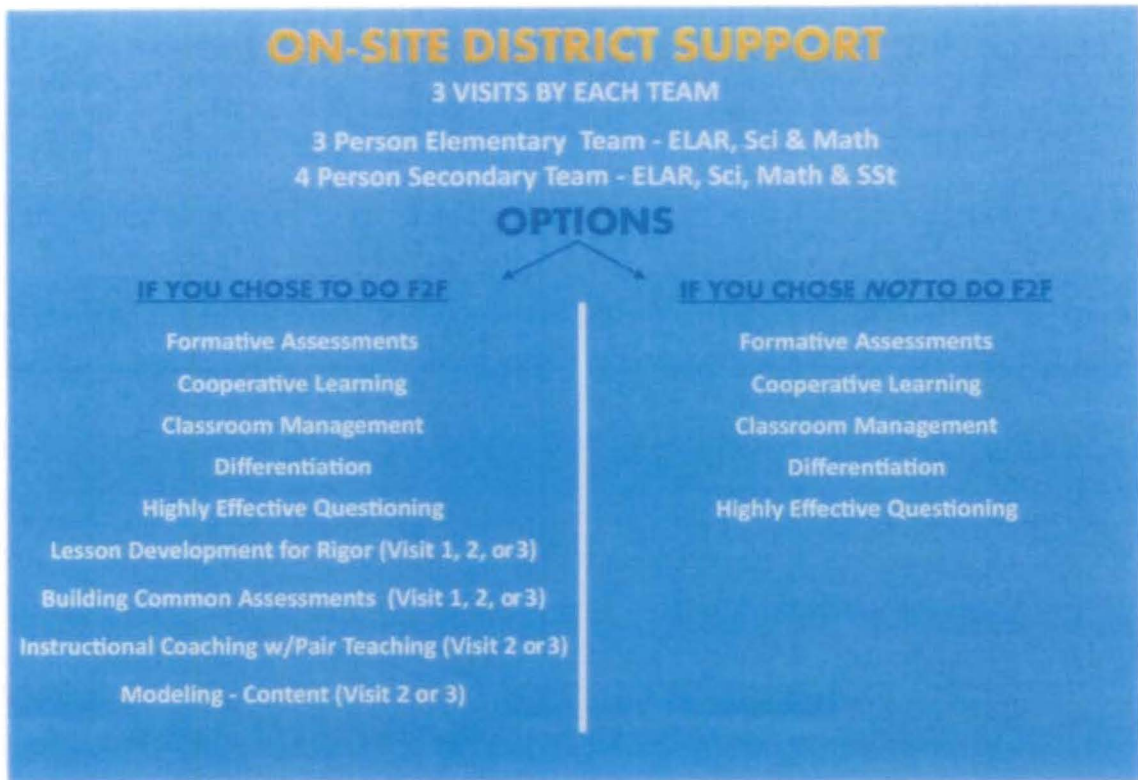
## ESC 18 CSS PROCESS 2015-16

### F2F - RESULTS DRIVEN INSTRUCTION

MATH	SCI	ELAR	SS
K-2		K-2	
3-5	3-5	3-5	
6-7	6-8	6-8	
8 - Alg1	Bio	Eng I&II	8 / USHistory



**On-site District Support** consists of 3 days of strategic instruction designed according to district/campus request. Content teams of up to seven ESC consultants will conduct this professional development as scheduled by the district. Please refer to the graphic for options for selection.



**Leadership Services** – Leadership professional development opportunities will be offered at no additional charge for districts who are members of CSS Services (**see Item #7 for a detailed list of Leadership Support Services**) For non-CSS members, the cost of these trainings will be \$100 per participant per training. NOTE: A nominal fee will be assessed if necessary for materials and/or additional resources supporting the professional development session.

**Gifted and Talented Services** – GT Services will be offered at a discounted rate for CSS Services members. Please refer to **Item #6** to see the detail of these discounted services. CSS members will be afforded discounts when participating in additional professional development offerings throughout the fall, spring and summer of 2015-2016.



**Fee Determination:**

Fees for CSS Services will be determined for each district individually for 2015-2016. Districts will be provided the amount of the fees for CSS Services when registration for services in Solutions is opened.

Visit [www.esc18.net](http://www.esc18.net) or email [teachingandlearning@esc18.net](mailto:teachingandlearning@esc18.net) for more information.

# 02. TEKS Resource System

## Service Description:

TEKS Resource System is a comprehensive, customizable, user-friendly curriculum support system. In addition to the curriculum framework, TEKS Resource System encompasses resources for implementation and establishes an accountability process to support quality implementation. The curricular and instructional components of TEKS Resource System are based on best practice models from top researchers and are aligned with TEKS and STAAR to meet the highest standards of rigor and relevance.

The TEKS Resource System has three primary service goals:

- Provide districts with a resource for implementing the state standards.
- Provide a continually aligned and updated, online curriculum management system with assessment components.
- Provide regular and sustained professional development for effective implementation of a viable curriculum.

At the heart of the TEKS Resource System process is a guaranteed and viable curriculum. Content specialists ensure quality curriculum components through a process of continual review.

## Service Delivery:

Districts purchasing TEKS RS will receive the following services:

- Provide full access to the online TEKS Resource System Curriculum Management System.
- Provide support for designated district curriculum leaders on the operations and implementation of the system.
- Coordinate with 3rd Learning service providers to troubleshoot end-user issues.

- Provide professional development at Region 18 ESC, or in cluster sites based upon the TEKS Resource System Training Sequence that includes Overview, Website Navigation, Implementation Guide, Administrators Tools.
- Provide ongoing listserv support and technical assistance as needed

## Fee Determination:

*For new districts:*

- One time setup fee based on number of campuses
- Annual technology fee based on number of campuses (all Region 18 public and charter schools' technology fee paid pending the EDLINK 18 advisory board's approval)
- \$6 per Refined ADA in district (based on the Summer 2014 PEIMS Report #PRF7D001), Total Refined ADA for District less EE and PK.

## Fee Determination:

*For continuing districts:*

- Annual technology fee based on number of campuses (all Region 18 public and charter schools' technology fee paid pending EDLINK18 advisory board's approval)
- \$6 per Refined ADA in district (based on the Summer 2014 PEIMS Report #PRF7D001, Total Refined ADA for District less EE and PK.

Visit [www.esc18.net](http://www.esc18.net) or email [curriculum@esc18.net](mailto:curriculum@esc18.net) for more information.

# 10. TEKSbank

## Service Description:

TEKSbank is a web-based bank of student assessment items. TEKSbank enables teachers and district staff to: select TEKS at the student expectation level; create a unique assessment; diagnose or benchmark student knowledge on selected TEKS; share assessments among teachers and campuses or across the district; and reserve selected assessment items for use on controlled access benchmarks. TEKSbank includes items for English Language Arts, mathematics, social studies, and science for grades 3-11. The bank is continually revised, refined, and expanded.

TEKSbank is now part of eduphoria! SchoolObjects and may be purchased at a reduced fee as part of the eduphoria! Aware package (see Item #4).

## Service Delivery:

Districts purchasing TEKSbank will receive the following services:

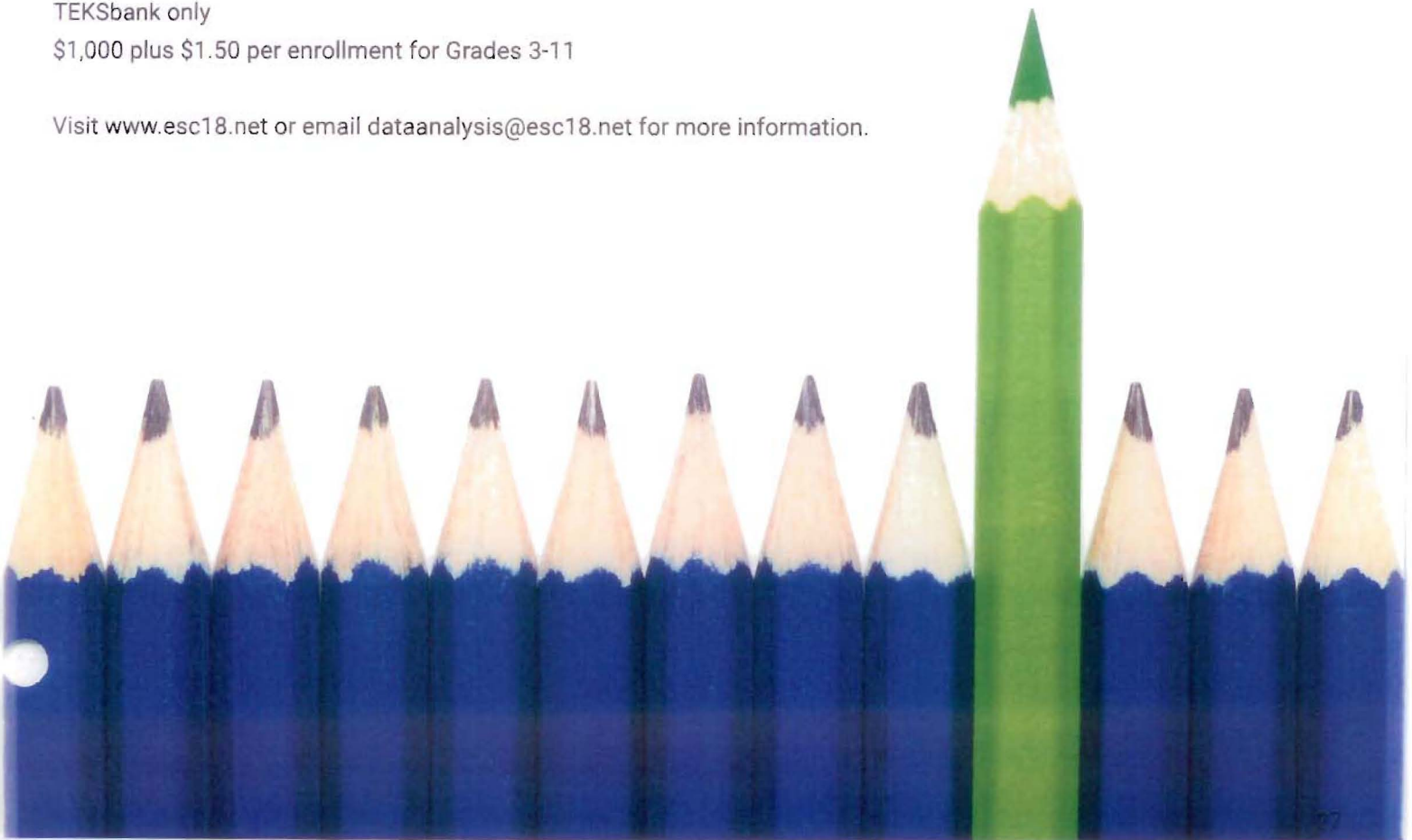
- Set-up training and technical assistance as needed
- Full access to the TEKSbank database

## Fee Determination:

TEKSbank only

\$1,000 plus \$1.50 per enrollment for Grades 3-11

Visit [www.esc18.net](http://www.esc18.net) or email [dataanalysis@esc18.net](mailto:dataanalysis@esc18.net) for more information.



# 21. Supplemental Career and Technical Education Services

## Service Description:

Career and Technical Education Services will be provided to districts upon receipt of a staff development request. This service is offered for districts who are not members of the CTE SSA.

## Services Available:

Districts purchasing Career and Technical Education Services will receive the following services at the normal day and half-day ESC Consultant Services rates:

- On-site assistance with compilation and completion of the Standard Applications System (SAS) Carl Perkins III Grant
- Professional development opportunities held on-site as requested

- On-site assistance in the integration of Career and Technical Education and Core Academic areas as requested
- On-site assistance in developing coherent sequence of courses for Career and Technical Education
- On-site assistance with completion of all required program reports
- On-site campus-based Career and Technical Education (CTE) program audit
- On-site assistance as designated by district request

Visit [www.esc18.net](http://www.esc18.net) or email [cte@esc18.net](mailto:cte@esc18.net) for more information.

# 22. Title I, Part C—Education of Migratory Children Shared Services Arrangement

## Service Description:

Region 18 ESC will assist the Migrant Education Program Shared Services Arrangement (SSA) members (funded under Education of Migratory Children) with the needs assessment in the development, review, and revisions of the current program content and design.

## Service Delivery:

Districts purchasing Migrant Education Program (MEP) Shared Services Arrangement will receive the following services:

- Completed and submitted Service Delivery Plan (SDP) and Local Needs Assessment (LNA)
- Completed and submitted Migrant Education Performance Evaluation
- Entry of migrant student data into the New Generation System (NGS)
- Facilitation of required Parent Advisory Council (PAC) meetings
- Coordination of Migrant Education Program (MEP) Shared Services Arrangement Advisory Committee
- Staff development and technical assistance in the “Seven Areas of Focus” for district personnel serving migrant students:
  - ◊ Parental Involvement
  - ◊ Migrant Services Coordination
  - ◊ Early Childhood Education
  - ◊ Secondary Credit Accrual
  - ◊ Graduation Enhancement
  - ◊ Identification & Recruitment
  - ◊ New Generation System
- Fiscal management as defined in the Standard Application System (SAS)
- Funding for reimbursement of travel expenses according to Region 18 ESC travel policy as funding allows
- Assistance with completion of all required program reports

- Preparation of annual evaluation of the Shared Services Arrangement activities
- Utilization of MEP funds to provide supplemental services to Priority for Services (PFS) migrant students: (1) who are failing, or are most at risk of failing, to meet the state’s content performance standards and (2) whose education has been disrupted during the school year, before using migrant funds to address the needs of other migratory children.
- Quality Control on-site district visits

## Role of the District:

Region 18 ESC Education of Migratory Children Shared Services Arrangement member LEA shall:

- Release Title I, Part C, Migrant allocation to Region 18 ESC for 2015-2016 through appropriate Board of Education action.
- Provide all data necessary to complete state and federal reporting of the SAS, the Migrant Education Performance Evaluation, and the New Generation System, within timelines as set forth by TEA.
- Provide staff to meet program requirements.
- Identify a migrant contact person who will coordinate efforts with ESC in all areas of the migrant program.
- Designate a parent of a migrant student to participate on the Parent Advisory Council.
- Participate on the Region 18 ESC Education of Migratory Children Shared Services Arrangement Advisory Council.
- Provide release time for personnel working with migrant students to attend staff development.
- Submit required information for end-of-year compliance report, as requested by Region 18 ESC.
- Provide proper fiscal records for reimbursements (travel, substitutes, and payments to districts) as defined in campus plans.

- Maintain the necessary documentation provided by Region 18 ESC as required by TEA.
- Report and update PEIMS data identifying migrant students within the LEA.
- Notify each individual campus principal that the Family Survey MUST be included in all enrollment packets, including transfer students, and fax completed surveys to Region 18 ESC migrant contact.
- Notify Region 18 ESC concerning eligible enrollments for identification and recruitment into the Migrant Education Program.

### **Fee Determination:**

Release the district's Title I, Part C allocation to Region 18 ESC for 2015-2016 through appropriate Board of Education action.

### **Clarifications:**

Any liabilities for which repayment is required as a result of exceptions (at the local education agency) rising from fiscal audits, compliance audits, accreditation monitoring, and/or program monitoring will be refunded to the fiscal agent, Region 18 ESC, Texas Education Agency, or grant source. If a Shared Services Arrangement is dissolved, the fiscal agent will provide allowable activities and services to the original SSA member districts. Equipment and materials with a value of \$5,000 or more, purchased with Title I, Part C funds remain the property of Region 18 ESC. If the district withdraws from the Title I, Part C Shared Services Arrangement, final disposition of such equipment and materials will be at the discretion of Region 18 ESC.

Visit [www.esc18.net](http://www.esc18.net) or email [migrant@esc18.net](mailto:migrant@esc18.net) for more information.

## 23. Migrant New Generation System (NGS) Services

### Service Description:

The purpose of Migrant New Generation System (NGS) Services is to collect all NGS enrollments and student demographic, educational, and health data, and to enter this information into NGS following Migrant Education Program (MEP) required timelines and procedures according to the NGS Implementation Guidelines.

### Service Delivery:

(NOTE) This service is per district request only. It is intended for districts not under a Shared Service Arrangement (SSA), who choose to do their own Identification and Recruitment, but will require the collection and entering of required student data into the NGS System by the ESC Migrant staff. Districts will receive the following services:

Collection and entering of required student data from the school district during the regular and the summer school year into the NGS System, following TEA MEP required timelines and procedures, including:

- Enrollment/withdrawals
- Graduation plans
- Coursework
- Immunizations
- LEP
- Special needs
- Alternate ID numbers
- Assessments
- Supplemental Services

Generation of NGS reports needed by district

### Fee Determination:

For fee determination, please contact Angie Balderrama at 432-567-3205 ([abalderrama@esc18.net](mailto:abalderrama@esc18.net)).

NOTE: These services are provided to funded Title I, Part C Migrant SSA members at no additional charge.

Visit [www.esc18.net](http://www.esc18.net) or email [migrant@esc18.net](mailto:migrant@esc18.net) for more information.



## **39. School Finance Services**

### **Service Description:**

Region 18 ESC engages Dr. Doug Karr and Region 12 Education Service Center in providing school finance services to participating districts.

## Service Delivery:

### Tier I (Dr. Karr)

- Unlimited consultation on school finance matters by telephone or email
- School finance training at Region 18 ESC as needed
- Review of one state funding template and related tax rate calculations for the district

### Tier II (Dr. Karr) Purchase of Tier I required

Districts may purchase additional support with Dr. Karr, sold in hour-long increments at \$105 per hour plus travel. Additional support purchased under Tier II must be mutually agreed upon by district and Dr. Karr prior to the purchase.

### Tier III

Financial Benchmarking Services (Purchase of Tier I required)

- Cash flow projections generated monthly – District will be provided with a monthly spreadsheet projecting cash flow by summarizing revenue and expenditures. Initially, the spreadsheet is based upon budgeted revenue and expenditures. As the year progresses, it is updated monthly to reflect actual revenue and expenditures.
- State aid summary of finance reports generated on a six weeks basis – District will be provided with a completed revenue template and a report with projected under or overpayment.
- IDEA Maintenance of Effort (MOE) reports generated twice annually – District will be provided with reports that project IDEA MOE compliance based upon appropriations/expenditures in the general operating fund, program intent code 23. The midyear report is based upon appropriations, and the prior to the end-of-year report is based upon actual expenditures.
- ESEA Maintenance of Effort (MOE) reports generated twice annually – District will be provided reports that project ESEA MOE compliance based upon appropriations/expenditures by function in the general operating fund. The midyear report is based upon appropriations, and the prior to the end-of-year report is based upon actual expenditures.
- State allotment compliance reports generated twice annually – District will be provided with

reports that project state allotment compliance based upon appropriations/expenditures by program intent code for high school, Bilingual, GT, C&T, Comp Ed, and Special Ed allotments. The midyear report is based upon appropriations, and the prior to the end-of-year report is based upon actual expenditures.

## Fee Determination:

Tier I Dr. Karr School Finance Consultation

\$1,150 per district for Tier I only

Tier II Dr. Karr additional service hours (Tier I required)

\$105 per hour plus travel expenses\*

Tier III Financial Benchmarking Services (purchase of Tier I required)

Pricing determined by UIL Class (Region 12 ESC)

1A

\$2,900 + Tier I (\$1,150) = \$4,050 Tier I + Tier III

2A

\$3,500 + Tier I (\$1,150) = \$4,650 Tier I + Tier III

3A

\$4,100 + Tier I (\$1,150) = \$5,250 Tier I + Tier III

4A-5A-6A

Call for Pricing

\*Tier II hours can be purchased anytime during the contract period. Services and hours must be mutually agreed upon by the district and Dr. Karr. Travel expenses are not included in the \$105 rate and will be billed separately. Travel time will count as hours worked and will be subject to the \$105 per hour rate.

\*\*Discounted Tier III services also available through Region 18 ESC with Bundled Business Services Package. See Solutions Item #27.

Visit [www.esc18.net](http://www.esc18.net) or email [business.services@esc18.net](mailto:business.services@esc18.net) for more information.

# 42. West Texas Food Service Cooperative (WTFSC)

## **Service Description:**

The West Texas Food Service Cooperative is a multi-regional service comprised of school districts, charters, and other governmental entities in ESC Regions 9, 14, 15, 16, 17, 18, and 19.

The Cooperative operates two components:

- Food Purchasing (commercial distribution)
- Commodity Processing (further processing of bulk USDA commodities)

Participating members may choose to join one or both components.

## **Fee Determination:**

There is no direct fee to districts for participation at any level of the WTFSC.

Visit [www.esc18.net](http://www.esc18.net) or email [wtfsc@esc18.net](mailto:wtfsc@esc18.net) for more information.