

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, September 24, 2013, 5:00 PM

**Board Members Present**

Susan Zibrat, President  
Dr. Kent Paul Barrabee, Vice President  
Julie Cozad, Member  
Deanna Day, Member  
Jo Grant, Member (arrived at 5:25 PM)

**Central Administrators Present**

Patrick Nelson, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Mrs. Zibrat called the meeting to order at 5:00 PM and invited members of the audience to sign the visitors' register.

**Pledge of Allegiance**

Mr. Nelson led the Pledge of Allegiance.

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Mrs. Zibrat announced the next regular meeting of the Governing Board: Tuesday, October 8, 2013, 6:00 PM, at the Wetmore Center, 701 W. Wetmore Road.

**PUBLIC COMMENT**

There were no public comments.

**1. CONSENT AGENDA**

Mrs. Zibrat asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Dr. Barrabee to approve consent agenda items A-L. The motion was seconded by Mrs. Cozad and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meeting(s)**

The Governing Board approved the Minutes from the August 27, 2013 Special Governing Board and Executive Session meetings, as submitted.

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 3.

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,067,874.35 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

Vo. 727	\$ 220,844.76	Vo. 730	\$ 795,455.37
Vo. 728	\$ 197,729.49	Vo. 731	\$ 65,766.56
Vo. 729	\$ 163,234.59	Vo. 732	\$ 2,624,843.58

**G. Approval of Parent Support Organization(s) for 2013-2014**

The Governing Board approved the following Parent Support Organization application(s) pursuant to District Policy KBE-R from: 1) Coronado K-8 Performing Arts Boosters; 2) Cross M.S. Band/Choir Boosters; 3) F.O. Holaway Elementary School PTO; 4) IRHS Theater Booster Club; 5) Nighthawk Girls Golf Booster Club and, 6) Rio Vista Family Teacher Organization.

**H. Receipt of July 2013 Report on School Auxiliary and Club Balances**

Board Book information: *Arizona Revised Statutes §15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds, respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for month-end July 31, 2013, as submitted (Exhibit 4, pp. 1-8).

**I. Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 17 students from Yearbook/Newspaper to Boston, Massachusetts, November 13-17, 2013 (tax credits, gifts and donations, and student activity funds); from Ironwood Ridge High School to take 35 students from the Encore Show Choir to Anaheim, California, March 19-23, 2014 (tax credits and student activity funds).

Out of state travel was approved for staff (source of funding indicated): from Ironwood Ridge High School to attend the Council for Economic Education's (CEE) National Conference in Baltimore, Maryland, October 1-3, 2013 (gifts and donations funds designated for staff development and the T.R. Brown Foundation); from Canyon del Oro High School to attend the International Baccalaureate Workshop in Los Angeles, California, October 18-21, 2013 (federal funds designated for staff development); from Canyon del Oro High School to attend the National Interscholastic Athletic Administrators Association (NIAAA) National Conference in Anaheim, California, December 13-17, 2013 (auxiliary and site M & O funds designated for staff development); from Interscholastics to attend the National Interscholastic Athletic Administrators Association (NIAAA) National Conference in Anaheim, California, December 13-17, 2013 (site M & O funds designated for staff development).

**J. Approval of Superintendent's Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards**

Board Book information: *In 1996, the Arizona State Board of Education began adoption of the Arizona Academic Standards (Standards) in the subject areas of reading, writing and mathematics. The Standards were mandated for*

*all Arizona public schools to implement through curriculum and instruction. Since that time, the State Standards have been modified and, more recently, Common Core Standards have been adopted.*

*Each year since adoption of the State Standards, school districts and charter schools have been required to verify their compliance with the Standards by submission of certain declarations of curricular and instructional alignment to the Arizona Academic Standards (“Declarations”).*

*Compliance with this requirement establishes evidence that the Arizona Academic Standards have been incorporated into the curricular and instructional practices at the local level, in furtherance of the federal No Child Left Behind Act and AZ LEARNS. The Superintendent’s Declaration, a copy of which is attached, is essentially a form of affidavit or oath of compliance with the Standards.*

*The Declarations actually consist of three separate documents to be signed, respectively, by the Governing Board as a body, the Superintendent as an individual, and every school principal as an individual. The Governing Board and Superintendent’s Declarations are due on October 15th. The school principals’ declarations will be due on February 4, 2014. For a school and district to be in compliance, all three forms of Declaration must be signed and returned to the ADE.*

*The Administration has also informed Principals of the content of their individual Declarations which they will sign later this year, so that they may take necessary actions during the course of the year to ensure they can truthfully make the Declaration.*

The Governing Board approved the Superintendent’s Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards and its submission to the Arizona Department of Education (Exhibit 6).

#### **J. Approval of School Facility Board (SFB) FY 2014 Capital Plan**

Board Book information: *Per A.R.S. §15-2041 C., districts are required to submit a Capital Plan to the SFB by September 1, 2013 and request monies from the New School Facilities fund if the Plan indicates a need for a new school or addition to an existing school within the next four (4) years (through FY 2018), or a need for land within the next ten (10) years (through FY 2024).*

The Governing Board approved the FY 2014 Capital Plan and its submittal to the SFB (Exhibit 5, pp. 1-2).

#### **K. Award of Contract for Bus Services Based upon Responses to Request for Bid (RFB) 15-0004**

Board Book information:

The Governing Board approved the awards of contract for bus services to: *Citizens Auto Stage/Grayline tours, Bee Line Transportation, Corporate Transportation ‘N Tours, and Mountain View Tours* based upon their responses to RFB 15-0004.

#### **L. Approval of Disposal of Electronic Equipment**

The Governing Board approved the disposal of surplus electronic equipment [computer peripherals] through the District’s contracted vendor (*Vintage Tech LLC*).

## **2. EXECUTIVE SESSION**

### **A. Motion to Recess Open Meeting and Hold an Executive Session for:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30035129.

2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30018579; b. Student # 30019895; c. Student # 30042418; d. Student # 30045327; e. Student # 30038863; f. Student # 30036377; g. Student # 30001522; h. Student # 30034412; and i. Student # 30008091.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843 (F)(2), as presented. Mrs. Cozad seconded the motion and it passed unanimously, 5-0. Mrs. Zibrat called a recess at 5:04 PM for the purpose of holding Executive Session for student disciplinary action.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, Ms. Day moved to reconvene the meeting into open session. Mrs. Cozad seconded the motion and it passed, unanimously, 5-0. The time was 6:32 PM. Mrs. Zibrat declared the meeting in open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Members requests.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

A motion was made by Mrs. Cozad, seconded by Mrs. Grant, and passed unanimously, 5-0 that the meeting be adjourned. Mrs. Zibrat declared the meeting adjourned at 6:33 PM.

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Respectfully submitted,  
Margaret Harris

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Mrs. Susan Zibrat, President

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10-8-13

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Date

Approved: TBD