



GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 **227 NORTH FOURTH STREET, GENEVA, ILLINOIS** **RECORD OF PROCEEDINGS OF A REGULAR SESSION** **OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, April 24, 2023, at 7:00 p.m. at Coultap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, Vice-President Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick. Late: None. Absent: Paul Radlinski.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Tim Baker, Safety Security Supervisor; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Deb Naughton, Jada Lutterbach, Jamie Knapp, Kendall Zuniga, Kelly Jatczak, Savanna Huang, Lori Rosenberger, Robyn Richards, Ronnie Griffith, Kate Tracy, Sandy & Lin Winterowd, Tammy Milligan, Royce Yeung, Nikki Kelly, Kerrilyn Coffland, Ved Vyas, Sachin Vyas, Jigna Vyas, Alex Svoboda, Nick Svoboda, Josh, Dan & Tracy Watson, Kim Cooper, Julie Schlegel, Jennifer Main, Stephanie Nemeth, Elise Waldren, Vicki Kellick, Gene Kellick, Alex Kellick, Nick Kellick, Willard C. Hooks, Jr., Julia Camp, Jay Prichard, Debbie Hanson, Tracey Pankow, Shelly Svoboda, Bennett Nippert, Chris Nippert, Lisa Nippert, Ella Madden, Dave, Christie & Claire Jennings, Corinne Stanuch, Kathy Shabowski, Cathy McKee, Angela Corngold, Suzy Ramos, Jean Alicz, Kate O'Malley, Brittany Lloyd, Karoline Anthony, Ellie Grantcharov, Amelia Fuhrman, Kendal Turpin, Jamie Knapp.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, April 10, 2023
2. Executive Session, April 10, 2023

Motion by Cabeen second by Bellino, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
FCCLA, ACES

ACES (Academic Challenge for Engineering & Science) State Qualifiers:

Karoline Anthony

Alex Kellick

Ved Vyas

Ellie Grantcharov
Jack Holtorf
Savanna Huang
Claire Jennings

Bennett Nippert
Vasilisa Pozdeyev
Alexander Svoboda
Nicholas Svoboda

Joshua Watson
Royce Yeung
Ethan Zibble

ECCLA State Qualifiers:

Eliana Jensen
Morgan Cilio
Ryan D'Onofrio
Amelia Fuhrman

Brooke Grischow
Yamilet Hernandez
Ella Maddar

Corinne Stanuch
Hanna Van Camp
Elise Waldchen

2. Sodexo Food Service Presentation – Jada Lutterbach

Sodexo Food Service staff presented a review of some activities that took place throughout the school year. This year, we just recently finished our Future Chefs competition in March. Elementary students had the opportunity to share a recipe that they either formulated or found. They cook in front of our staff, and we judge their production. We will take the recipes the students shared and utilize them in the schools. A few weeks ago, Kurt Kurlek did exhibition cooking for the high school students and used one of the recipes from the students that participated in Future Chefs. We partner with several community organizations, such as the Geneva Lions Club and Lazarus Home. There are internal organizations that we partner with as well and assist in fundraising events, such as Soup a Bowl and Shrimpfest.

Our marketing department focuses on three things including education, growing participation, and innovation. We are doing a marketing refresh and at the elementary level we will be introducing “The Clubhouse” to get students engaged. There are three to five options daily, which gives students a variety to choose from. At the middle schools, we are introducing “FoodiE” that invites them in with fun and exciting colors. There are eight to ten different options and stations, which allow students to customize their lunch. “Taste4” is being introduced at the high school for students who have dined with us throughout their education. The options are more like what a student would see at a college campus. Students expect a retail environment, so we will be changing the ala carte station into “The Viking Coffee Shop.” We also offer “Desk Express” for the staff, which allows them to place an order and have it delivered to their classroom to save them time. The “So Happy” app was just launched, that allows parents, students, and nurses to access health information, menus and so much more. We look forward to continuing to serve your students.

4. **LEGISLATIVE UPDATES**

Board Member Code of Conduct #8 - “I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues.”

Jackie Forbes shared there are about sixteen bills sitting in the House and more than fourteen sitting in the Senate. These bills are actively being worked on or postponed for now.

5. **SUPERINTENDENT’S REPORT (Policy 3:40)**

The Superintendent shared that we are finishing testing with our students for this round. We received the official canvass from the County this afternoon, so we will have the board reorganization on May 8. Spring activities are in full swing.

6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

1. 2023-24 Designation of Auditor (Policy 4:80)

Todd Latham shared that every year one of the requirements of the Business Office is to designate an auditor to do our external audit. This is important so that we can be transparent. This year we recommend Wipfli as our auditor.

Motion by Cabeen second by Forbes, to approve the above-listed, item 6.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. 2023-24 Textbook and Resource Review (Policy 6:40)

Dr. Andy Barrett presented curriculum resources and textbooks that are being proposed for the 2023-24 school year. At the primary level in English/Language Arts, the teachers have been working extremely hard on reading and literacy. The recommendations for phonics and phonemic awareness for grades K-2 and 3-5 are not ready yet but will be presented at a future meeting. Our Reading Committee has been working on resources for Tier 1 and whole group instruction for all students. There are several titles that are being proposed. For the middle school English/Language Arts, we are proposing several titles to update the series that are currently in place. At the high school level, we are proposing textbooks and resources for English/Language Arts. The classes that will receive these materials are Advanced GTV Broadcasting, Modern Mass Communication, AP English Language, English4: Contemporary Texts, and English 4: World Mythology. For middle school Social Studies, we are proposing to replace the current aging textbooks and out-of-print resources for all grades. At the high school, we are proposing to update the Social Studies resources for the Structured Learning Classroom Program. We would also propose to replace the World Language aging resources and update the Science textbooks for the modified course. We are projecting that these proposals will cost \$300,640. All the textbooks and resources will be on display at the district office for the next month for anyone that would like to review them.

Board comments, questions, concerns: Will the books for the elementary students be read aloud books? (The paired texts titles will be for each child. The teacher will be reading aloud, but they will also use it for explicit concepts.) Did our group of teachers put together the text that we will be using? (Yes.) Are there books that we have chosen that match the books for the AE Program? (No, these are only for elementary classroom teachers.) Thank you for increasing the dual credit courses.

8. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Esposito, Elise, WAS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

Wheatley, Maddy, WAS, Learning Behavior Specialist, 1.0 FTE, effective 8/14/23

Reece, Sarah, GELP, Speech Language Pathologist, 1.0 FTE, effective 8/14/23

Sartell, Tracy, FES, Kindergarten, 1.0 FTE, effective 8/14/23

Reclassification Certified Staff

Hawks, Lisabeth, GMSN, Social Studies Teacher at GMSS to Social Studies Teacher at GMSN, 1.0 FTE, effective 8/14/23

Bruno, Autumn, GMSN, Science Teacher at GMSS to Science Teacher at GMSN, 1.0 FTE, effective 8/14/23

Hieber, Jordan, GMSS, LBS at MCS to LBS at GMSN, 1.0 FTE, effective 8/14/23

Lane, Garrett, GHS, LBS at GHS to PE at GMSS, 1.0 FTE, effective 8/14/23

Yonkman, Jessica, HES, 4th Grade at HES to Kindergarten at HES, 1.0 FTE, effective 8/14/23

Rottmann, Melissa, HES, 2nd Grade at HES to 3rd Grade at HES, 1.0 FTE, effective 8/14/23

Zabilka, Lynn, WES, 4th Grade at WES to 5th Grade at WES, 1.0 FTE, effective 8/14/23

Bruno, Megan, MCS, Kindergarten at MCS to 1st Grade at MCS, 1.0 FTE, effective 8/14/23

Maksimuk, Katie, HES, Art at MES to Art at WES, 1.0 FTE, effective 8/14/23

Reappointments Certified Staff

Magiera, Jade, HSS, Psychologist, .8 FTE, effective 8/14/23

Zulkowski, Linda, FES, Student Assistant Coordinator, .55 FTE, effective 8/14/23

Elsebaie, Jennifer, FES, Art Teacher, .67 FTE, effective 8/14/23

Lehan, Jessica, GHS, Foreign Language-Spanish, 1.0 FTE, effective 8/14/23

Cosky, Erin, GHS, Science Teacher, .80 FTE, effective 8/14/23

Long-Term Substitutes Certified Staff

Kennedy, Kathleen, GMSN, Social Studies, 1.0 FTE, effective 4/19/23-5/26/23

Resignations Certified Staff

Murvine, Beth, GMSN, Language Arts Teacher, effective 5/26/23

New Hires Support Staff

Dungey, Isaac, GHS, 2nd Shift Custodian, effective 4/24/23

Belon, Marc, GHS, 2nd Shift Custodian, effective 5/1/23

Retiz Martine, Cristhian, GHS, 2nd Shift Custodian, effective 5/1/23

Paoletti, Alex, GHS, Special Education Assistant, effective 8/14/23

Santiago, Isaias, GHS, 2nd Shift Campus Manager, effective 5/8/23

Reappointments Support Staff

Bryant, Teryn, WAS, Special Education Assistant, 3.0 hrs, effective 8/14/23

Grimes, Courtney, WES, Kindergarten Assistant, 3.0 hrs, effective 8/14/23

Bracey, Kari, HES, Kindergarten Assistant, 3.0 hrs, effective 8/14/23

Mountsier, Stephanie, HES, Kindergarten Assistant, 3.0 hrs, effective 8/14/23

Resignations Support Staff

Herr, Michael, TRAN, Bus Monitor, effective 3/24/23

Byas, Jody, GHS, Administrative Assistant, effective 5/5/23

Zeeck, Jessica, HSS, Reading Tutor, effective 5/26/23

Barajas, Alejandro, GMSN, Custodian, effective 4/21/23

FMLA Support Staff

Enneking, Leann, GMSN, Special Ed Assistant, effective 4/7/23-5/26/23

Non-FMLA/LOA Support Staff

Johnson, Michael, GMSN, Custodian, effective 4/3/23-5/5/23

Retirement Support Staff

Eifler, Julie, WES, Reading Tutor, effective 5/26/23

2. Monthly Financial Report – March (Policy 4:50)

3. Gifts, Grants, Bequests: \$14,500, Mill Creek PTO, to update grade level team centers

4. Bid Summary: \$249,628, Powerlink Electric, Inc., for WAS & MCS Standby Generators Replacement

5. Bid Summary: \$1,604,500, Malcor Roofing of Illinois, Inc., for GMSS, HSS, FES & CESC 2023 Roof Renovations

6. Bid Summary: \$63,737, LawnBoyZ Landscaping, for GHS Retaining Wall Replacement

7. Request to Purchase: \$53,051.20, Alloy Software, for Navigator Express

Motion by Choi second by Bellino, to approve the above-listed, items 9.1-9.7. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Policy Committee met this evening and reviewed updated policies by PRESS, which will come to the Board for a first reading in May. There are many spring sports and music activities taking place as we near the end of the school year. The Joint PTO met last week, and it is great to be able meet and talk to different people from different schools. There was a great presentation on the Open Meetings Act. Thank you to Dr. Barrett and all the staff that worked on the textbook and resource proposal.

Thank you to Sodexo for their presentation tonight, which updated us on what has been happening around the district. Mike McCormick thanked Dr. Mutchler, Dr. Law, Dr. Barrett, and Todd Latham for

their support over the years as a board member. He also thanked Bonnie Johnson and Robin Butler for everything thing they do to support the board and make the meetings run smoothly. Lastly, he thanked his wife for all the years of support during his time on the board.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:05 p.m., motion by Cabeen, second by Forbes, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:35 p.m., Bonnie Johnson joined the meeting.

At 8:36 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Administrator Salaries

Motion by Choi second by Cabeen, to approve administrator salaries with a 5% salary increase for the 2023-24 school year, item 14.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

14.2 Support Staff Working Agreement

Motion by Forbes second by Cabeen, to approve re-opening the Support Staff Working Agreement and a 5% increase for those scheduled to receive a 3.25% increase next school year, item 14.2. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

15. ADJOURNMENT

At 8:37 p.m., motion by Bellino second by Forbes and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY