

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 1/11/22



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 1/4/22

To: **Corrina Hall Guardipee**
 Superintendent

From: Everett Armstrong
 Title: Athletic Director

Subject: **CSA: Eekahkimaht Student Workers Afterschool Program 2021-2022**

Description: As the Browning Public Schools Activities Director, I am requesting to hire the following students for the Afterschool Eekahkimaht Program; December 15, 2021– June 3, 2022.

-  Bristin Rush, Afterschool Eekahkimaht Worker \$3,680.00 (Exp 0)
-  Daniqua Thomas, Afterschool Eekahkimaht Worker, \$3,680.00 (Exp 0)

Financial Impact: \$7,360.00

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): Sample CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: 1/4/22

Board Approval: 1/11/22

Contractor: Sample CSA

Phone: _____

Address: P.O Box Browning MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide services for the Ee Kah Ki Maht Afterschool Program and Recreational Activities. The Contractor’s time will run December 15, 2021 – June 3, 2022. Contractor will be implementing all activities of the Ee Kah Ki Maht Program. Contractor will help schedule all afterschool activities that are planned for during the months of December 2021-June 2022. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Director of Student Activities on an as needed basis. Contractor will be in charge of youth participants of the Ee Kah Ki Maht Afterschool program. Contractor will need to turn in timesheets for themselves on a weekly basis. Contractor will be under direct supervision of Milyn Lazy Boy-Butterfly and Everett Armstrong, and will be required to follow all standards for continued employment.

Contracted Dates: 12/15/21-6/3/2022

Rate per hour/per day: \$9.20 per hour x 16 hours a week for 25 weeks	=	<u>3,680.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): _____ Not to exceed total \$ amount	=	<u>N/A</u>
Total Project Cost	=	<u>\$3,680.00</u>

Contract to be paid from:

126.64.170.1340.120

Impact Aid

Independent Contractor:

- Submit invoice on completion
- Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor’s Signature

Everett Armstrong
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor’s Exemption Application Affidavit waiving their rights under the Worker’s Compensation Insurance and Unemployment Insurance for employees.